

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.30 pm on Tuesday, 19th April, 2016**

There were no members of the public present

PRESENT	Mr. E. Clark (Chairman)	Mrs S. Sawyer
	Mr. w. Jameson	Ms. P. Turner
	Mr. R. House	Mr. S. Uncles
	Mr. T. Carbin	Mrs V. Packer

Also in attendance: PCSO Ellie Porter

Before the start of the meeting, Hayley Bell, Leisure Services Manager, Trowbridge Town Council, gave an update on the development of sports facilities adjacent to the rugby club and other areas around the town. The Chairman declared the meeting open at 7.42 pm.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr. Ian Greatwood, Mrs K. Hayes, Ms. P. Fisher and Mr. K. Jackson.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 15th March, 2016, were approved and signed.

4. MATTERS ARISING

Minute 8: - Parish Steward Scheme: The Chairman had attended the update meeting on the 12th April, which was held to reintroduce the Parish Steward scheme, and gave details. He reminded members that to report a highways issue they could do so by using the My Wiltshire App, by the WC website or by calling 0300 456 0105.

Minute 8 – Hilpertont Relief Road Noise Levels: Although the Chairman had not yet contacted Gary Tomsett at Wiltshire Council, he reported the presence of microphones in the bushes along the relief road.

Minute 8 – CPRE Best Kept Village Competition: For the second year running, as the Parish Council's entry had been submitted early, it had qualified to collect some of the bags of compost donated by Hills Group. Instructions about how and when to pick them up would be sent in due course.

Minute 8 – 1st Hilpertont Scouts: The grant cheque had been sent and gratefully acknowledged by the Scout Leader.

Minute 8 – Future Website Administration: The Chairman said that Ian Greatwood had been in touch with David Huggins but, as Mr. Greatwood was not present at the meeting, all the Chairman could say was that things were working satisfactorily.

Minute 13c – Flooding issues in Middle Lane: The Clerk said she was still waiting to hear from Paul Millard.

Minute 13d – Trees planted along Trowbridge Road: The Chairman had been in touch with David Wyatt at Wiltshire Council, who said he would take a look at them shortly to see if they were eligible for TPOs to be placed on them.

5. ANNOUNCEMENTS FROM THE CHAIR

Earlier in the day the Chairman had received an e-mail from a resident wondering – with the 100th anniversary of the first day of the Battle of the Somme approaching on the 1st July – whether the Parish

Council was intending to clean the War Memorial. It was agreed that a quote should be obtained and also an approach made to stonemasons who had worked on the War Memorial in the past to see if they would check out the Blind House, as there appeared to be some cracks that would need attention.

6 WILTSHIRE COUNCILLOR

Mr. Clark was sorry to report the death of Jeff Osborn, a long-standing member of Wiltshire Council.

7. POLICE

PCSO Ellie Porter gave a report on issues occurring in the parish over the past month, and this report is held on file.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

The Clerk gave an update on the number of tenants who had not yet paid their rentals (due to be received by the 1st April), and she had also sent details to both Mr. House and Mr. Jackson. Reminders had been sent to all those concerned. There was still one plot available in phase 1 and one plot available in phase 2. As agreed, the Clerk had written an article for the Parish News in an effort to encourage local residents to come forward as tenants, but to date no-one had done so.

Mr. Jameson said that the planting of grass and wild flowers had now been completed and thanks were expressed to all the volunteers.

Trowbridge Community Area Parish Councils' Liaison Group

The Chairman said the group would be meeting on the 20th April, and both he and Mr. Greatwood would be attending.

Neighbourhood Plan

Both the Chairman and Ms Turner gave an update on progress so far. It appeared that a meeting might be arranged with the consultant who had helped Pewsey through to adoption of its Neighbourhood Plan.

Community Governance Review Update

The Chairman said that draft letters would be going out shortly and an interim meeting for affected parish councils was being arranged. The suggested date for this was either the 26th or 27th April, or the 4th May. Neither the Clerk nor Ms. Turner (who had expressed a willingness to attend) could make either dates in April, so it was tentatively agreed that Wednesday, 4th May, would be most suitable for Hilperton. The Chairman said he would contact Mr. Jackson about this.

CIL, including Draft Revised CIL Regulation 123 List and Planning Obligations SPD

Consultation

Proposals for the Community Infrastructure Levy (CIL) were adopted by Wiltshire Council last May. The Chairman said that the consultation document could be accessed on the WC website.

9. PLANNING MATTERS

Applications

16/02685/VAR: Mr. F. Hinks, Woodcote House, Church Street

Removal of condition 2 attached to planning permission 00/01239/FUL to allow the Coach House to be used as a separate dwelling.

It was agreed that no comment should be made to this proposal.

16/01352/FUL: Ms. S. Johannessen, 321 Marsh Road

Retrospective change of use to house of multiple occupation and internal alterations

It was agreed that no objection should be made.

16/03106/TPO: Mrs T. Jones, 123 Ashton Road

T1 – Walnut Tree – reduce all round by approximately 2m. It was agreed that no objection would be made, as long as the work met with the approval of the tree officer.

Decisions

16/01247/PNEX: 2c Horse Road

Prior notification (larger home extensions), proposed rear extension- approval given.

16/00842/FUL: 2 Pound Farm Close, Hilperton Marsh

Extension to existing ground floor reception room – approval given.

16/00447/FUL: 21 Marshmead

Proposed two-storey detached dwelling adjacent to 21 Marshmead – approval given.

In addition: The Chairman said that the Parish Council's application to remove 3-4 overhanging branches from an Oak tree overlooking some allotment plots had been approved (16/02538/TCA).

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

a) Local Council Review – Spring, 2016.

b) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 8th March, 2016, and Agenda for a meeting on the 5th April, 2016.

12. ACCOUNTS

Payments authorised:

Since the last meeting:

Mr. M. Newbery (hedging trees)	£35.97
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1 st Hilperton Scout Group – section 137 Grant	£200.00
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This meeting:

Clerk's Salary for April, 2016	£485.00)	
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Clerks's Expenses (including use of computer)	£181.68)	£666.68
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Hilperton Home and Garden Maintenance –

Bus Shelter Maintenance 2015	£300.00
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NALC – LCR Subscription 2016/2017	£51.00
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13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

a) The Clerk was asked to contact Mike Grant in respect of the Hill Street bus shelter and the Horse Road bus shelter (opposite the church), as these needed some attention.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Pre-meeting notes had been sent to Michael Gamble, for the May Parish News.

15. DATE OF NEXT MEETING: Tuesday, 17th May: Annual Meeting of the Parish Council.

The Chairman said this would take place in the main hall of the Village Hall, commencing at 7.45 p.m.

The meeting ended at 8.45 p.m.

Signed Date