

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.30 pm on Tuesday, 17th November, 2015**

There was one member of the public present.

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| PRESENT | Mr. E. Clark (Chairman) | Mrs. S. Sawyer |
| | Mr. R. House | Ms. P. Fisher |
| | Mr. S. Uncles | Mr. T. Carbin |
| | Ms. P. Turner | Mrs K. Hayes |
| | Mr. W. Jameson | Mr. K. Jackson |
| | Mrs V. Packer | Mr. I. Greatwood |
| | Mr. D. Tucker | |

Also in attendance: PC Mark Hough

Before the meeting started, the Chairman asked members to stand in silence whilst they remembered not only those murdered in Paris on Friday but the people killed in the Lebanon by a suicide bomber a day or so previously. Also, all those touched by the effects of extremism.

1. APOLOGIES FOR ABSENCE

There were none.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Agenda item 8 – Community Governance Review – Although not a Disclosable Pecuniary Interest, Councillor Clark - being one of the councillors sitting on the review group - advised that he would abstain from any vote on this item.

Agenda item 9 – Planning application 15/08678/LBC: Mr. House, as he had sold the property in Church Street.

3. MINUTES

The Minutes of the Parish Council meeting held on the 20th October, 2015, were approved and signed.

4. MATTERS ARISING

Minute 8 – By-election: The Chairman said that the election had not been contested, and Mrs. Viv Packer had been duly elected.

Minute 8 – Newsletter: This had been printed and distributed. The Chairman thanked the members of the public who had assisted in the distribution.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman welcomed Mrs Packer as a new parish councillor. He said that training would be arranged for her in the new year.

6. WILTSHIRE COUNCILLOR

Mr. Clark reminded members about the Wiltshire Council meeting to be held at County Hall on the 24th November to discuss the Community Governance Review.

7. POLICE

PC Hough explained some of the changes that were taking place in policing. There were now no beat managers but community teams, each with five or six officers and one or two PCSOs. He had taken on the role of Community Co-ordinator for Bradford-on-Avon and Trowbridge, but he said he was still happy to be the point of contact as far as the parish council was concerned.

He reported four thefts over the past month in the parish of Hilperton, two burglaries, five incidences of violence, one criminal damage and eight other matters. He gave details of these and the police report is held on file.

8. ITEMS FOR REPORT AND DISCUSSION

Election of Vice-Chairman and Chairman of the Planning Committee

- a) Vice-Chairman: One parish councillor had put his name forward, and the Chairman therefore proposed that Mr. Jackson should be Vice-Chairman. This was seconded by Mrs Sawyer, with all in favour.
- b) Chairman of the Planning Committee: It was decided that the planning committee would elect a chairman on an ad hoc basis.

Variation of Standing Orders 1a, 2b, 3 and 71

Following the last meeting, the suggested amendments had been sent to each parish councillor. The Chairman proposed that they should all be amended as set out. This was seconded by the Vice-Chairman with all in favour. The changes agreed were:-

- 1a. Revert to: 'Meetings of the Council shall be held in each year on such dates and times and at such place as the Council may direct'.
- 2b. Revert to: 'In a year which is not an election year the Annual Parish Council Meeting shall be held on such day in May as the Council may direct'.
3. Revert to: 'In addition to the Statutory Annual Parish Council meeting, at least three other statutory meetings shall be held in each year on such dates and times and at such place as the Council may direct'.
71. Delete and replace with 'Recording, photography and use of social media at meetings of the Council will be governed by the adopted Policy and Protocol document'.

Allotment Matters/Community Orchard Group

Mr. House said he had not been able to speak to the owners of The Old Rectory as on the couple of occasions when he had called at the house, no-one was there. He had looked at the tree in question and didn't think there would be a problem in lopping off the overhanging branches, but as they were high up this work would need to be done by a qualified tree surgeon. It was agreed that he should write to the owners.

Mr. Jameson said that the trees for the community orchard had been ordered and planting would start on Saturday, 12th December, at 2 p.m. It was agreed that Mr. Roger Pike should be invited to come along to see what had been achieved so far. It was also agreed that anyone wishing to sponsor a tree should be charged £30 which would just about cover the cost of a tree and a stake. Mr. Jameson said that Matthew Webb of Avonfield Gardens had been very helpful and the Clerk was asked to send a letter of thanks to him.

Trowbridge Community Area Parish Councils' Liaison Group

Mr. Greatwood said that following the postponement of the 21st October meeting, no further meeting had been arranged to date.

Hilperton Relief Road

The Chairman said he had reported the problem with gate catches to Wiltshire Council, but had been told that they were considered adequate. Similarly, Wiltshire Council's stance on pedestrian signs was that they were not needed as cars could see pedestrians and vice versa. It had been noted that tree and shrub planting had started.

Noise issues were discussed, exacerbated by vehicles able to travel up to 50 mph along the road which had been constructed with no quiet surface. The Chairman said he would talk to Highways about noise levels.

Neighbourhood Plan

A press release had been sent by the Clerk to the Wiltshire Times, details of the meeting had appeared in the Chairman's newsletter and the Parish Council newsletter, and posters would be put on the notice boards and details on the PC website.

