

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. pm on Tuesday, 15<sup>th</sup> November, 2016**

There were six members of the public present

<b>PRESENT</b>	Mr. E. Clark (Chairman)	Mrs S. Sawyer
	Ms. P. Turner	Mr. S. Uncles
	Mr. T. Carbin	Ms. P. Fisher
	Mr. K. Jackson	Mrs V. Packer
	Mrs K. Hayes	Mr. I. Greatwood

*Before the start of the meeting, a number of residents of Paxcroft Mead spoke about their concerns at the speed of traffic along the Hilperton Drive area and their difficulties when trying to cross the road . The Chairman declared the meeting open at 7.55 p.m.*

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr. W. Jameson, Mr. R. House and PCSO Maria Badder.

### **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 18<sup>th</sup> October, 2016, were approved and signed.

### **4. MATTERS ARISING**

Minute 5a: The Clerk had contacted Paul Millard in respect of HILP1, and the Chairman said that the bushes and other vegetation had now been cleared away, as requested.

Minute 8 – Trees along Trowbridge Road: The Clerk had contacted David Wyatt and had informed him that Mr. Roger Pike owned the land in question.

Minute 8 – Additional Village Maintenance: The quote from English Landscapes in respect of grass cutting at St. Michael's Church had been accepted. The Chairman had had a further meeting with Chris Spencer-Smith and had received another quotation for work at Lacock Gardens, Wyke Road and Millards Close. This would be considered at the December PC meeting.

Minute 8 – Leap Gate petition: the Clerk had responded.

Minute 8 – St. Mary's Church: The grant cheque had been sent and a letter of thanks received from the Treasurer of the PCC.

Minute 8 – Footpath between Hill Street and Newleaze: The Clerk had written back to the resident.

### **5. ANNOUNCEMENTS FROM THE CHAIR**

- a) The Chairman said he had attended the service at the War Memorial the previous Sunday and he had picked up two further wreaths for the Commonwealth War Graves at the cemetery.
- b) He said that the new restaurant at the Lion and Fiddle was now open.
- c) He and the Clerk had met Bill Austin from TTC earlier in the day and – in the light of the Governance Review -had agreed with him to have two of the parish-council owned planters (one at Ashton Road and the other at Leap Gate) to be moved to more appropriate sites in 2017. This would be paid for by TTC.

### **6. WILTSHIRE COUNCILLOR**

Mr. Clark that Wiltshire Council's land supply figure of 5.13 years fell just short of the 5.25 years needed, so there would still be pressure on The Gap, The Grange, etc. for development.

## **7. POLICE**

PCSO Maria Badder had sent a report regarding local crimes over the past month, including the shed break-ins at the allotments, and this is held on file.

## **8. ITEMS FOR REPORT AND DISCUSSION**

### **Allotment Matters/Community Orchard**

The Chairman said that the grant of £446 applied for the community orchard had now been approved by the Trowbridge Area Board.

The only volunteer who had come forward to help with putting in tree posts was Ian Greatwood, and Pam Fisher thanked him and said she looked forward to seeing him on site the following Saturday.

The Clerk reported that a number of plots were not being satisfactorily looked after, and she had sent appropriate letters to the plot holders concerned.

The Chairman said there had been a spate of break-ins and – in some cases – thefts from a number of sheds at the allotment during the past few weeks.

### **Trowbridge Community Area Parish Councils' Liaison Group**

Mr. Greatwood said that things had gone very quiet and he thought he would contact the Chairman of West Ashton Parish Council to see what was happening.

### **Neighbourhood Plan**

The Chairman said that things were moving along at a very positive rate, due to the good works of the consultant. His draft scoping report had gone out to the steering group and it should be sent in to WC by the end of the year/early 2017. The Housing Needs survey had also gone out and the Chairman said he would like to invite the people who had helped with the distribution to the December PC meeting, so they could be thanked.

A contribution of £300 had been received from the 'Friends of Hilperton Gap Action Group' towards the extra work that required to be done by the consultant in respect of the scoping report, and the Clerk was asked to write a letter of thanks. Ms. Turner said she hoped now that the action group could begin to work more closely with the neighbourhood plan steering group.

### **St. Michael's Pre-School Plans**

Ms. Turner said she had nothing further to report since the last meeting, except that it was possible that a number of recycled mobile classrooms could be moved around the county.

### **Parish Council Website**

Mr. Uncles said that David Huggins was working on a new website, and he would report back to the Parish Council at the December meeting.

### **Signs at the Village Hall**

*The Chairman, Ms. Turner and Mrs Sawyer confirmed their status as trustees of the village hall before discussion took place.*

Ms. Turner said that the Village Hall Committee had decided to go for a more 'corporate' look to replace the mishmash of signs currently on display, and they were asking the Parish Council if it would help to pay for some or all of the signs. A quote had been received which, in summary, came to £821, including VAT for all the new signs plus fitting – 4 dog signs £209 including VAT plus fitting. No figures yet received for the sign for the play area but this should not come to more than £80, and fitting of this would be simple.

