

**MINUTES OF THE ANNUAL MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.25 pm on Tuesday, 16th May, 2023**

There were three members of the public present.

PRESENT	Cllr. E. Clark	Cllr. P. Turner
	Cllr. S. Sawyer	Cllr. T. Carbin
	Cllr. C. Prevett	Cllr. S. Uncles
	Cllr. S. Woodard	Cllr. G. Boreham
	Cllr. R. House	Cllr. S. Sawyer

1a. ELECTION OF CHAIRMAN

Cllr. Clark was elected Chairman (proposed by Cllr. Uncles, seconded by Cllr. Boreham, all in favour). The Chairman signed the Declaration of Acceptance of Office.

1b. ELECTION OF VICE-CHAIRMAN

Cllr. Turner was elected Vice-Chairman (proposed by Cllr. Sawyer, seconded by Cllr. House, all in favour).

2. APPOINTMENT OF PLANNING COMMITTEE AND OTHER REPRESENTATIVES

Planning Committee: Cllrs. Sawyer, Uncles, Boreham and House, with Cllr. Clark ex officio.
Substitute: Cllr. Allan

Footpath Representative: Cllr. Turner

Village Hall Representative: Cllr. Clark (ex officio)

War Memorial Plants and Flowers: Mrs Lesley House

Allotments Representative: Cllr. House

Tree Wardens: Cllrs. House and Allan

Area Board Representative: Cllr. Boreham

Risk-Assessment Sub-Committee: Cllrs. Clark, Turner and the Clerk

3. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Hayes and Fisher.

4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

5. MINUTES

The Minutes of the Parish Council meeting held on the 18th April, 2023, were approved and signed.

6. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS PARISH MEETING

Minute 8 – Church Farm S. 106 payments: The Clerk had contacted Wiltshire Council to say that the Parish Council would like to go down the route of the Land Adoptions team passing funds to the Parish Council under a side agreement. She had also asked about S.106 funds in respect of the Belway Homes development. She had now received a response from Lance Wilcock, Senior Technical Officer, with details of how to get things moving. In the meantime, Mr. Wilcock had said he would look in more detail at the Belway development and get back to the Parish Council shortly.

7. ANNOUNCEMENTS FROM THE CHAIR

The Chairman thanked members for re-electing him.

8. WILTSHIRE COUNCILLOR

Cllr. Clark said there had been a full council meeting earlier in the day but he had nothing to report.

9. POLICE

PCSO Jack Thomas had given his apologies.

10. ITEMS FOR REPORT AND DISCUSSION

Wiltshire Council Local Plan

Dr. Beckett said that HAAG were continuing to campaign and lobby local MPs. A few of the group had attended the full WC meeting earlier, but answers to the questions they asked were patronising rather than enlightening. She said there would be a public meeting in the Village Hall in September, when the draft plan was published, and a timetable given regarding consultation. In conclusion, Dr. Beckett said there would be a HAAG meeting in the Village Hall bar later in the week.

Allotments/Community Orchard

The Clerk confirmed that there was just one late payer whose tenancy would in all probability be terminated shortly.

Works for the Parish Steward on the 5th and 6th June

The Chairman asked members to contact him as soon as possible with details of work that needed to be done.

SIDS Update

The Chairman said matters were up in the air at present but at least the Parish Council would get the SIDS at a discounted price through LHFIG.

Neighbourhood Plan Update

The Chairman said that until the Local Plan was published there was no point in reviewing the Neighbourhood Plan.

Wiltshire Council-owned Play Areas in the Parish

The Chairman said that a member of the public who had been keen to see the take-over of various play areas by the Parish Council had taken a step backwards, so he would try to re-ignite some enthusiasm about this.

Consideration of a further Extension of Cllr. Fisher's Leave of Absence

After a short discussion, it was agreed that a further extension of four months should be given, and the matter discussed again at the September PC meeting.

PC-owned Bus Shelters and Notice Board – cleaning and maintenance

The Clerk said that Michael Grant was not keen to take this on again. She had left messages for Paul Staddon and another contractor, but had not had any replies. Cllr. Woodard said she had a relative who might be interested, and the Clerk said she would contact her with details of where the bus shelters and notice boards were positioned.

