

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.30 pm on Tuesday, 15<sup>th</sup> March, 2016**

There were five members of the public present.

<b>PRESENT</b>	Mr. E. Clark (Chairman)	Mrs. S. Sawyer
	Ms. P. Fisher	Mr. D. Tucker
	Mr. W. Jameson	Mrs K. Hayes
	Ms. P. Turner	Mr. R. House
	Mr. S. Uncles	Mr. T. Carbin
	Mr. K. Jackson	Mr. I. Greatwood

*Before the start of the meeting, one member of the public spoke about planning application 16/01633/OUT – land at The Grange, Devizes Road. The Chairman declared the meeting open at 7.35 p.m.*

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs V. Packer.

### **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

Planning application 16/01633/OUT: Mr. R. House, as at some point he could become involved in a professional capacity.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 16<sup>th</sup> February, 2016, were approved and signed.

### **4. MATTERS ARISING**

Minute 8 – Hopper Bus Service: The Clerk said that a recent report to Trowbridge Town Council’s Policy and Resources Committee by the Town Clerk stated that contact had been made with a number of town councils in the area served by the Hopper, and also with Melksham Without and Hilperton parish councils, who had expressed an interest in being involved. Wiltshire Council had now confirmed that it would cease funding and operating the service, and appeared unwilling to co-ordinate a service with funding from town and parish councils, especially where not all local councils were willing to make a contribution. Therefore, the recommendation had been that, without Wiltshire Council or an operator willing to co-ordinate the provision of a service, the Town Council would not be able to offer a viable and sustainable solution.

### **5. ANNOUNCEMENTS FROM THE CHAIR**

The Chairman said that a workshop had been arranged for parish and town councils to provide information on the wider implementation of CIL (Community Infrastructure Levy). This workshop would be held at County Hall (Cotswold Space) on Tuesday, 5<sup>th</sup> April, from 6pm to 8pm.

The Chairman spoke about the newly formed ‘Transforming Trowbridge’ group, consisting in the main of local businessmen, who seemed to be in favour of the town’s borders being extended.

### **6. WILTSHIRE COUNCILLOR**

Mr. Clark said that Wiltshire Council’s recent budget setting meeting had approved an increase of 4%, 2% being ring-fenced for services for the elderly.

## **7. POLICE**

The Clerk read out a report received from PCSO Badder. There had been two incidences of anti-social behaviour over the past month, four criminal damage cases to vehicles and a wooden planter, one concern for safety issue, two fraud occurrences, one theft, two missing persons (now found), one incident of violence, one report of an out-of-control dog and one road-related incident. PCSO Badder's report is held on file.

## **8. ITEMS FOR REPORT AND DISCUSSION**

### **Allotment Matters/Community Orchard**

Mr. House had recently put in an application (16/02538/TCA) for the removal of three or four branches from the Oak tree in the grounds of The Old Rectory. These branches were overhanging allotment plots.

The Clerk said that rental cheques were coming in now from allotment holders and there had also been several who had decided to give up their plots. Mr. House said that the waiting list at present did not contain any residents of the parish and it was agreed that an article should be included in the Parish News to try to persuade Hilperton people to come forward as potential plot-holders.

Mr. Jameson said that wild flowers would be planted in April in the community orchard and some hedges would be planted at the weekend. A suggestion had been made that beehives would be an asset to the orchard and Mr. Jameson said he would have a word with a local bee-keeper. The Clerk was asked to check on insurance to see that volunteers were covered when they worked in the orchard.

### **Trowbridge Community Area Parish Councils' Liaison Group**

Mr. Greatwood said he would find out if the group was still in existence, as he had heard nothing from them for some months.

### **Neighbourhood Plan**

Another meeting had been held recently and a questionnaire was being prepared which, once printed, would be distributed to all members of the local community. There would be a number of collection points around the village for the answers to the questionnaire. It was hoped that there would be a good number of responses.