Ms. Turner said that this 'scoping' meeting on the 26th November would endeavour to persuade volunteers to come forward. She said that George Bunting would speak at the meeting to try to get people engaged, and the Chairman added that an officer from Wiltshire Council would also be in attendance. He asked parish councillors to come to the meeting, if possible.

Community Governance Review

The Chairman said that Mr. Jackson had kindly agreed to represent the Parish Council at the WC meeting on the 24th November and would be able to address members for a period of four minutes. Parish councillors had received via e-mail a draft statement, and paper copies were also tabled.

After a discussion, the draft statement was approved, subject to the deletion of the final paragraph. (Proposed by Ms. Turner, seconded by Mr. Greatwood, twelve in favour with one abstention by the Chairman).

Playdale Playgrounds – Consideration of a new Inspection Package

Discussion took place on a new inspection package, now that the Village Hall play area equipment had been on site for three years and the original package had recently expired.

Various options were considered and it was agreed that the Bronze five-year inspection package should be taken up at a cost of £1,170.00. (Proposed by Mr. Jameson, seconded by Mr. Greatwood, eight in favour, four against, with one abstention by the Chairman).

Future Website Administration

Mr. Greatwood said he would consider taking charge of the Parish Council website as long as he knew what this entailed. The Chairman said he would have a word with David Huggins and liaise with Mr. Greatwood.

9. PLANNING MATTERS

Applications

15/098678/LBC: Miss S. Hilleard, 234 Church Street

Replacement fire in lounge and replastering to ground and first floor walls

It was agreed that this application should be supported.

15/10031/FUL: Mr. T. Oatley, Paxcroft Farm

Proposed replacement of redundant egg production building with new light industrial building comprising four units for B1, B2 and B8 use.

It was agreed that this application should be supported as it would provide employment opportunities.

15/10345/FUL: Mr. M. Reynolds, 15 Marshmead

Removal of existing small porch and erection of replacement porch with pitched roof

It was agreed that this application should be supported.

15/11002/FUL: Mr. R. Wall, 37 Newleaze

Erection of a conservatory to the rear of the property.

It was agreed that no objection would be made to this application as long as obscure glazing was used as the conservatory would be built close to the boundary of the neighbouring property.

Decisions

15/07567/FUL: Mrs H. Between, 26 Cresswell Drive
Construction of decking in garden – approval given.

15/09211/VAR: Central Convenience Stores, Marsh Road
Variation of condition 3 of planning application 14/11089/FUL – approval given.

10. CORRESPONDENCE

a) Notice of the CPRE AGM and talks on Tuesday, 24th November, 2015, at 6 p.m. at the Priory Barn, Bradford-on-Avon.

11. PUBLICATIONS

- a) Bulletin: War Memorials Trust magazine – November, 2015
- b) The Clerk – November, 2015
- c) Clerks and Councils Direct – November, 2015
- d) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 6th October, 2015, and Agenda for a meeting on the 10th November, 2015.
- e) CPRE: ‘Round and Round We Go’ – the threat to communities and countryside across England due to the current planning system.

12. ACCOUNTS**Payments authorised since the last meeting –**

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| Mrs. Lesley House – plants and compost | £52.00 |
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Payments authorised this meeting –

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|---|----------|---------|
| Clerk’s Salary for November, 2015 | £485.00) | |
| Clerk’s Expenses (including office rental) | £362.23) | £847.23 |
| P. A. Kempley – 2,000 copies of Newsletter | | £200.00 |
| Wessex Water – Allotments water services bill for the period 15/4/15 to 12/10/15 | | £338.28 |

13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) Mr. Wolsey referred to the netting leading up to the allotments and was told that this had been put in place to stop vehicles from driving over the grass when it rained heavily. The Clerk to contact the Secretary of the Village Hall Committee to see if this is a permanent fixture.
- b) Complaints had been received about some street lights being turned off in the village. The Chairman to take this up with Wiltshire Council.
- c) Mr. Tucker referred to some white posts that had been erected some time ago at Whaddon Lane (on the green just before Trojan Engineering, by the Oak tree) which stopped vehicles being able to park. The Clerk to contact Pat Whyte at Highways to see why these posts have been installed, and this matter to be discussed at the December meeting.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Election of Vice-Chairman.
- b) Welcome to new Parish Councillor
- c) Tree planting on the new community orchard site
- d) Neighbourhood Plan – another article to try to persuade volunteers to come forward

15. DATE OF NEXT MEETING: Tuesday, 15th December, 2015, in the Village Hall, Whaddon Lane, commencing at 7.30 p.m. Ms. Turner gave her apologies.

16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE

Under Standing Order 68, the following item was classified as confidential by a vote of the Council.

Sir William Roger Brown's (Coal) Charity

The Clerk reminded members of the two 2014 recipients, who had each received £25. No other names had been put forward and it was agreed that the same recipients should each receive £30 this year which would come from the interest accrued. (Proposed by the Chairman, seconded by the Vice-Chairman, all in favour).

The meeting ended at 9.13 p.m.

Signed Date