

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.30 pm on Tuesday, 16th DECEMBER, 2014**

There were two members of the public present.

PRESENT	Mr. E. Clark	Mr .V. Bielecki
	Mrs. S. Sawyer	Mr. R. House
	Mr. T. Carbin	Ms. P. Turner
	Mr. S. Uncles	Mr. I. Greatwood
	Ms. P. Fisher	Mr. K. Jackson
	Mr. W. Jameson	Mr. D. Tucker

Also in attendance: PC Mark Hough and PCSO Maria Badder

Before the start of the meeting, Mrs .C. Travers spoke about her suggestion for the planting of a small orchard, including a flower meadow, on a patch of land near Hanewell Rise, Paxcroft Mead. The Chairman declared the meeting open at 7.37 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs K. Hayes.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Agenda Item 8 – Allotment matters: As an allotment tenant, Mr. Bielecki referred to his Register of Interests in connection with a matter he wished the Parish Council to discuss later in the meeting.

3. MINUTES

The Minutes of the Parish Council meeting held on the 18th November, 2014, were approved and signed.

4. MATTERS ARISING

Minute 8 – Parish Governance Review: Parish Councillors Kendrick Jackson and Viv Bielecki, together with the Clerk, had attended the meeting on the 2nd December, and Mr. Bielecki had spoken on behalf of the Parish Council.

Minute 8: - The Mead Primary School Journey Feasibility Study: The Clerk confirmed that the Parish Council's responses had been sent to Wiltshire Council.

Minute 8 – Sports Pitches: The Clerk reported that Hayley Bell, Trowbridge Town Council's Leisure Manager, would address the Parish Council at its January, 2015, meeting.

Minute 8 – Speed Indicator Devices: The Parish Council's decision not to contribute towards keeping these devices had been made known to Wiltshire Council.

Minute 8 – Land between Devizes Road and Ashton Road: This had been sold at auction, but not to the consortium of neighbours who had hoped to purchase it.

Minute 8 – Sir William Roger Brown's Coal Charity: The Clerk confirmed that donations and cards had been sent and details of the charity included in the latest Parish News. She agreed to put a notice up at Marsh Stores to make people aware of the charity.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman wished members a Happy Christmas and invited them to join him after the meeting for refreshments in the Village Hall bar.

He said that a litter bin had been ordered to replace those that had been stolen opposite Marsh Stores. This would be paid for by the Parish Council but emptied by Wiltshire Council. This would be much more sturdy than the previous bins.

In conclusion, he thanked Messrs. Bielecki and Jackson, and the Clerk, for attending the parish governance review meeting in Trowbridge earlier in the month.

6 WILTSHIRE COUNCILLOR

Core Strategy: Mr. Clark said that the Inspector had come back formally with his findings. Apart from a few points, such as revised settlement boundaries and travellers' settlements, which needed to be looked at, his decision was that the Core Strategy was 'fit for purpose'. A meeting would now be held on the 20th January, 2015, when it would be formally adopted by Wiltshire Council.

Mr. Clark said that changes to the Wiltshire Bus Pass would come into force in April next year.

7. POLICE

PC Mark Hough said that there had been 68 rural occurrences over the past month, 24 of which had been in Hilperton. He gave details of these and his report is held on file. He answered questions put to him by parish councillors before leaving to attend another PC meeting.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters

The Clerk had received a letter from the Secretary of the Hilperton Allotment Association, informing the Parish Council of a change in committee members. She also referred to the siting of water tanks for the new proposed allotment land, as the committee felt new water tanks would be needed to reduce pressure on the existing ones. It was agreed that this matter could be considered once the Parish Council had acquired the new land. Ms. Stokes also referred to concerns over one particular plot, which was becoming very overgrown. It was agreed that, as the Clerk would be sending out bills in relation to next year's rentals at the end of February, 2015, this issue should be left until then.

