

## **Minutes of the meeting of Hilperton Parish Council, held at Hilperton Village Hall on Tuesday June 18<sup>th</sup> 2024 at 7.45pm.**

Councillors present. Clark, Hayes, Linham, Prevett, Robinson, Sawyer, Turner, and Woodard.

Clerk and 6 members of the public were present.

### **7.45pm Public Question Time.**

One member of the public spoke on 24/148. As it was not part of the formal meeting of the council, minutes were not taken.

### **AGENDA.**

#### **24/140. Acceptance of apologies for absence.**

Cllrs Uncles and Bayley. Accepted.

#### **24/141. Declarations of interest.**

None.

#### **24/142. To receive and sign the minutes of the Full Annual Council meeting held on 21<sup>st</sup> May 2024.**

The minutes were approved and signed as an accurate record of the meeting with the addition of Cllr Hayes on the Planning Committee. Proposed by Cllr Clark and seconded by Cllr Linham. All agreed

#### **24/143. Chairman's announcements.**

The Chairman pointed out that under 24/ there has not been a date set for next meeting. The previous week there was a Wiltshire Police enforcement officer at Marsh Road.

#### **24/144 Report from Wiltshire Councillor.**

Cllr Clark reported the experimental TRO on the byway by the Rugby Club is now in operation.

#### **24/145. Report from Police.**

None received.

The Clerk reminded Councillors that Jack Thomas said he would be attending the September meeting.

#### **24/146. Planning applications.**

**PL/2024/04951** – Rookery Farm, 73 Hill Street – Work to a listed building- conversion of listed outbuilding to form annexe

**PL/2024/04775** – Rookery Farm, 73 Hill Street - conversion of listed outbuilding to form annexe

It was resolved to offer No objection to both

**PL/2024/02246** – Trowbridge RFC – change of use, car park area. **This will be going to the Western Area Planning Committee on Tuesday July 3<sup>rd</sup> with start time of 3pm.** The Clerk stated he would be attending to put forward the views of the Parish Council.

#### **24/147. Planning decisions.**

**PL/2024/03487** – 9 Kings Gardens – single storey side and rear extension. Approved with conditions.

**PL/2024/02818** – Maxcroft Farmhouse, 5 Maxcroft Lane – variation of conditions of PL2021/10533. Approved with conditions

**24/148. Land off Ashton Road/Hilperton Drive roundabout**

Various emails had been received, Enforcement issue has been raised with Wiltshire Council via Cllr Linham. However erection of gates does not need planning permission. It was thought there had been a change of ownership of the land which the gates led to. The chairman is in possession of maps showing Wiltshire Council land which shows the gates are not on that. It was agreed that the Clerk contact the Land Registry to ascertain ownership of the land. All agreed. At the present there is a lack of information.

**24/149. HAAG/flood-warden scheme.**

Celia Beckett was absent. The Chairman reported that HAAG had a stand at the recent Fete.

**24/150. Application for grant for Equinox Scouts Unit.**

The Clerk had already circulated details on this. There had been an application from the Unit to Trowbridge Area Board which is meeting on Thursday June 20<sup>th</sup>. It was agreed to defer this item to the next meeting. All agreed.

**24/151. Inspection of Village Hall playground area**

The Clerk reported that he had received an email outlining that around this time of the year an inspection report is produced on the play equipment on the playing field. Playdale had produced this in the past and have quoted £260+VAT. The Clerk outlined the costs of Playsafety which Heywood Parish Council use for their playground inspection. It was resolved that Playsefety do the present inspection at £260+VAT and reduced cost inspection in the Spring. Proposed Cllr Clark and seconded by Cllr Turner. All agreed.

**24/152. Hilperton Neighbourhood Plan revision.**

No update except Cllr Clark is trying to get a group together to look at the Plan.

**24/153. Parish Steward.**

It was noted that any suggestions for work should be forwarded to the chairman. The Steward will be in the area from July 1<sup>st</sup>-4<sup>th</sup>.

**24/154 Allotments/Community Orchard.**

In the absence of Cllr. House there was no report, however he had asked for money (£94.83) for various items for the allotments/war memorial. It was agreed to pay this subject to receipts being submitted.

**24/155. Speed Indicator Devices.**

Cllr. Clark reported that he had still not heard from Westcotec. Currently one of the SID posts had been taken down because of the works in Trowbridge Road. Cllr Clark and the Clerk will make contact with Westcotec to ascertain the current position.

**24/156. Marsh Road/parking**

The TRO was waiting to be published which was agreed at the last at LHFIG meeting. Cllr Clark also reported that he has asked for bus stop lines in Horse Road as there had been complaints over parking.

**24/157. War memorial.**

The Clerk had circulated a suggested letter to be sent. Cllr Linham will write on behalf of Hilperton Parish Council. The Parish Council was happy with the wording of the letter and also with regard to enforcement notice to Wiltshire Council.

**24/158. 'Clerk's report.'**

The Clerk reported that the bank balance in the Treasurer's account was £43,410.63, BUS instant account, £850.70 and CCLA account £115,515.09. The Clerk was concerned about the CCLA account. He had investigated what Lloyds and Redwood Bank would give in interest. Cllr Turner suggested that the CCLA account be reduced to £80,000. The Clerk will investigate further. He also said he had investigated more with regard to internet banking.

The Clerk explained the AGAR forms, explaining he had received the Internal Auditors form that day. Cllr Clark proposed that the forms be signed and seconded by Cllr Woodard. All agreed.

**24/159. Approval of invoice for payment.**

Payments made since last meeting

1843 A.J. Gallagher – Parish Council insurance - £1749.05

Payments for this meeting

1844 Cloudy IT. June invoice. £157.56 including £26.26 VAT

1845 Idverde May invoice £121.60 including £20.27 VAT

1846 Reimbursement of £20 for donation at David Tucker funeral

1847 RA Books £130.25

1848 Clerks Salary (2 months) £999.26

1849 PAYE (2 months) £249.60

1850 Core Clean £250.00

Proposed Cllr Clark and seconded by Cllr Woodard

**24/160. Meetings for councillors to consider attending.**

Planning Town and Parish Council Forum being held on **Tuesday 25<sup>th</sup> June at County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JQ.** The meeting will start at 6.15pm and end no later than 8pm. The Clerk stated that he would be attending.

**24/161. Correspondence received.**

Clerks & Councils Direct – June issue

Wiltshire Council re update of active travel scheme in Devizes Road. The Clerk had circulated this earlier in the evening. Wiltshire Council had asked if anybody was interested in looking after the planters. The Clerk was asked to reply saying no at the current time.

**24/162 Resignation of Cllr Trevor Carbin**

It would be good to co-opt somebody especially from Paxcroft Mead or Hilperton Marsh areas. It was suggested this be placed on the Agenda for the next meeting.

**24/163. Items for future meetings.**

Cllr Clark brought up the question of CIL money and thought that about £300,000 might be made available. The village hall had brought forward its thoughts on improvements. Other ideas had been suggested. This will be an Agenda item on the next Agenda.

**24/164. Items for notice board or publication.**

None.

**24/165. Date, time, and venue for the next parish council meeting.**

Cllr Clark explained why the normal meeting date which would have been July 16<sup>th</sup> was not suitable and suggested Tuesday August 6<sup>th</sup>. It was agreed to make it August 6<sup>th</sup> starting at 7.45pm at Hilperton Village Hall, Whaddon Lane.

Meeting closed at 8.48.

Signed .....

Dated 6<sup>th</sup> August 2024.