‘No Speeding’ Signs on the approach to St. Michael’s Pre-School

The Clerk had contacted the pre-school after the last meeting and had received a reply from Sonja Kotevska to say that there was concern about the speed of traffic heading past the pre-school, as drivers did not appear to take any notice of the 30mph limit. A short discussion followed and it was agreed this should be considered later in the meeting, under the agenda item ‘20mph speed limits for Hilperton Residential Roads.’

New Areas for Single and Double Yellow Lines

After discussion, it was agreed that there was no need for any further single or double yellow lines in the village at present, but the Parish Council should keep an eye on traffic coming into and out of the Church Farm development when that was up and running.

Dropped Kerbs

It was agreed that there was probably no need for any new dropped kerbs to be established in the village.

20mph Speed Limit for Hilperton Residential Roads

After discussion, it was agreed that the Chairman should get back to LHFIG to suggest two schemes for side roads and through roads:- Side Roads: there should be a 20mph speed limit in the area of the pre-school in Whaddon Lane, and also 20mph in Newleaze. Through Roads: a request should be made for 20mph speed limits in Horse Road, Marsh Road, Hill Street, Trowbridge Road and Church Street. The Chairman said it would be difficult to get agreement from Wiltshire Council for Hill Street/Marsh Road but a request should be made anyway.

Zig-Zag Pedestrian Barrier – Ashton Road

The Chairman informed members that an accident had occurred recently in Ashton Road (just opposite the Lacock Gardens junction) when a young child on a scooter came out of an alleyway straight into an oncoming car. Luckily she was not critically injured but a resident had said that, despite the alley coming out on to a busy junction, the end had no barriers, and nothing to warn pedestrians or cyclists. She suggested that a staggered barrier should be installed at the end of the alley. This idea was discussed and agreed on, with the Chairman saying he would contact Wiltshire Council with this request. He added that the Parish Council might be asked to contribute to the cost.

War Memorial Plants and Sweeping

In line with previous years, it was unanimously agreed that the Parish Council should pay £360 (£12 a week for 30 weeks) for the maintenance of plants at the War Memorial, and sweeping the area around it.

Request for the installation of a Bench (green space at the Ashton Road end of the cycle path between Helps Well Road and Ashton Road)

This request had come from a resident of Horseshoe Close who felt that a bench (or benches) would be a welcome facility for local people. After a short discussion, it was agreed that the Clerk should respond by pointing out that the land in question belonged to Wiltshire Council, and they would need to be approached about this matter.

11. PLANNING MATTERS

Applications

There were none.

Decisions

PL/2023/01269 – The Old Rectory, Church Street

Replacement of guttering and rainwater system with cast iron effect PVC system – application refused.

PL/2023/01214 – 123 Ashton Road: Single storey to rear – approval given.

PL/2023/02263 – 256 Hill Street

Works to trees in a conservation area – felling of four Beeches – no objection.

12. CORRESPONDENCE

There was none.

13. PUBLICATIONS

Clerks and Councils Direct – May, 2023.

14. ACCOUNTS**Payments authorised since the last meeting**

Revision 4 – Web hosting and support for the Parish Council	£116.88
Revision 4 – Web hosting and domain registration for HAAG	£103.06
Id Verde – Planters and maintenance for April (including £20.27 VAT)	£121.60
Integrity Enterprises – salt/grit bin for Greenhill Gardens (including £39.00 VAT)	£234.00
Information Commissioner – Annual registration fee	£40.00
Play Space Installations Ltd.-Annual inspection of Village Hall Play Equipment and Report (including £36.00 VAT)	£216.00
CommuniCorp – Clerks and Councils Direct subscription	£14.00

Payments authorised this meeting

Clerk's Salary for May, 2023	£533.00)	
Clerk's Expenses (including office rental)	£1,181.15)	£1,714.15
Gallaghers – Annual Insurance Premium		£1,697.53
WALC Annual subscription (including £190.89 VAT)		£1,145.35

15. ITEMS FOR FUTURE AGENDAS

There were none.

16. DATE OF NEXT MEETING: Tuesday, 20th June, 2023.

The meeting ended at 8.18 p.m.

Signed Date