Mr. Bielecki referred to Item 2d of the Tenancy Agreement: *The tenant must reside within the boundary of the allotment authority. If a tenant is permitted to reside outside this boundary, the Parish Council may give 12 months' notice if the allotment is required for a new tenant who lives within the boundary.* There were a few tenants who currently lived within the parish of Hilperton but who could find themselves – through no fault of their own – moved outside the parish and into Trowbridge in a couple of years because of the Parish Governance Review. They were concerned that they would be forced to give up their plots if this happened. A discussion followed and it was agreed that no allotment tenant affected by the Parish Governance Review in this respect should be asked to relinquish his/her tenancy. (Proposed by Ms. Tucker, seconded by Mr. House, eleven in favour with one abstention by Mr. Bielecki).

With regard to the new allotment land, the Clerk had heard from the Parish Council's solicitor that he had now received draft documents for review. The matter should be completed early next year.

Trowbridge Community Area Parish Councils' Liaison Group

Mr. Greatwood said that the next meeting would be on the 7th January, 2015, and asked members to contact him if they wished any matter to be included on the agenda.

Hilperton Relief Road

The Chairman said that the new kissing gates on the relief road had been hung incorrectly and this had been reported to Wiltshire Council.

The Clerk had raised the matter of the bus shelters at the relief road end of Devizes Road, and had been informed by Wiltshire Council that the current indications were that the southbound shelter would be able to stay in its current location, but the northbound stop would be moved a short way back along Horse Road.

Concerns were expressed about various issues relating to the relief road, including the lack of the inclusion at the outset of zebra crossings at both roundabouts. The Chairman, in his capacity as a Wiltshire Councillor, was finding it difficult to get any response about this from officers at Wiltshire Council, and it was agreed that the Clerk should contact Ian Gibbons in the legal department to find out the procedure to make a formal complaint.

Footpaths and Kissing Gates

The Clerk said that one person had come forward to offer to sponsor one of the new kissing gates required for HILP20. It was agreed that this should be discussed further at the January meeting, in case any other potential sponsors contacted the Parish Council.

Wiltshire Council Community Day Works

The Chairman said that The WC team would not be in Hilperton until the new year. Michael Grant had now taken down the ivy on the pavement side of the Blind House.

Flooding and Flood Wardens

Ms. Fisher gave a short report to the Parish Council and said that she was finding it difficult to establish exactly what the role of flood warden was, particularly as Wiltshire Council now wished to broaden the sphere into other activities, such as pandemics. All she had received from Wiltshire Council was guidance on who to contact in the event of a flood.

A discussion took place on flooding in the parish in the past and potential flooding in the future. The Clerk had received a template of a community emergency plan document, designed for local authorities to fill in details of their community emergency preparations, and it was agreed that copies should be sent to parish councillors to enable them to decide whether or not it would be worth setting up a working party. Details of who to contact in case of flooding should also be included on the PC website and parish newsletter.

Tree Planting suggestion – Hanewell Rise

Having listened to the presentation before the start of the meeting, members discussed the suggestion to plant additional trees on the open space adjacent to Hanewell Rise. It was agreed that the Parish Council should write to Mrs Travers, thanking her for coming along to the meeting, but informing her that the Parish Council, at the current time, was not in a position to form a view as the land in question was not yet adopted by Wiltshire Council. (Proposed by Mr. Greatwood, seconded by Mr. Jackson, all in favour).

Litter Bins – Paxcroft Mead

The Chairman reported that the Paxcroft Mead Residents' Association had installed three litter bins within the country park in 2012, one of which was within the Hilperton parish boundary. This had been stolen and the Parish Council had received a request to purchase a new bin on their behalf so that the Association could install it on the post which remained standing. After a short discussion, it was agreed that the Parish Council should order and pay for a replacement bin, which should then be delivered to a member of the Residents' Association and installed by them. (Proposed by Mr. Carbin, seconded by Mr. Greatwood, all in favour).

