

**MINUTES OF THE ANNUAL MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.30 pm on Tuesday, 19th May, 2015**

There were four members of the public present.

PRESENT	Mr. E. Clark (Chairman)	Mr. V. Bielecki
	Mrs. S. Sawyer	Mr. R. House
	Mr. W. Jameson	Ms. P. Fisher
	Mr. S. Uncles	Mr. I. Greatwood
	Mr. D. Tucker	Mr. K. Jackson
	Mr. T. Carbin	

Also in attendance: PC Mark Hough

Before the start of the meeting, Mr. George Bunting, Secretary of the Hilpertton Gap Action Group, spoke about their efforts to limit the amount of development proposed by Wiltshire Council in the future, and mentioned the benefits of creating a Neighbourhood Plan or a Parish Plan. Two members of the public then spoke against planning application 15/04323/FUL. Mr. Clark declared the meeting open at 7.47 p.m.

1a. ELECTION OF CHAIRMAN

Mr. E. Clark was re-elected Chairman

(Proposed by Mr. Bielecki, seconded by Mrs Sawyer, all in favour).

The Chairman signed the Declaration of Acceptance of Office.

1b. ELECTION OF VICE-CHAIRMAN

Mr. V. Bielecki was re-elected Vice-Chairman

(Proposed by Mr. E. Clark, seconded by Mrs S. Sawyer, all in favour)

2. APPOINTMENT OF PLANNING COMMITTEE AND OTHER REPRESENTATIVES

Planning Committee: Mr. V. Bielecki, Mr. K. Jackson, Mrs S. Sawyer, Ms. P. Fisher, Mr. S. Uncles, Mr. W. Jameson, Mr. I. Greatwood and Mr. E. Clark (ex officio). Substitute: Mr. R. House.

Footpath Representative: Ms. P. Turner

Village Hall Representative: Mr. E. Clark (ex officio)

Paxcroft Mead Community Centre Representative: Mr. S. Uncles

War Memorial Plants/Flowers: Mrs. L. House

Trowbridge Community Area Parish Council's Liaison Group: Mr. I. Greatwood

Allotment Point of Contact: Mrs M. Timms

Tree Wardens: Ms. P. Fisher and Mr. W. Jameson

Area Board Representative: Mr. K. Jackson

Highways and Streetscene Point of Contact: Mr. E. Clark and Mrs M. Timms

Risk Assessment Sub-Committee: Mr. E. Clark, Mrs M. Timms, and Ms. P. Turner

3. APOLOGIES FOR ABSENCE

Apologies were received from Mrs K. Hayes and Ms. P. Turner.

4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Planning application 15/04323/FUL: Mr. R. House, the applicant being a client of his, although Mr. House was not personally involved with the application.

5. MINUTES

The Minutes of the Parish Council meeting held on the 21st April, 2015, and the Minutes of the Planning Committee meeting held on the 5th May, 2015, were approved and signed. The Minutes of the Annual Parish Assembly held on the 5th May, 2015, were tabled and noted.

6. MATTERS ARISING (from the Minutes of the April Parish Council meeting)

There were none.

7. ANNOUNCEMENTS FROM THE CHAIR

- a) The Chairman was sorry to report the recent death of Peter Grant, who had been a well respected scout master for many years and who had also over the years carried out work for the Parish Council. The Clerk had written a letter of condolence to Mr. Grant's family on behalf of the Parish Council.
- b) He referred to the recent General Election and asked the Clerk to write to the new MP, Michelle Donelan, to congratulate her.

8. WILTSHIRE COUNCILLOR

Mr. Clark said that the latest Area Board meeting was held on the 14th May, and Wiltshire Council's annual council meeting was held on the 12th May.

9. POLICE

PC Mark Hough said that there had been 74 rural occurrences over the past month, 22 of which had been in Hilperton parish. He gave details of these and his report is held on file.

10. ITEMS FOR REPORT AND DISCUSSION

Annual Assembly

Sports Pitches/Play Areas: The Chairman reminded members that the Parish Council had last year received a suggestion for a tennis court to be provided in the village, and another request had recently been received for the provision of outdoor table tennis, but unfortunately no-one had come to the Annual Assembly to promote these suggestions. Mr. Carbin said he would do some research as far as outdoor table tennis was concerned, as this was becoming very popular. The Chairman then said that Wiltshire Council might not have the funds available in future to replace broken equipment on its play areas. This was quite disturbing and the Parish Council might wish to think about taking over the play areas in the parish currently owned by Wiltshire Council. He said he would investigate further and see if Wiltshire Council would be prepared to give a lump sum to those parish councils who agreed to take on play areas in the future.

Neighbourhood Plans: Following Mr. Bunting's address to the Parish Council earlier, during which he said that a Neighbourhood Plan could cost anything between £17,000 and £63,000, discussion took place on the best way forward. The Chairman said that Holt Parish Council had prepared one a few years ago and theirs had cost in the region of £7/8,000. It was agreed that the Chairman should get in touch with the Chairman of Holt Parish Council and invite a representative to come to the June PC meeting to talk to members about how they had been able to get their plan off the ground, how they had financed it etc.

Allotment Matters

Mr. Bielecki said that the plots in Phase 2 were now laid out, but the waiting list of potential plot holders had diminished for a number of reasons. At the present time no-one in the parish was on the waiting list and, after some discussion, and bearing in mind that the growing season was in full swing, it was agreed that five plots should be offered immediately to non-residents.

The Clerk said she had put in a grant application to the Area Board for funding in respect of the community orchard, and Mr. House said his wife, Lesley, would like to become involved with this part of the new allotment site, and she had ideas about planting a wild meadow. This was welcomed by Mr. Jameson and Ms. Fisher and, on behalf of the Parish Council, the Chairman thanked Mrs. House.

