

**MINUTES OF THE ANNUAL MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 pm on Tuesday, 20th June, 2023**

There were three members of the public present.

PRESENT	Cllr. E. Clark	Cllr. P. Turner
	Cllr. S. Sawyer	Cllr. T. Carbin
	Cllr. C. Prevett	Cllr. S Uncles
	Cllr. G. Boreham	Cllr. R. House
	Cllr. K. Hayes	

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Fisher.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Annual Parish Assembly held on the 16th May, 2023, were tabled and noted. The Minutes of the Parish Council Annual meeting, also held on the 16th May, 2023, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS PARISH MEETING

Minute 8 – 20mph speed limit for Hilperton Residential Roads – The Chairman confirmed that he had been in touch with Wiltshire Council about this matter.

Minute 8 – Request for a zig-zag barrier, Ashton Road – The Chairman had contacted Wiltshire Council on this matter.

Minute 8 – War Memorial Plants and Sweeping – The Clerk confirmed that a payment of £360 had been made to Mrs House.

Request for the installation of a bench/benches in the Helpswell Road/Ashton Road area – The Clerk had contacted the resident concerned, as requested.

5. ANNOUNCEMENTS FROM THE CHAIR

a) The Chairman informed members of the resignation of Cllr. Smokcum. The Clerk had contacted Wiltshire Council and notices had been placed on notice boards and on the PC website.

b) The Chairman said that the agreed 'one-off' payment in respect of the new solar farm along Whaddon Lane would be discussed at the July meeting.

c) Marsh Road parking – this to be included on the July agenda.

d) Petition from Whaddon Lane residents about the amount of traffic using the road – another item for the July agenda.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said that the Local Plan was due to be announced on the 3rd July, and it would be formally in the public domain on the 13th July. He added that Wiltshire Council was proposing to widen the pavement between Fieldways and the Lion and Fiddle.

7. POLICE

PCSO Jack Thomas was not in attendance.

8. ITEMS FOR REPORT AND DISCUSSION

Wiltshire Council Local Plan

Dr. Beckett said the campaign itself would begin in earnest when the outcome of the Local Plan was known early in July. If, as was suspected, Wiltshire Council had decided to adopt the Plan, the Chairman said that would be the start of the Parish Council's active involvement, and it may be necessary to hold a special meeting in August. The recent Barratt presentation and the developers' intentions was also discussed in some detail.

HAAG – Lack of Input from Staverton Parish Council

The Chairman asked members if the Parish Council should take a position on the disappointing response from Staverton regarding their lack of any financial input towards the Local Plan campaign. It was agreed that nothing further should be done, but members said it seemed a shame that Hilperston Parish Council would have to fight on Staverton's behalf.

Allotments/Community Orchard

Cllr. House said that the tenants referred to at last months' meeting had been given a notice to quit, and the plot had had been taken on by a new tenant.

Works for the Parish Steward on his next visit

The Chairman said this would probably be early in July, and he asked members to contact him as soon as possible with details of work that needed to be done. He also gave details of the work the Wiltshire Ramblers had taken on recently.

Co-option of a new Parish Councillor

The Chairman again said that Wiltshire Council had been advised of the resignation of Cllr. Smokcum and the Parish Council should hear shortly whether or not an election had been requested. If not, the Parish Council would be able to fill the vacancy by co-option. If anyone was interested in being co-opted, they should send a brief synopsis to the Clerk.

SIDS Update

The Chairman said that Wiltshire Council's decision to widen the pavement between Fieldways and the Lion and Fiddle was good news as far as traffic calming was concerned. With the widening of the pavements and the possibility of 20mph speed limits along certain roads, the Chairman said it could be argued that SIDS might not now be needed.

Maintenance of Bus Shelters and Notice Boards

The Clerk had sent details to Cllr. Woodard of where the shelters and notice boards were located. As she was not present at the meeting, it was agreed that this should be discussed in July.

Public Rights of Way – one forthcoming hearing and one temporary (six-month) closure

The Chairman gave details of both the forthcoming hearing and the temporary footpath closure.

Hilperston/Melksham Cycleway – update on new funding for the Trowbridge and Devizes Roads

The Chairman informed members that the scheme for Hilperston was no longer on the reserve list and was therefore likely to go ahead.

Wiltshire Bus review – Stakeholder Survey

An e-mail had been received from Wiltshire Council asking for stakeholders' views on what their bus service priorities should be and how and where financial support should be focussed. This was an

online survey which would close on the 30th June. It was agreed that the Chairman and Clerk should liaise on this and send a response from the Parish Council.

Canal and River Trust – Bin Removal

A letter had been received from the Canal and River Trust, notifying changes to their bin provision that needed to be made over the coming months. The Trust had decided to remove many of their towpath bins which they said would help to pay for vital canal repairs. In Hilperton the Trust currently provided two dog waste bins which were emptied weekly at cost of £1,040.00, and this service would cease from the end of July. It was agreed that the Parish Council should ask the Trust to ensure the bins were removed by that date.

CIL and Section 106 Payments

The Chairman gave details of expected CIL and S.106 payments and arrangements in hand to invest the money.

9. PLANNING MATTERS

Applications

PL/2023/04332 – Oriel House, 74 Hill Street

Works to trees in a conservation area – reduce height of Leyland Cypress by 25% and shape to manage its fast-growing. Fell/reduce to ground level Damson/Plum due to its age outgrowing its location.

It was agreed that no objection should be made as long as the work met with the approval of the tree officer concerned.

PL/2023/04539 – 114a Trowbridge Road

Works to trees in a conservation area – One Holly to be felled.

It was agreed that no objection should be made as long as the work met with the approval of the tree officer concerned.

Decisions

PL/2023/01795 – 10 Newleaze: Two storey side extension with single storey to the rear elevation comprising two bedrooms, garage, WC and office space- approval given.

PL/2023/02798 – 123 Devizes Road

Works to trees in a conservation area – Horse Chestnut, Ash and Yew – no objection.

10. CORRESPONDENCE

There was none.

11. PUBLICATIONS

Open Space – Summer, 2023.

12. ACCOUNTS

Adoption of the Accounts for the year ended 31st March, 2023

Members had been sent copies of the income and expenditure accounts, cash statements and balance sheet. The Clerk had since spoken to the internal auditor about the figures shown at the bottom of the income and expenditure accounts page, which the auditor had changed. Copies of this amended page of the accounts were tabled and the accounts were adopted .(Proposed by Cllr. Boreham, seconded by Cllr. Turner, all in favour).

Payments authorised since the last meeting

Nathan Coffin – Works to the church clock	£275.00
Mrs L. House – War Memorial plants and sweeping	£360.00
Id Verde – Planters and maintenance for May (including £20.27 VAT)	£121.60

Payments authorised this meeting

Clerk's Salary for June, 2023	£533.00)	
Clerk's Expenses	£187.05)	£720.05
R. A. Book Keeping – Internal audit of accounts for the year 2022/2023		£105.00

13. ITEMS FOR FUTURE AGENDAS

- a) Marsh Road Garden Centre parking problems.
- b) PC trees in Churchfield.

14. DATE OF NEXT MEETING: Tuesday, 18th July, 2023.

The meeting ended at 8.35 p.m.

Signed Date