A consultant who had helped Pewsey through to adoption of their Neighbourhood Plan and who was now working for a number of parishes in the area, had contacted the Parish Council to offer assistance, suggesting that there were government grants which could pay for the fees of a consultant. This had been passed on to the NP team.

### **Community Governance Review Update**

The Chairman said that a meeting of the Working Group had been held recently and there should be another meeting on the 21<sup>st</sup> March, although no confirmation had as yet been received from Wiltshire Council. He said that every resident who might be transferred from one parish to another would be written to by WC (this might affect around 600 people on Paxcroft Mead).

### **Speed Indicator Devices**

The Chairman said there had been very little progress to date. It had been suggested that each parish council should have a SID representative and they should get together to decide when and how to proceed. Mr. Greatwood offered to attend such a meeting as long as it was not held during the day, but it was generally agreed that until details were received concerning costs it was difficult to move forward on this matter.

### **Parking Restrictions – Additions/Alterations/Removal of Double Yellow Lines**

The Chairman said that, after all the delays, things were now progressing. After a discussion about the pros and cons of double and single yellow lines in various parts of the village, it was agreed that individual members should get in touch with the Clerk if they felt that any alterations or additions should be made to the Parish Council's original suggestions, and this matter could then be discussed further at the October PC meeting.

### **Parish Steward Scheme Update**

The Chairman said that a briefing update would be held on Tuesday, 12<sup>th</sup> April, at County Hall in the Cotswold Room, commencing at 6.30 p.m. The annual Town and Parish Council involvement update would follow at 7.10 p.m.

### **Hilpertown Relief Road Noise Levels**

The Clerk had recently had a conversation with Gary Tomsett of Wiltshire Council's public protection department, about the Parish Council's request for assistance regarding traffic noise levels along the relief road. He said they might be able to help as they had environmental noise analysis equipment. The Chairman said he would get in touch with Mr. Tomsett.

### **CPRE – Best Kept Village Competition**

It was agreed that Hilpertown should again enter the competition.

### **Footpaths (letter from West Wiltshire Ramblers)**

A communication had been received from the West Wiltshire Ramblers, which the Clerk had forwarded to both the Chairman and Ms. Turner. Ms. Turner said that the group had a limited amount of funds available to assist in maintenance work and she had written back to thank them for their contact.

### **Grant Request – 1<sup>st</sup> Hilpertown Scouts**

A request had been received from Chris Braham, 1<sup>st</sup> Hilpertown Cub Scout Leader, for a grant to assist with a proposed camp to be held to celebrate the centenary of the National Scout Association in June. It was hoped that cubs would be joined by members from the other sections - beavers, scouts and explorer scouts - to join in the camp and assist with various activities at the village fete the following day. The camp would pay for food, gas for cooking, toilet provision, and sundries involved in camping accommodation for approximately 70 persons to the value of £200. It was agreed that a Section 137 Grant in the amount of £200 should be made. (Proposed by the Chairman, seconded by Mr. Greatwood, all in favour).

### **Clean for the Queen Events**

The Chairman gave details of local events arranged to prepare for the Queen's 90<sup>th</sup> birthday. The national launch to rally volunteers across the country to clean up their local areas had taken place recently and had been a great success.

### **Future Website Administration**

Mr. Greatwood had spoken to David Huggins, who said he was happy to continue with the administration of the website. It was agreed that the Clerk should contact him to thank him for this and also to suggest that one member of the Parish Council should have a code to access the website in case an occasion arose on which Mr. Huggins was unable to do so himself.

### **Annual Assembly**

The Clerk reminded members that the 2016 Annual Parish Assembly would take place on Tuesday, 3<sup>rd</sup> May, at the Village Hall, commencing at 7.30 p.m. She would ensure details appeared in the Parish News.

## 9. PLANNING MATTERS

### Applications

*Mr. House did not take part in the discussion concerning the following application.*

16/01633/OUT: Charlcombe Homes Limited, land at The Grange, Devizes Road

Erection of 30 dwellings – outline application with reserved matters.

