

**MINUTES OF THE ANNUAL MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.30 pm on Tuesday, 20<sup>th</sup> May, 2014**

There were two members of the public present

<b>PRESENT</b>	Mr. V. Bielecki	Mrs. S. Sawyer
	Mr. T. Carbin	Mr. I. Greatwood
	Ms. P. Turner	Mr. K. Jackson
	Mr. W. Jameson	Ms. P. Fisher
	Mr. R. House	Mr. S. Uncles
	Mr. D. Tucker	

**Also in Attendance: PC Mark Hough**

*Before the meeting started, a parish resident spoke against planning application 14/04412/FUL. Mr. Bielecki took the chair and explained why Mr. Clark was unable to be present. The meeting commenced at 7.38 p.m.*

**1a. ELECTION OF CHAIRMAN**

Mr. E. Clark was re-elected Chairman

(Proposed by Mrs Sawyer, seconded by Mr. Jackson, all in favour).

The Clerk said the Chairman would sign the Declaration of Office on his return to the UK.

**1b. ELECTION OF VICE-CHAIRMAN**

Mr. V. Bielecki was re-elected Vice-Chairman

(Proposed by Mrs Sawyer, seconded by Mr. Jackson, all in favour)

**2. APPOINTMENT OF PLANNING COMMITTEE AND OTHER REPRESENTATIVES**

**Planning Committee:** Mr. K. Jackson, Mrs. S. Sawyer, Ms. P. Fisher, Mr. V. Bielecki, Mr. S. Uncles, Mr. W. Jameson, Mr. I. Greatwood and Mr. E. Clark (ex officio). Substitute: Mr. R. House.

**Footpath Representative:** Ms. P. Turner

**Police Representative:** Mr. K. Jackson

**Village Hall Committee Representative:** Mr. E. Clark (ex officio)

**Paxcroft Mead Community Centre Representative:** Mr. S. Uncles

**War Memorial Plants/Flowers:** Mrs. L. House

**Trowbridge Community Area Parish Councils' Liaison Group:** Mr. I. Greatwood

**Allotment Point of Contact:** The Clerk, Mrs. M. Timms

**Tree Wardens:** Ms. P. Fisher and Mr. W. Jameson

**Area Board Representative:** Mr. K. Jackson

**Highways and Streetscene Point of Contact:** The Chairman, Mr. E. Clark, and the Clerk, Mrs. M. Timms

**3. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs. K. Hayes and Mr. E. Clark

**4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

Planning application 14/04412/FUL: Mr. R. House.

## **5. MINUTES**

The Minutes of the Parish Council meeting held on the 15<sup>th</sup> April, 2014, and the Minutes of the Planning Committee meeting held on the 6<sup>th</sup> May, 2014, were approved and signed. The Minutes of the Annual Parish Assembly held on the 6<sup>th</sup> May, 2014, were tabled and noted.

## **6. MATTERS ARISING (from the Minutes of the 15<sup>th</sup> April PC meeting)**

Minute 7: The Clerk had sent in nominations for both Maria Bader and the Trowbridge Rural Neighbourhood policing team in respect of the Neighbourhood Policing Awards 2014.

Minute 8 – Grant Request: The Clerk had sent the grant cheque of £300 to St. John Ambulance and it had been acknowledged with thanks, with the assurance that the life pack would be available for use in Hilperton, if and when required.

Minute 8 – Wiltshire Council Community Day: The Chairman had attended the pre-meet to discuss the community day visit on the 23<sup>rd</sup> April.

Minute 8 – Requests for Litter Bins: The Clerk had still not received any communication from the resident who had requested a bin near The Mead School. The Chairman had contacted the person who had requested a bin at Ashton Road/Ashton Rise.

Minute 9 – Other Planning Matters: The Clerk had contacted Mike Wilmott and he had suggested that the Parish Council's comments regarding planning applications should be sent direct to Development Management at Wiltshire Council, with a copy to the relevant planning officer. Hopefully this should ensure that they appeared on the website.

Minute 12 – Local Council Review: The Clerk had arranged for three copies to be sent to the Chairman, the Vice-Chairman and herself, reducing the subscription from £189 to £40.50, and a cheque had been sent for this amount.

Minute 13b: Dog fouling stickers had been received from Wiltshire Council and had been given to Mr. Bielecki.

## **7. ANNOUNCEMENTS FROM THE CHAIR**

On behalf of the Chairman, Mr. Bielecki thanked everyone who had attended the recent Annual Parish Assembly.

## **8. WILTSHIRE COUNCILLOR**

Mr. Bielecki referred to the shocking standard of grass cutting across the county, and the contractors BBLP had been given a 'final warning' by Wiltshire Council to sort things out by the 3<sup>rd</sup> June. The Clerk said that both the planters along the Devizes Road and the one coming into Paxcroft Mead from Ashton Common were almost impossible to see, because no strimming had been done around either.