Trowbridge Community Area Parish Councils' Liaison Group

Mr. Greatwood said that the next meeting of the group would be in July, and confirmed that there would no longer be any funding from TCAF to keep it going. Hilperton Parish Council had offered to contribute £50 a year towards the running of the group, but only if other member parishes also made a contribution. There had been no update on this so far. Hilperton Village Hall had also offered the meeting room to the Group at a very reasonable rate of £6.00 an hour.

Hilperton Relief Road

In response to a query from Mr. Jameson, the Chairman said that landscaping should commence shortly, and added that the plans stated that any plants/trees that died in the first five years would have to be replaced.

It was agreed that the Parish Council should question if the exits/entrances to the roundabout were being constructed according to plans. These stated that they should be two lanes wide but they didn't appear to be and Highways should be asked to look at this. Wiltshire Council should also be questioned about the kissing gates which were still not self-closing.

Wiltshire Council Community Day Works

The Chairman had attended a pre-meet on the 11th May, to discuss community priorities, and he said the next work day would be on the 20th May.

War Memorial – Maintenance of Plants and Sweeping

For a number of years an allowance of £5 a week had been made from the beginning of April, for thirty weeks of maintenance of plants at the War Memorial, together with the sweeping. After a short discussion, it was agreed that this was now insufficient, and the amount should be increased to £10 a week, with the helpers being asked to check the water pump on a regular basis and sweep the area around it as and when necessary. (Proposed by Mrs Sawyer, seconded by Mr. Carbin, all in favour).

Summer Newsletter

It was agreed that a summer newsletter should be distributed around the parish this year, and Mr. Uncles kindly offered to put something together for the next meeting.

11. PLANNING MATTERS

Applications

Mr. House left the meeting before discussion commenced on the following application

15/04323/FUL: Mr. A. Huxham, site adjoining 7 Stuart Close

Proposed erection of a new one-bedroomed detached dwelling

After a discussion, and mindful of the worries of nearby residents, it was agreed that an objection should be made to this application on the following grounds:-

- a) Overdevelopment of the site and the impact on neighbouring properties
- b) The impact of more vehicles parking in an already overcrowded street, together with access in association with existing parking
- c) The proposed single-storey building not in keeping with the design of existing buildings in the location
- d) The proposed loss of trees which have amenity value

It was also agreed that, if the planning authority was minded to grant permission, it should be pointed out that the design statement said that the proposed property would be constructed in brick which did not appear to tie in with the existing plans. (Proposed by Mr. Jameson, seconded by Mr. Bielecki, eight in favour with two abstentions from both the Chairman and Mr. Carbin)

Mr. House returned to the meeting.

Decisions

15/02410/PNCOU: Mr. A. Pike, Barns at Hill Farm, Whaddon

Change of use of two barns to three dwellings – prior approval granted

Judicial Reviews

The Chairman gave members information regarding the judicial reviews in respect of Devizes Road and the Chase, Church Street.

Notification of Planning Appeal

14/10916/VAR: 22 Horse Road - Appeal by Mr. Bevan against the decision of the planning authority to refuse to allow a variation of condition 2 of planning permission 00/01498/FUL to allow occupation of the room above the garage by persons other than the current owner.

12. CORRESPONDENCE

Letter of thanks received from the Wiltshire Bobby Van Trust for the grant given to them.

13. PUBLICATIONS

- a) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 7th April, 2015, and Agenda for a meeting on the 5th May, 2015
- b) CPRE: Notice of AGM, 5th June, 2015
- c) Clerks and Councils Direct – May, 2015
- d) The Clerk – May, 2015

14. ACCOUNTS

Payments authorised:-

Since the last meeting –

Wiltshire Bobby Van Trust – Section 137 Grant	£400.00
Mrs L. House – plants and compost	£47.00
Revision 4 – Renewal of domain and web hosting	£95.87
Ian Cradock and Sons – work on new allotment site (including £560 VAT)	£3,360.00

This meeting -

Clerk's Salary for May, 2015	£485.00)	
Clerk's Expenses, including office rental	£390.46)	£875.46
Wessex Water – Allotments water services bill (4/10/14 to 14/4/15)		£17.19
Local Council Review – Annual subscription		£51.00
Mrs. S. Walden: Work on minutes for the April, 2015, meeting, including pre-meet, attendance at meeting, preparation and typing of minutes		
Six hours at £11 an hour	£66.00)	
Mileage – 10 miles at 65p per mile	£6.50)	£72.50
Townsend Design and Print (Chairman's Allowance) – promotional leaflets for village fete		£59.00
Broker Network Limited (Came and Company) – Annual Insurance Premium		£873.74

It was agreed that the Parish Council should enter into another three-year long-term Agreement, as before, reducing the annual premium from £919.73 to £873.74

15. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) Mr. Carbin had heard there would be a change in the local bus services and the Chairman said he would find out what the situation was.
- b) Mr. Greatwood reminded members that rail services would be disrupted during the summer for essential works, and rail users could find out more about this by getting in touch with Network Rail.
- c) Mrs. Sawyer said there was a great improvement in the grass cutting this year.

16. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Election of officers and appointment of planning committee etc.
- b) Allotments – news that there are plots available under Phase 2
- c) Application for an Area Board grant for the new community orchard.
- d) Reminder to rail passengers about changes to the timetables during the summer

17. DATE OF NEXT MEETING

Tuesday, 16th June, 2015, with a possible planning committee meeting before then.

The meeting ended at 9.10 p.m.

Signed Date