

Minutes of the meeting of Hilperton Parish Council, held at Hilperton Village Hall on Tuesday February 17th 2026 at 7.45pm.

Councillors present. Clark (Chairman), House, Linham, Bayley, Hayes, Uncles, Sawyer and Jamieson

Clerk and three members of the public.

7.45pm Public Question Time.

A member of the public spoke regarding CIL money

AGENDA.

26/24. Acceptance of apologies for absence.

Cllrs Prevett and Robinson

26/25. Declarations of interest.

None.

26/26. To receive and sign the minutes of the Full Parish Council meeting held on January 20th 2026, previously circulated to council members and available on PC website. The minutes were approved and signed as an accurate record of the meeting by the Chairman. Proposed by Cllr Clark and seconded by Cllr Jamieson. All agreed

26/27. Chairman's announcements.

Cllr Clark had attended a meeting of Trowbridge Rugby Football Club Trustees the previous week.

26/28. Report from Wiltshire Councillor.

Cllr Clark reported that during the following week, Wiltshire Council would be setting the forthcoming budget. It could well stretch over two days. Cllr Hayes enquired about the progress of the Village Green application.

26/29. Report from Police.

The Chairman had recently circulated a report and further information can be obtained from: <https://wiltshire.police.uk/trowbridge-rural>

26/30. Planning applications.

PL/2026/00297 – The Coach House, 112a Church Street – Erection of a single storey rear extension to provide accessible ground floor accommodation. It was resolved that the Parish Council make No Comment.

PL/2026/00723 – Land off Elizabeth Way –Variation of Condition 5 of PL/2021/08554 in relation of shared surfaces. It was resolved that the Parish Council make No Comment.

26/31. Planning decisions.

PL/2025/09139 – 12 Whaddon Lane – Replacement of Perspex pitched roof with new flat roof incorporating lantern roof light. Approve with conditions

PL/2025/09375 – 118 Ashton Road – Single storey side extension. Approve with conditions

PL/2025/09580 – 114 Trowbridge Road – Beech Tree – 2 metre reduction – Approve with conditions

PL/2025/09793 – Hilperton Primary School – To renew Planning Permission for 5 years for existing Mobile. Application withdrawn

26/32. HAAG

Celia Beckett reported that the Local Plan might be extended from 2038 to 2042. Important considerations for growth. Neighbourhood Plans are important. She suggested that sustainability and habitat (especially bats) issues should be pursued. There is decline in bats. She said she was getting in touch with the Environmental Law Foundation with regard to the Maxcroft Farm development. The Clerk confirmed that they have now been paid. She mentioned that there are rumours about future development in the village. Cllr Bayley added that a decision on the Plan is not expected until 2027, however once this one is agreed then it is expected that Wiltshire Council will have to start on a new one. Cllr Clark reported that Lightwood had contacted Wiltshire Council expressing the virtue of their development at Hagg Hill/Semington area. He suggested that HAAG write to Wiltshire Council expressing their thoughts on why the Parish Council and residents don't agree with this view.

26/33. Rural Play Area Funding

It was suggested arranging a meeting with solicitor to thrash out the exact areas the Parish Council are taking over. It was suggested having a meeting on a Thursday or Friday. Cllr Bayley was producing policies for controlling the playgrounds together with spreadsheet of costs.

26/34. Parish Steward.

Any suggestions for work to Cllr Clark but Parish Stewards are still helping with pot holes.

26/35. Allotments/Community Orchard.

Cllr House reported that he would soon be producing the yearly invoices. Work done at the Orchard. He suggested that Scribe not be used after March.

26/36. To establish a committee to examine revisions to the current Hilpertown Neighbourhood Development Plan

It was suggested that Cllrs Clark, Houes and Bayley would represent the Parish Council and Cllr Clark said he would contact members of the public who sat on the previous committee to see if they wished to join the new one.

26/37. Update on Councillor vacancy.

No applications have been received. To be placed on Agenda for next meeting.

26/38. Church Farm/War memorial.

Cllr Linham read our letter from Cllr Bayley's requesting for further information including structural assessment on wall. The developers stated that remedial work is being undertaken.

26/39. 'Clerk's report.'

Bank balances - The Clerk reported that the bank balance in the Community (commercial) account was £87423.06. There was £110,652.09 in the new Instant access account and £862.93 in the old Bus Instant account. CCLA was £124,644.97 and Redwood Bank was £133,371.57. He now has ability to see the statement from the bank. The Clerk will check what happens to the interest from the CIL money.

Cllr. House now has access to internet banking but had not logged on yet. Cllr Clark was nearly there.

The Clerk passed round copies of the proposed budget which had also been circulated previously and quickly explained the items. Discussion arose.

The Clerk reported that he had been talking to Scribe with regard to using their 'Accounts' package at cost of £33 (plus VAT) per month. This would free up more time for the Clerk to work on other important items and also enable any Councillor to have access to the financial side of the Council. Cllr House also brought up the question of whether the Council could also continue with the Allotment package. All agreed.

26/40. Approval of invoices for payment.

The Clerk explained the following payments

Payments made since last meeting

Environmental Law Foundation £1500

Wiltshire Council Election costs £760

Payments for this meeting

Idverde (January) invoice 10960794 £121.60 including £20.27 VAT

Cloudy IT (February) invoice 10488 £83.81 including £13.97 VAT

Clerk's salary (January) £499.63

HMRC £155.91

Water2Business £8 credit

Scribe (November inv 13624) £39.60 including £6.60 VAT

Scribe (February inv 15575) £39.60 including £6.60 VAT

WALC £48.00 inc £8.00 VAT

R A Books £105.00 (to be paid between meetings) Internal audit cost

Proposed by Cllr Clark and seconded by Cllr House. All agreed.

26/41. Website

The Clerk reported he had nothing to report. Cllr Clark asked if the Clerk could contact our web master to tell him the Parish Council was looking for web site to be updated and could he do it, what was his time line and approx. Cost? The Clerk would also look at alternatives.

26/42. Meetings for councillors to consider attending.

Trowbridge Area LHFIFG meeting at 10am on March 5th at County Hall.

Trowbridge Area Board, 6.30pm on March 19th, County Hall

26/43. Correspondence received.

Hilperton Road Tree Plaque – Cllr Clark outlined the history of this. Cllr House explained that he had visited the site office at Elizabeth Way and told them about this. It had also been referred to Trowbridge Civic Society.

Hilperton School School – Concerning Emergency evacuation/response plan. It was suggested to come to a future meeting.

26/44. Items for future meetings.

Cllr Jamieson suggested item for the CIL committee. It was agreed to hold a meeting og the CIL committee and then come back to his suggestion.

26/45. Items for notice board or publication.

A poster had been received regarding closure of Bradford on Avon Fire Station. It was decided not to place this on the notice boards.

26/46. Date, time, and venue for the next parish council meeting.

Tuesday March 17th 2026 at 7.45pm, at Hilperton Village Hall, Whaddon Lane.

Meeting closed at 20.55.

Signed

Dated 17th March 2026.