9. PLANNING MATTERS

Applications

14/10916/VAR: Mr. Bevan, 22 Horse Road

Variation of condition 2 of planning permission 00/01498/FUL to allow occupation of the room above the garage by persons other than the current owners of 22 Horse Road

Before considering this application, the Clerk read out a letter received from Mrs Kate Hayes, objecting to the proposal.

It was agreed that no objection would be made to the application (Proposed by Ms. Turner, seconded by Mr. House, ten in favour with two abstentions, one by the Chairman).

14/11089/FUL: Central Stores, 8 Marsh Road

Change of use of redundant office (Class B1) into a hot food takeaway (Class A5) and the installation of an entrance ramp and an extraction chimney.

Mr. House informed members that he would not be voting on this application as his company was involved with the proposed change of use.

It was agreed that no objection would be made to the application (Proposed by Mr. Greatwood, seconded by Mr. Bielecki, with two abstentions, one by Mr. House).

14/11283/FUL: Gaiger Solar Ltd., land north of Marsh Farm, Marsh Road

Installation of CCTV system (27 cameras on 3-metre poles) within the perimeter of an approved ground mounted PV solar park at Marsh Farm (ref: 14/00592/FUL)

It was agreed that no objection would be made to this application (Proposed by Mr. Bielecki, seconded by Mr. Uncles, eleven in favour with one abstention).

14/11445/FUL: Mrs V. Legg, 363 Horse Road

Porch to front to replace existing canopy

It was agreed that no objection would be made to this application (all in favour)

Decisions

Wiltshire Council:

14/09310/ADV: Roundabout NW of 28 Castley Road - 3 free-standing non-illuminated sponsorship signs

14/09311/ADV: Roundabout S of 15 Newhurst Park – 4 free-standing non-illuminated sponsorship signs

14/09312/ADV: Roundabout SE of 16 Woodhouse Gdns – 4 free-standing non-illuminated sponsorship signs

14/09313/ADV: Roundabout NE of 50 Cresswell Drive – 3 free-standing non-illuminated sponsorship signs

All approved with conditions

14/09584/FUL and 14/09673/LBC: the King's Arms, Wyke Road

Formation of new single storey extension and flat roof infill. New single storey toilet block.

Alterations to existing pub entrance and internal refurbishment. Approval given.

Tree Matters

A letter had been received from Wiltshire Council regarding types of applications and planning requirements. The Clerk said she would send copies to members for their information.

10. CORRESPONDENCE

a) Letter of thanks from Carer Support re. grant given to them.

b) Wiltshire Council Core Strategy – notice received regarding the Inspector's Report.

11. PUBLICATIONS

a) CPRE – Moonraker, November, 2014

b) PMCC Management Committee – Minutes of a meeting held on the 4th November and Agenda for a meeting on the 2nd December.

c) Community First News – Autumn/Winter, 2014

d) Local Council Review – Winter, 2014

12. ACCOUNTS

Payments authorised:-

Since the last meeting –

Hilperton Presents: Advertisement for Hilperton's Lovely War programme	£75.00
Withy, King: Costs of Mr. R. Pike's legal fees re: new allotment land (including £195.00 VAT)	£1,170.00

It was agreed that the Clerk should write to the PC's solicitor, instructing him to ask for a definitive time schedule from Mr. Pike's solicitors, as this matter was taking so long to complete.

This meeting:

Clerk's Salary for December, 2014	£481.00)	
Clerk's Expenses	£204.50)	£685.50
Alpha Taxis – Sunday Club transport (including £2.56 VAT)		£15.36
Society of Local Council Clerks – Annual subscription		£103.00

13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

There were none.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Due to time schedules for the Parish News, the Clerk had sent a message, on behalf of the Parish Council, to wish readers a happy new year.

15. DATE OF NEXT MEETING

Tuesday, 20th January, 2015, with a possible planning committee meeting before then.

The meeting ended at 9.10 p.m.

Signed Date