Mr. Bielecki said that the Parish Governance review had commenced and the Parish Council would have until the end of June to put forward suggestions. This matter would be discussed, therefore, at the June PC meeting.

## **9. POLICE**

PC Hough said that there had been 53 rural occurrences in the last month, 20 of which had been in Hilperton. He gave details of these and his report is held on file.

Ms. Turner spoke about the continual problems with speeding along Devizes Road, and PC Hough said he had spoken to the Chairman about a metro count in the area.

## **10. ITEMS FOR REPORT AND DISCUSSION**

### **Annual Assembly: The Knap Seat**

A letter had been received from a Trowbridge Road resident, sorry to hear that the seat was not to be replaced. The Chairman had also received a request from a local walking group who had noticed the removal of the bench, and missed it as they had found it useful. Mrs. Sawyer spoke in favour of a replacement seat and it was agreed that the Clerk should get some quotes and the matter could then be discussed further at the June PC meeting. Ms. Turner suggested that, if the seat was replaced, it should be done to mark the centenary of the start of World War 1. Mr. Carbin added that there might be a chance of some Area Board funding.

### **Annual Assembly: Request for a Litter Bin at the Fieldways end of Trowbridge Road**

This request was discussed, with Mr. Bielecki pointing out that there was already a bin on the sign adjacent to the planter at Fieldways, with another one about to be put up by the kissing gate at the other end of Trowbridge Road. (the Clerk to chase up Wiltshire Council about this one). It was therefore agreed that this request should not be taken any further.

### **Annual Assembly: Request for Dropped Kerbs either side of St. Michael's Close**

Various points were put forward, with some in favour and some against the request on the grounds of safety. It was agreed that the Clerk should contact Pat Whyte at Highways to seek his views on the matter and - if he thought it was feasible - an application could be made for match funding from the Area Board.

### **Allotment Matters**

The Clerk had spoken to Mr. Pike about the possibility of making stage payments, but he had not yet approached his accountant.

Mr. House said that a number of plots were not being tended adequately and he informed members which plots these were. It was agreed that letters should be sent to two of the plottolders, reminding them of the terms of their tenancy agreement to keep their allotment plots clean and in a good state of cultivation. The other three plottolders would have another month to get their plots in good order.

### **Trowbridge Community Area Parish Council's Liaison Group**

Mr. Greatwood, had been unable to attend the meeting held on the 30<sup>th</sup> April but had received the Minutes and would send a copy to the Clerk. He said that the next meeting would be on the 30<sup>th</sup> July.

### **Hilperton Art Project Update**

On behalf of Heather Greatwood, Mr. Greatwood said that two ideas had been put forward by the artist, one of which was somewhat bizarre and the other was referred to by him as a 'new model farm'.

### **Highway Issues referred to Wiltshire Council – update following Trowbridge Area Transport Group meeting**

A few issues had been referred to Wiltshire Council and the outcome was as follows:-

Yes to the request for a sign on the Devizes Road roundabout warning of u-turning vehicles

No to the request for a 20mph limit in Whaddon Lane

No to the request for 'pedestrians in the road' sign – again along Whaddon Lane. As a knock-on from that, however, Wiltshire Council was thinking of erecting a pair of 'national speed limit/30mph' signs where the houses finish and Whaddon lane narrows.

### **CIL/Section 106 Agreement monies: recommendations/suggestions as to how funds might be Spent**

Mr. Jackson asked members what they felt the Parish Council should do to ensure that for any future developments falling within the parish boundaries, any Section 106 Agreement

requirements/contributions and/or Community Infrastructure Levy contributions were not only maximised for the benefit of the parish but should reflect the views of the Parish Council as to how any financial benefits and/or works were allocated and spent. It was agreed that a procedure should be put in place to enable the Parish Council to talk to Wiltshire Council planners at the earliest possible stage in future developments.

### **Best Kept Village Competition: Laurence Kitching Award 2014**

Again the Parish Council had been invited to participate in the Laurence Kitching Award, the judging to take place during the first week of August. It was agreed that Hilperton should take part and Ms. Turner said she would be happy to wash the village pump. This would be discussed again at the June meeting to see what other works were required.

### **Request for a Bus Shelter at Newleaze**

A request had been made for a bus shelter at Newleaze, by the path leading to the school. It was agreed that - in the first instance - Wiltshire Council should be approached to see if this was feasible, and Mrs. Sawyer said she would be happy to meet one of the highway officers on site.

### **Summer Newsletter**

The Clerk said that the Chairman had not had time to make a start on this and a volunteer was therefore needed. Mr. Uncles kindly offered his services and would produce a draft.

