

Minutes of the Annual meeting of Hilperton Parish Council, held at Hilperton Village Hall on Tuesday May 21st 2024 at 7.25pm.

Councillors present. Bayley, Clark, Hayes, House, Linham, Prevett, Robinson, Sawyer, Turner, and Uncles.

Clerk and 6 members of the public were present.

7.25pm Public Question Time.

There were no public statements/questions. As it was not part of the formal meeting of the council, minutes were not taken.

AGENDA.

There was a minute's silence in memory of David Tucker

24/113. Election of Chairman for 2024/2025

It was proposed by Cllr Uncles and seconded by Cllr Turner that Cllr Clark be Chairman for the year 2024/2025. **All agreed**

24/114 Election of Vice-Chairman for 2024/2025

It was proposed by Cllr Turner and seconded by Cllr Sawyer that Cllr House be Vice-Chairman for the year 2024/2025. **All agreed**

24/115 Appointment of Committees and other representatives

The following were agreed

- a/ Planning Committee – Cllrs Uncles, Bayley, Sawyer and House. Cllr Clark is ex-officio
- b/ Footpath Representative – Cllr Turner
- c/ Village Hall Committee – Cllr Clark is ex officio
- d/ War Memorial maintenance – Lesley House
- e/ Allotment point of contact – Cllr House
- f/ Tree Warden – Cllr House
- g/ Area Board/LHFIG – Cllr Turner
- h/ Risk Assessment sub-committee – Cllr Turner and Celia Beckett
- i/ Flood Wardens – Baz Sullivan, Richard Jamieson and Chris Allgood with Celia Beckett chairman of HAAG
- j/ Staffing Committee – Cllrs Clark, Turner and House

24/116. Acceptance of apologies for absence.

Cllr.Allan. Accepted.

24/117. Declarations of interest.

None, but see Minute 24/124

24/118. To receive and sign the minutes of the Full Council meeting held on 16th April 2024.

The minutes were approved and signed as an accurate record of the meeting. Proposed by Cllr Clark and seconded by Cllr Uncles. **All agreed**

24/119. Chairman's announcements and Report from Wiltshire Councillor.

The Chairman announced that Devizes Road will be closed from early July for a few weeks. Trowbridge Road will be closed from June 3rd for about a month. The Clerk had copies of the area where letters were being sent by Wiltshire Council in respect of this. The Chairman announced the passing of David Tucker. Traffic experimental order notices have gone up on the by-way next to Rugby Club.

24/120. Report from Police.

None received. However the Clerk reported that he had made contact is Jack Thomas who said he would be attending the September meeting.

24/121. Planning applications.

PL/2024/03487 – 9 Kings Gardens – single storey side and rear extension.

It was resolved that the Council offer **No Objection**

PL/2024/03257 – Land west of Merryfields, Whaddon Lane – Change of use of stables to dwelling (Resubmission of PL/2023/07719)

The Council had objected in the past. It was proposed by Cllr Sawyer and seconded by Cllr Bayley that the Council **Object** to the application. 7 for and 3 abstentions inc the Chairman.

24/122. Planning decisions.

PL/2024/02816 – Trees at St Michael and All Angels Church – No Objection

PL/2023/10736 – Canal Bridge, Whaddon Lane, Repairs to existing wingwalls – Withdrawn

PL/2024/03182 – 258 Hill Street – Tree work – No objection

PL/2024/02741 – 6 Ashton Rise – Dormer window – approved with conditions

24/123. HAAG/flood-warden scheme.

Celia Beckett gave a report especially with regard to an update of the Local Plan and conversation with Nick Botterill at Wiltshire Council. She brought up wildlife areas around Trowbridge where there is a policy to protect and monitor. She suggested a freedom of information question to ascertain what money has been collected to help these areas and corridors in between. She also mentioned the debate at a Wiltshire Council meeting that morning where discussion arose over solar farms. She would bring forward to next meeting a suitable worded request for information.

24/124. Application for grant for repairs to Village Hall and Applications for funds for the Village Hall grounds maintenance for the years 2022 and 2023

Cllr Clark explained the history why the Parish Council made a contribution towards insurance and grounds maintenance of Village Hall.

Cllr Clark suspended the meeting to allow Tim Davies to speak on his application for a grant for repairs to the Village Hall. He explained what was required in repairs. He already had one estimate for £7500. It was suggested the work would be done in August. He asked for up to £3750. The meeting reconvened with Cllr Clark declaring an interest as he is ex-officio on Village Hall Committee, Cllr Turner is the treasurer and Cllr Sawyer is a Trustee. It was proposed by Cllr House and seconded by Cllr Uncles that the grant be approved. **Agreed** with three abstentions.

Last year the grant to Village Hall for grounds maintenance and insurance was missed so there are two years. It was proposed by Cllr Hayes and seconded by Cllr House that the Parish Council pay both invoices, 2021/2022 for £3038.30 and 2022/2023 for £3319.05.

