

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 pm on Tuesday, 21<sup>st</sup> June, 2016**

There were twelve members of the public present.

<b>PRESENT</b>	Mr. E. Clark (Chairman)	Mrs S. Sawyer
	Mr. W. Jameson	Ms. P. Turner
	Mr. R. House	Mr. S. Uncles
	Mr. T. Carbin	Ms. P. Fisher
	Mr. D. Tucker	Mr. I. Greatwood
	Mrs K. Hayes	

*Before the start of the meeting, Dave King, planning consultant, addressed the Parish Council on the subject of neighbourhood planning and how the initiative of starting the process to produce a Neighbourhood Plan was likely to progress. A number of residents of Paxcroft Mead then spoke against the proposal to create a skate park on land east of the Community Centre. The Chairman declared the meeting open at 7.55 pm.*

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr. Kendrick Jackson, Mrs Viv Packer, and PC Mark Hough and his team.

### **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

### **3. MINUTES**

The Minutes of the annual meeting of the Parish Council, held on the 17<sup>th</sup> May, 2016, were approved and signed.

### **4. MATTERS ARISING**

Minute 10: - Speed Indicator Devices (SIDS): The Clerk said she had contacted Tim Le Mare from West Ashton Parish Council, to let him know that Hilperton Parish Council would contribute £200 as long as this amount was matched by the other three interested parish councils, and subject to someone agreeing to be trained as a volunteer.

Minute 10 – St. Michael’s Pre-School: The Clerk had written a letter of support to Wiltshire Council’s childcare co-ordinator and this had been acknowledged, with thanks.

Minute 10 – Trees along Trowbridge Road: The Chairman had not heard anything from Wiltshire Council’s tree officer about placing TPOs on the trees ‘en bloc’ but would press him for a response by the next meeting.

Minute 10 – Summer Village Maintenance: Ms Turner said that she had some paint and would patch up parts of the Village Pump that needed attention.

### **5. ANNOUNCEMENTS FROM THE CHAIR**

The Chairman said that the Village Fete held recently had been a great success, despite some rain. In answer to Mrs Hayes’s question about traffic noise from Elizabeth Way, he said that monitoring equipment had been put in place along the relief road.

### **6 WILTSHIRE COUNCILLOR**

Mr. Clark said that the next full meeting of Wiltshire Council would be on the 12<sup>th</sup> July. He reported the opening of Leap Gate on the 17<sup>th</sup> June.

## **7. POLICE**

In the absence of anyone from the community policing team at the meeting, the Clerk read a report on issues occurring in the parish over the past month, and this is held on file.

## **8. ITEMS FOR REPORT AND DISCUSSION**

### **Proposed Skate Park – land east of Paxcroft Mead Community Centre**

Discussion took place on this planning application, taking into account the concerns expressed by many residents living in the vicinity of the proposed skate park. It was agreed that, rather than withdraw the application, it should be allowed to run its course but, if it was refused by the planning authority, the Parish Council would not pursue its right to appeal. In addition, if the application received permission, the Parish Council would contribute no further capital other than the £6,900 received from the Marsh Farm solar farm. (Proposed by Mr. Greatwood, seconded by Mr. Carbin, all in favour).

### **Allotment Matters/Community Orchard**

The Chairman reported, on behalf of Mr. Jackson, that the latest bill from Wessex Water had been lower than expected. This, however, was offset by the recent tree work, so the break-even point remained more or less the same.

Discussion took place on a few overgrown allotment plots which were causing some concern. Although all the rentals had been paid for the current year (some pro-rata), there were still some allotment holders not tending their plots. Mr. Carbin offered to do some strimming whilst this was sorted out, as termination of tenancy notices might have to be given to these particular allotment-holders.

Mr. Jameson said that the grass and flowers in the orchard were growing and the trees prospering.

### **Trowbridge Community Area Parish Councils' Liaison Group**

Mr. Greatwood said that the next meeting would be in July.

### **Summer Newsletter**

Some alterations/additions/deletions needed to be made to the first draft, and Mr. Uncles said he would e-mail members before the July meeting.

### **Neighbourhood Plan**

The Chairman said that he and the Clerk had completed the grant application form and this had been sent off to the Community Rights Programme team. Ms. Turner said that a number of completed questionnaires had already been received and it was likely that the response rate would exceed 10%, which was very positive. There was over a week to go and after that the questionnaires would be processed.

It was agreed that both the Chairman and Ms. Turner should officially become members of the Neighbourhood Plan Steering Group. The appointment of Mr. Toby King as Chairman of the Steering Group was ratified (proposed by the Chairman, seconded by Ms. Turner, all in favour). It was agreed that thanks should be given to members of the Steering Group who kindly volunteered to distribute the questionnaires.

In conclusion, the Chairman said he had been in touch with Wiltshire Council about a housing needs survey for the area, as the current one was outdated. It was agreed that Wiltshire Council should be formally asked to carry out a new survey, which would then need to be distributed by the Parish Council.

### **Community Governance Review Update**

The Chairman said that the Working Group's final meeting was held on the 20<sup>th</sup> June, and Wiltshire Council would meet on the 12<sup>th</sup> July to decide whether or not to accept their recommendations. Mr. Jackson had kindly offered to attend the WC meeting on behalf of the Parish Council.