### **Community Speedwatch**

Mr. Bielecki said the 'reactivated' speedwatch was now up and running, with nine volunteers taking part at various times. The speedwatch was on a three-week cycle with Steeple Ashton and West Ashton. He added that only recently a driver had been observed travelling at 58mph in a 30mph area.

### **Wiltshire Council 2026 Local Plan: Extra housing allocation for the Trowbridge area**

Following a discussion on this topic, it was agreed that the Parish Council should make the following, further comments:-

'In respect of the required amendments within the Cote Strategy relating to revised allocations of housing numbers, Hilperton Parish Council does not agree with the proposals currently being put forward. In this respect, the Parish Council is of the view that, if the housing numbers within the Core Strategy have to be increased – as identified by the Inspectorate – then the allocation of those housing numbers within Wiltshire should be in line with the housing needs survey/requirements to which the Inspectorate refers in their findings, and NOT arbitrarily requiring the Trowbridge area to accept a higher proportion'. The Parish Council should also add that the transport infrastructure in the area was inferior, and the rail links poor.

## **11. PLANNING MATTERS**

### **Applications**

14/04412/FUL: Ashford Homes, land west of Jasmine House, Hilperton Road

Construction of one new dwelling with integral parking

It was agreed that an objection should be made to this application. When the previous application was turned down by the planning authority and then dismissed on appeal, the Inspector considered the main issue to be the effect of the proposed development on the character and appearance of the area, including whether or not it preserved or enhanced the setting of the Hilperton Road conservation area. Turning to the Parish Council's objection to the previous application, it was also agreed that if, the planning authority was minded to approve the application, the Parish Council would wish to see a condition imposed stating that there should be permeable paving and that there should be a

comprehensive landscaping scheme, including adequate land drainage. (Proposed by Mr. Jackson, seconded by Ms. Fisher, seven in favour, one against, with three abstentions, one from Mr. Carbin)

### Decisions

14/02453/VAR: Mr. and Mrs Cooper, The Chase, Church Street

Variation of conditions 2 and 7 of planning permission 12/01877/FUL in order to facilitate the use of the annexe as independent living accommodation – application refused.

14/02459/FUL: Mr. and Mrs Coles, land adjacent to 4 Nursery Close

Detached dwelling with associated car parking and turning facilities – approval given.

14/00592/FUL: Hilperton PV Ltd., land north of Marsh Farm

Installation of ground mounted PV solar arrays to provide 10.1 MW generation capacity, together with transformer stations, landscaping, security fencing, access gate and ancillary infrastructure – approval given.

## 12. CORRESPONDENCE

None received.

## 13. PUBLICATIONS

- a) Paxcroft Mead Community Centre: Minutes of a meeting held on the 1<sup>st</sup> April, 2014, and Agenda for a meeting on the 14<sup>th</sup> May, 2014
- b) Clerks and Councils Direct – May, 2014.
- c) The Clerk – May, 2014.

## 14. ACCOUNTS

### a) Adoption of the Accounts for the year ended 31<sup>st</sup> March, 2014

The Clerk tabled copies of the Income and Expenditure accounts, Cash Statements and Balance Sheet, and it was agreed that the accounts for the year ended 31<sup>st</sup> March, 2014, should be adopted (Proposed by Ms. Turner, seconded by Mr. House, all in favour). Mr. Greatwood said it would be helpful if the financial statements were sent out with the Agenda next year to give parish councillors an opportunity to look through the accounts in detail.

### b) Payments authorised since the last meeting:-

Section 137 Grant – St. John Ambulance	£300.00
Wiltshire Air Ambulance – Chairman’s allowance in memory of Peter Harding decd.	£25.00
Local Council Review annual subscription	£40.50

### Payments authorised this meeting:-

Clerk’s salary for May	£481.00)	
Clerk’s expenses (including office rental)	£392.45)	£873.45
Officeright – Stationery (including .36p VAT)		£2.18
Wessex Water – allotment supply 23/10/13 to 9/4/14		£17.62
Alpha Taxis – Sunday Club transport (including £4.15 VAT)		£24.95
RA Book Keeping – compilation of accounts for the year ended 31/3/14		£80.00
Broker Network Ltd. (Came and Company) – Annual Insurance Renewal		£1,021.93

## 15. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) Mr Carbin said there had been some fly tipping on the bridleway by the rugby club.
- b) Mr. Carbin asked for a card to be sent to Mrs Hayes, as she had been unwell.
- c) Mr. Jameson praised the policing of Mark Hough and his team in the area.

**16. ITEMS FOR PARISH NEWS/LOCAL PRESS**

The time limit for articles for the May magazine had been the previous Saturday, 17<sup>th</sup> May.

**17. DATE OF NEXT MEETING**

**Tuesday, 17<sup>th</sup> June, 2014**, with a possible planning committee meeting earlier in the month.

**The meeting ended at 9.04 p.m.**

Signed ..... Date .....