

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.30 pm on Tuesday, 18<sup>th</sup> December, 2012**

There were two members of the public present.

<b>PRESENT</b>	Mr. E. Clark	Mrs. S. Sawyer
	Mr. T. Carbin	Ms. S. Carleton
	Mr. S. Uncles	Mr. V. Bielecki
	Mrs. K. Hayes	Mr. J. Willis
	Mr. K. Jackson	Mr. R. House

*Before the start of the meeting, Heather Evans and Felicity Marks spoke against planning application W/12/02143. Parish Councillor Mrs. Kate Hayes also spoke about this application as a member of the public. The Chairman declared the meeting open at 7.42 p.m.*

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Ms. Pam Turner, Mr. Wolsey Jameson, Mr. David Tucker and PC Mark Hough.

### **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 20<sup>th</sup> November, 2012, and the Minutes of the Planning Committee meeting held on the 4<sup>th</sup> December, 2012, were approved and signed.

### **4. MATTERS ARISING (from the November PC meeting)**

Minute 5b – War Memorial: The Chairman said that the Clerk would get some quotes for the cleaning of the War memorial early in the new year.

Minute 5c – Plaques: The Chairman said that plaques for the new Oak tree and the childrens' play area would be ready to put up early in 2013.

Minute 7 – Police: The Clerk had written to Wiltshire's new Police Crime Commissioner, as requested, but all that had been received to date was an acknowledgement from the Chief Constable's office. It was agreed that the Clerk should follow this up to say that, since the letter contained congratulations on the PCC's appointment, a response should have come from him personally. The Parish Council should also express its hope that this would not be the PCC's usual way of handling matters of concern.

Minute 8 – Coal Charity: The Chairman confirmed that Christmas cards and money had been sent to all five recipients.

Minute 8 – Village Hall: The Clerk had written back to the Village Hall Committee to say that, bearing in mind the amount the Parish Council had put forward for the play area, its request should be considered a top priority. This letter been acknowledged.

Minute 8 – Grants: The Chairman confirmed that the grant cheques had been sent out.

Minute 8 – Dog Fouling: The Chairman reported that signs had been put up by the dog warden.

Minute 8 – Waiting and Parking Restrictions Review 2013: The Parish Council's requests had been sent to Wiltshire Council for consideration.

Minute 8 – Grit Bins: The Parish Council’s offer to consider purchasing one was much appreciated but there appeared to be nowhere on private land to site it.

Minute 9 – Planning application 12/02069/FUL: A letter had been sent to Duncan Hames M.P. about the apparent ‘loophole’ in the law. So far an acknowledgement had been received.

Minute 13a – Broken litter bin in The Knap: This had been reported to Norman Burgess at Wiltshire Council.

Minute 13c – Greenhill Gardens: The Clerk had contacted Pat Whyte about the mud at Greenhill Gardens and he had asked Wessex Water to make good the ground, as this was their responsibility.

Minute 13d – The Clerk had contacted David Huggins, as requested.

## **5. ANNOUNCEMENTS FROM THE CHAIR**

a) The Chairman wished parish councillors a very Happy Christmas, and said that seasonal refreshments would be available in the Village Hall bar after the meeting.

b) The Chairman reported that parish councillor John Willis had tendered his resignation as at the 1<sup>st</sup> January, 2013.

c) The Chairman said that the Clerk was spending a few days in London, following the birth of her grandson.

## **6. WILTSHIRE COUNCILLOR**

Mr. Clark gave details of the precept arrangements for 2013/14 and said that it would seem that Wiltshire Council would be in a position to ‘top-up’ the precept. He would bring more information to the January meeting.

## **7. POLICE**

In the absence of PC Hough, the Chairman reported that there had been 43 rural crimes in the last month, 20 of which had been in Hilperton. This reflected a significant improvement over the past couple of months.

## **8. ITEMS FOR REPORT AND DISCUSSION**

### **Allotment Matters**

The Chairman said that the Clerk had sent two copies of the Addendum to each allotment-holder and they were beginning to come back signed.

Mr. Jackson suggested that the amount of £900 should be put in the 2013 budget for costs/sundries. Revenue would stay the same as there would be no increase in rent.

Allotment-holders had been advised by the Parish Council that no vehicles should cross the grass until further notice.

### **Parish Steward**

The Chairman confirmed that the Parish Steward would be in the village for one day on the 20<sup>th</sup> December.