### **Match funding for extension to Hulbert Close Cycle Path Link (in association with Trowbridge Town Council and Wiltshire Council)**

The Chairman said he had not been able to get hold of maps of the area. It appeared that work might already have started on the extension and, as nothing further had been heard from either TCC or WC, it was agreed that this matter should be taken off the agenda (Proposed by Ms. Turner, seconded by Mr. Carbin, all in favour).

### **Middle Lane Matters**

A response had finally been received from Paul Millard, who said that his team could fill in the pot holes so as to make it suitable for cyclists, should the money in his budget stretch that far. As far as the flooding problem was concerned, he said it depended on the number of grips required and how big they needed to be. He thought £150 - £200 would cover the cost, but the Parish Council could always approach a builder in the village who might do the work for less. The Chairman said he would have a word with Ian Cradock to see if he could help. As Mr. Jackson was not able to attend the meeting, it was agreed that further discussion should take place in July.

### **War Memorial/Blind House**

Despite telephone calls and e-mails from the Clerk, nothing had been heard from Nimbus Conservation since they made an inspection some while back. It was agreed that James Long should be approached.

### **Best Kept Village Competition – Compost**

The bags of compost which the Parish Council had been awarded for its early competition entry, were now available to be picked up, and Mr. House agreed to do this and take them to the allotment/orchard site.

## **9. PLANNING MATTERS**

### **Applications**

16/03813/FUL: Mr. S. Collins, The Boatyard, 5 Hammond Way

Removal of existing storage container and replace with log cabin to be used as ancillary shop to existing shop/new shop.

It was agreed that this application should be supported.

*Mrs Sawyer declared an interest and left the room during discussion of the following application.*

16/03593/FUL: Mrs S. Bailey, Karzel Cottage, 70 Hill Street

Single storey rear extension and associated works; provision of ground and first floor side windows; provision of flat roof to rear conservatory.

It was agreed that an objection should be made to this application on the grounds that the windows would overlook adjoining properties. (Proposed by Mr. Greatwood, seconded by Mr. House, eight in favour with two abstentions - from the Chairman and Mr. Carbin).

*Mrs Sawyer returned to the meeting.*

16/04468/OUT: Taylor Wimpey, land to the south-west of Ashton Road

Outline planning application for residential development of up to 250 dwellings, open space, landscaping and drainage.

Although the site for the proposed development was not in Hilperton, details of the application had been sent to the Parish Council, being the parish adjoining the proposed development.

It was agreed that no comment should be made.

16/04737/FUL: Mr. and Mrs S. Snook-Haldane, 218 Church Street  
Two storey side extension and porch extension  
It was agreed that no objection would be made to this application.

### Decisions

16/02685/VAR: Woodcote House, 112 Church Street  
Removal of condition 2 attached to planning permission 00/01239/FUL to allow the coach house to be used as a separate dwelling – approval given.

16/03106/TPO: 123 Ashton Road  
T1 – Walnut tree - reduce all round by approximately 2m – approval given.

15/12327/FUL: Southfield, Devizes Road  
Two storey side extension – approval given.

## 10. CORRESPONDENCE

Letter/e-mail of thanks from the Wiltshire Bobby Van Trust and the Hilperton and Staverton Parish News for grants given to them.

## 11. PUBLICATIONS

- a) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 10<sup>th</sup> May, 2016, and Agenda for a meeting on the 6<sup>th</sup> June, 2016.
- b) Paxcroft Mead Residents' Association – Minutes of a meeting held on the 3<sup>rd</sup> March, 2016, and Agenda for a meeting on the 8<sup>th</sup> June, 2016.
- c) Local Council Review – Summer, 2016

## 12. ACCOUNTS

### Payments authorised:

Since the last meeting:

Mrs L. House - Maintenance of plants at the War Memorial, and sweeping	£300.00
Wessex Water (BWBSL) – Water services at allotments from 13/10/15 to 1/4/16	£16.08
The Landscape Group – Watering and summer bedding plants 2015 (including £110.00 VAT)	£660.00
Hilperton and Staverton News – Section 137 grant (to replace lost cheque 2015)	£220.00
Hilperton and Staverton News – Section 137 grant 2016	£220.00
Wiltshire Bobby Van Trust – Section 137 grant	£500.00
Revision 4 – Web hosting (two years)	£143.76
Townsend Design and Print – Village fete flyers (Chairman's Allowance)	£54.00
M. J. B. Tree and Garden Maintenance – Cutting off branches of tree overhanging allotment plots)	£350.00
David King – Neighbourhood Planning consultant	£3,120.00
Townsend Design and Print – Neighbourhood Planning leaflets	£123.00
Peter Fielding – Neighbourhood Plan on-line survey	£23.99
This meeting:	
Clerk's Salary for June, 2016	£485.00)
Clerk's expenses	£164.04)
	£649.04

## 13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) Mrs Sawyer mentioned the possible need for a mini-roundabout by The Mead school. This to be discussed at the July PC meeting and the resident who approached Mrs Sawyer asked to approach WC via their app.

b) Mr. Jameson said he and Pam Fisher would like to thank the Area Board for the grant given in respect of the trees at the orchard. The Chairman said he would e-mail the Area Board chairman's contact details to Mr. Jameson.

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

Pre-meeting notes had been sent to Michael Gamble, for the July Parish News.

**15. DATE OF NEXT MEETING:** Tuesday, 19<sup>th</sup> July, 2016.

**The meeting ended at 9.20 p.m.**

Signed ..... Date .....