It was agreed that the Parish Council should object to this application, full reasons for which are attached to the Minutes. (Proposed by Mr. Jackson, seconded by Mr. Uncles, nine in favour with three abstentions from the Chairman, Mr. House and Mr. Carbin).

16/02045/FUL: Mr. D. Wozniak, land west of 4 Marshmead

Erection of one detached dwelling house

It was agreed that no comment should be made by the Parish Council.

16/02093/FUL: Mr. A. Morris, 356 Horse Road

Two storey side extension

It was agreed that this application should be supported. (Proposed by Mr. Jameson, seconded by Ms. Fisher, nine in favour, one against and two abstentions from the Chairman and Mr. Jackson).

### Decisions

15/10766/OUT: Wiltshire Air Ambulance Operations – land opposite Outmarsh Farm, High Street, Semington

New Home for the Wiltshire Air Ambulance Charitable Trust – approval given.

16/00002/FUL: Mr. A. Stainer, 2a Horse Road

Removal of existing shed and erection of a detached single-storey garage – approval given.

16/00358/FUL: Miss A. Padfield, 29 Lacock Gardens

Replace of wooden palisade fencing with new close boarded acoustic fencing – approval given.

16/00380/FUL: Mr. G. Lewis, 9 Lacock Gardens

Conversion of existing loft, extension of rear roof, insertion of roof lights in front roof – approval given.

## 10. CORRESPONDENCE

None received.

## 11. PUBLICATIONS

- a) Clerks and Councils Direct – March, 2016.
- b) The Clerk – March, 2016.
- c) Paxcroft Mead Residents' Association – Minutes of a meeting held on the 17<sup>th</sup> December, 2015, and Agenda for a meeting on the 3<sup>rd</sup> March, 2016.
- d) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 2<sup>nd</sup> February, 2016, and Agenda for a meeting on the 8<sup>th</sup> March, 2016.

## 12. ACCOUNTS

### Payments authorised:

Since the last meeting:

Mr. W. Jameson – Contribution paid to Wiltshire Wildlife Trust	
for mesh to protect fruit trees	£20.00

Mrs Lesley House – Bedding plants for War Memorial	£36.00
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This meeting:

Clerk's Salary for March, 2016	£485.00)	
Clerk's Expenses	£192.48)	£677.48

Mr. W. Jameson – Long-flowering season Meadow Mix seed for Community Orchard	£268.80
Mr. E. Clark – Chairman’s Allowance	£108.40

*(The Chairman refrained from voting when members authorised this payment).*

### 13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) In answer to a question from Mr. Jameson about the possible provision of litter bins along Elizabeth Way, the Chairman said that Wiltshire Council would no longer put up any new litter bins, and even if parish/town councils provided them themselves, they would not be emptied by Wiltshire Council.
- b) Mr. House said he had been to a recent presentation by Taylor Wimpey who were putting in a planning application for 250 houses on land off Ashton Road. Although in the parish of Steeple Ashton, the company said they would be happy to come along to a PC meeting to talk about their plans.
- c) The Clerk had received a response from Paul Millard in respect of potholes along Middle Lane, which he said he would attend to in the summer. He was also intending to upgrade HILP21 and HILP22. The Clerk to contact him to say these two footpaths should have some potholes left but there should be a level strip for the use of cyclists and pedestrians. This would then deter car drivers. The Clerk to also chase Mr. Millard up on the flooding issue in Middle Lane.
- d) Mr. Jackson referred to the preservation of the trees which had been planted a few years ago along the Trowbridge Road. The Chairman said he would make some enquiries at Wiltshire Council.

### 14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) The Parish Council’s response to the planning application at land at The Grange
- b) Information to residents on how to become allotment ploholders.
- c) Details of the Annual Parish Assembly.
- d) Grant for the 1<sup>st</sup> Hilperton Scouts.

**15. DATE OF NEXT MEETING:** Tuesday, 19<sup>th</sup> April, 2016, with a probable planning committee meeting before that date.

**The meeting ended at 9.10 p.m.**

Signed ..... Date .....