### **Trowbridge Community Area Parish Council’s Liaison Group**

Mr. Jackson confirmed that the next meeting would be on the 6<sup>th</sup> February, 2013, at Southwick Village Hall. Items for the agenda could be given to him at the January PC meeting.

### **Grant Request from 'One Love' Community Group**

It was agreed that, on this occasion, the grant request should be declined. The group should be told that more details and longer notice was needed in future so that the Parish Council could judge appropriately.

### **Dispensations**

The Chairman said that, to date, three requests were awaited, two of which were already in the post. The Clerk, on her return, would contact each parish councillor, granting a dispensation - where appropriate - which would then remain in force until the local elections in May, 2013.

### **Precepts 2013/2014 – Government Changes to Council Tax Localisation Support**

The Chairman gave details of the changes and it was suggested that two budgets should be prepared, one with no increase and the other with an increase of 2%.

## **9. PLANNING MATTERS**

### **Applications**

12/02143/FUL: Mrs. S. King, 32 Horse Road

Demolition of existing kitchen extension, replace with new two-storey extension and alterations to existing building

It was agreed that an objection should be made to the proposals on the following grounds:-

- a) Excessive bulk and scale
- b) Poor relationship with adjoining properties and character of the area
- c) Overlooking adjoining properties
- d) Loss of natural light/amenity to neighbours
- e) Concern over the capacity of the sewage system
- f) Incompatibility with the design of the existing building
- g) Concern regarding possible damage to neighbouring trees

If, however, the local planning authority was minded to grant permission, the Parish Council would wish a condition to be imposed stating that the overlooking windows should be fitted with opaque glazing in perpetuity. (Proposed by Mr. Willis, seconded by Mr. House, seven in favour, with three abstentions, from Mrs. Hayes (who did not take part in the debate), Mr. Carbin and Mr. Clark).

### **Decisions**

12/01521/FUL: Mr. and Mrs. C. Whittaker, land rear of 162 Devizes Road

Change of use of land to mixed use of equestrian and residential to facilitate the siting of a residential motor home and installation of a septic tank and soakaway – refusal.

12/01978/FUL: Mr. J. Blowers, 196 Devizes Road

Proposed two storey extension – permission.

12/02010/TCA: Mrs. A. Price, 10 St. Michael's Close

Felling of Atlas Cedar – no TPO made.

### **Planning Enforcement - 10/01920/FUL: 202a Devizes Road**

#### **Possible breach of planning permission with regard to roof tiles and windows**

The Chairman said he was still waiting for a response from Mr. Willmott at Wiltshire Council on this issue, and it was agreed that this should be deferred to the January PC meeting.

## **10. CORRESPONDENCE**

- a) Letter from Trowbridge Rangers Football Club

- b) Letters of thanks for grants from: Trowbridge Sea Cadet Unit, Carer Support Wiltshire, and Victim Support.  
 c) Letters of thanks from the Coal Charity recipients.

## 11. PUBLICATIONS

- a) Paxcroft Mead Community Forum – Minutes of a meeting held on the 25/9/12 and Agenda for a meeting on the 29/11/12.  
 b) Wiltshire Council – Waste and Recycling arrangements for Christmas and New Year  
 c) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 7/11/12  
 d) Local Council Review – Winter, 2012  
 e) CPRE – Field Work, Winter, 2012

## 12. ACCOUNTS

### Payments authorised:-

#### Since the last meeting

Victim Support – Section 137 grant	£300.00
Carer Support Wiltshire – Section 137 grant	£400.00
Trowbridge Sea Cadet Unit – Section 137 grant	£300.00
Cash for Charity recipients	£100.00

#### This meeting

Clerk's Salary for December, 2012	£464.00)	
Clerk's Expenses	£206.20)	£670.20
Officeright - Stationery (including £23.71 VAT)		£142.24
Society of Local Council Clerks – Annual Subscription		£100.00
Alpha Taxis – Sunday Club Transport (including £2.72 VAT)		£16.32

## 13. ANY OTHER BUSINESS AND VILLAGE MAINTENANCE

There was none.

## 14. ITEMS FOR PARISH NEWS/LOCAL PRESS

The Clerk said that, owing to time constraints for the Parish News, pre-meeting notes had been sent.

## 15. DATE OF NEXT MEETING

Tuesday, 15<sup>th</sup> January, 2013.

The meeting ended at 8.35 p.m.

Signed ..... Date .....