Agreed with three abstentions.

24/125. Hilperton Neighbourhood Plan revision.

No update except Cllr Clark is trying to get a group together to look at the Plan.

24/126. Parish Steward.

It was noted that any suggestions for work should be forwarded to the chairman.

24/127 Allotments/Community Orchard.

Cllr. House reported all rents had been received. There is still a waiting list.

24/128. Speed Indicator Devices.

Cllr. Clark reported that he waiting to hear back from Westcotec.

24/129. 20 mph speed limit

Cllr Clark gave an update that Wiltshire Council are going to put new metro counts on Trowbridge Road at no cost to the Parish Council.

24/130. Marsh Road/parking

Cllr Clark had received an email from a resident (which the Clerk had circulated) in Marsh Road regarding possibly extending lines. However this could be doubtful as lines were agreed at LHFIG meeting. Could be early 2025 before actual implementation.

24/131. War memorial.

Cllr Linham gave a short update on drainage. A letter will be circulated.

Cllr House asked for £364 for War Memorial maintenance. This was proposed by Cllr Clark and seconded by Cllr Turner. **All agreed**

24/132. 'Clerk's report.'

The Clerk reported that the bank balance in the Treasurer's account was £53,746.58. There is still an outstanding invoice due from Marsh Farm Solar Ltd for £9617.49. There is £115,022.08 in the CLA account. However this is over the £85,000 guarantee limit and the Clerk will look into possible areas where the excess could be deposited.

He had tried to find budget figures for the current year but at moment these were not available but he reported that some figures should be available for next meeting.

Ros Huggins is prepared to help with the production of the yearly AGAR financial report for the year 2023/2024 as the Clerk was not party to production of the figures. It was agreed that the Clerk ask her to provide help to produce the report.

Cllr Clark and the Clerk explained that the Council is now PAYE registered and that calculations would be better done externally. The Clerk had obtained 3 quotes and Ros Huggins had come out favourably. Total cost for the year would be £12.50 start up, monthly payrun of £5.25, starter fee of £6.25 (one off) and end of year process £6.25. It was proposed by Cllr Clark and seconded by Cllr Turner that the Council accept this quote. **All agreed**

The Clerk gave an update on Mapping. He had contacted PSGA (Parish Online) and was able to log on. However they suggested that each individual who wants access will have their own log on details.

24/133. Approval of invoice for payment.

Payments made since last meeting

1831 Townsend Design & Print. Leaflet printing £79.00 (Chairman's allowance)

1832 Core Clean. Cleaning of Bus shelters. £400

Payments this meeting

1833 Cloudy IT. May invoice. £157.56 including £26.26 VAT

1834 ICO. Annual renewal. £40.00

1835 WALC. Annual Subscription. £1173.35 including £195.56 VAT

1836 Idverde April invoice £121.60 including £20.27 VAT

1837 Revision 4. Annual IT services for Hilperton Parish Council. £255.07

1838 Revision 4. Annual IT services for HAAG. £105.47

Proposed Cllr. Clark. Seconded Cllr. Uncles. **All agreed.**

1840 Village Hall maintenance and insurance 2021/2022 - £3038.30 (Minute 24/124)
1841 Village Hall maintenance and insurance 2022/2023 - £3319.05 (Minute 24/124)
1842 War Memorial maintenance - £364 (Minute 24/131)
The Clerk explained that the Remembrance Day signs(2) - £170.88 including £34.18 VAT can only be ordered on line. He will talk to the supplier to see if they will take a cheque.

24/134. Meetings for councillors to consider attending.

Cllr Clark reported that there was a LHFIG meeting at County Hall at 10am on Thursday June 13th which will be a hybrid meeting (since cancelled)

24/135. Correspondence received.

Clerks & Councils Direct – May issue

Email had been received regarding grant for Equinox Explorer Scout Unit which the Clerk had circulated. This would be placed on Agenda for next meeting in June.

Email from the Lay-by cafe regarding signs. The Clerk directed them to Wiltshire Council.

Email in regard to speed of cyclists exiting the byway at Rugby Club.

The Clerk explained that WALC had come up with a new 'Good Councillor Guide' which he will circulate.

Email from Parishioner regarding mobile home in Whaddon Lane. The Clerk will reply asking him to contact Wiltshire Council enforcement.

Email received regarding damage in Whaddon Lane and bridge, which the Clerk will circulate.

Insurance renewal had been received.

24/136 Resignation of Cllr Trevor Carbin

No request had been made for an election. The Parish Council can now co-opt.

24/137. Items for future meetings.

None

24/138. Items for notice board or publication.

None.

24/139. Date, time, and venue for the next parish council meeting.

The next meeting of the Parish Council will be on Tuesday June 18th starting at 7.45pm at Hilperton Village Hall, Whaddon Lane.

Meeting closed at 8.36.

Signed

Dated 18th June 2024.