Discussion took place on this matter, at the end of which it was agreed that the Village Hall Committee should be informed that - in principle - the Parish Council would be prepared to commit £500 towards the

cost of the signs; but the Committee should be asked for a breakdown of all costs, including fitting, before any final decision was made. (Proposed by Mr. Carbin, seconded by Mrs Packer, nine in favour with one abstention).

### **Paxcroft Mead Skate Park**

The Chairman gave an update on the position with regard to the skate park. The PMRA had taken it upon themselves to withdraw the application as they could not meet the deadline set down by the planning officer in respect of various information still required to be submitted. The question to be asked now was that, if a resubmission was made, should the Parish Council wish to be involved, especially in view of the fact that the area on which the skate park would be situated would become part of Trowbridge in a few months. After a short discussion it was unanimously agreed that the Parish Council should draw the line on this matter and resubmission should not be in its name.

### **Hilperton Drive**

Discussion took place on the concerns expressed before the meeting, together with other letters received from residents of Paxcroft Mead living near Hilperton Drive. It was agreed that, in the first instance, Wiltshire Council should be approached about the danger of speeding traffic along Hilperton Drive and asked to reconsider reducing the current speed limit from 50 mph to 40 mph. In addition, they should be informed that the Parish Council would like to see the splitter island upgraded to a light-controlled pedestrian crossing. No doubt a survey would have to be undertaken by Wiltshire Council before any decision was made by them.

In addition, the Chairman informed members that the whole issue of traffic flow/speed through the parish would be looked at after a comprehensive traffic survey which WC was due to undertake early in 2017.

### **Dates for 2017 Meetings, including the Annual Parish Assembly**

The following dates were agreed, each meeting to take place in the main hall of the Village Hall, commencing at 7.45 p.m.:-

January 17 <sup>th</sup>	February 21 <sup>st</sup>	March 21 <sup>st</sup>	April 18 <sup>th</sup>	May 16 <sup>th</sup>
June 20 <sup>th</sup>	July 18 <sup>th</sup>	September 19 <sup>th</sup>	October 17 <sup>th</sup>	November 21 <sup>st</sup>
December 19 <sup>th</sup>				

The Clerk was asked to ensure that the skittle team captain/secretary was made aware of these dates so that none of their home matches allocated by the league clashed with PC meetings, as the Parish Council would not change any dates in future.

Bearing in mind there would be local elections in 2017, it was agreed that the Annual Parish Assembly should take place on the 2<sup>nd</sup> Tuesday in April, i.e. the 11<sup>th</sup> April, 2017, again at the Village Hall.

## **9. PLANNING MATTERS**

### **Applications**

16/09442/FUL: Mr. R. Evans, 45 Woodhouse Gardens

Two storey extension to form additional accommodation.

It was agreed that no objection should be made to this application

16/09699/FUL: Land opposite Outmarsh Farm, Semington Road, Melksham

New home for the Wiltshire Air Ambulance Charitable Trust, including admin. office space, operational offices, multifunctional training facilities and associated ancillary space. Operational uses to include hangar, secure medical storage, helipad, approach strip, fuelling and vehicle wash facilities.

It was agreed that the Parish Council should again give its full support but also support the comments made by Semington Parish Council when outline planning permission was sought last year in respect of access off the A350.

16/10126/FUL: Mr. M. Taylor, 33 St. Mary's Gardens  
Single storey side extension, comprising garage, bathroom and hobby room  
It was agreed that no objection should be made to this application.

16/10746/TCA: Mr. F. Hinks, Woodcote, 112 Church Street  
Works to Sugar Maple (removal of boughs and crown reduction to 25%) and Willow (crown reduction of 25%).  
It was agreed that no objection would be made as long as the case officer approved of the proposed works.

### Decisions

16/06509/CLP: 10 Leventon Place - Single storey orangery extension to rear – approval given.  
16/08441/FUL: 19 Newleaze - Removal of existing garage and store and construction of single and two storey extensions and alterations to parking area - approval given.  
16/09061/TCA: 100b The Knap – Felling of T1 Gingko tree – no objection.  
16/08126/FUL: 32 St. Mary's Gardens – Two storey extension and detached garage with new dropped kerb – approval given.

### 10. CORRESPONDENCE

- a) Letter of thanks from Staverton with Hilperton Marsh PCC for the grant given towards the painting of St. Mary's Church roof.
- b) Response from the Leader of Wiltshire Council to the government's Local Government Finance Settlement 2017/2018.

### 11. PUBLICATIONS

- a) Clerks and Councils Direct – November, 2016.
- b) Paxcroft Mead Community Centre Committee - Minutes of a meeting held on the 4<sup>th</sup> October, 2016, and Agenda for a meeting on the 8<sup>th</sup> November, 2016.
- c) The Clerk – November, 2016.
- d) Bulletin: War Memorials Trust – November, 2016

### 12. ACCOUNTS

#### Payments authorised since the last meeting

Ms. P. Fisher – Fruit tree for Orchard	£40.00
Townsend Design and Print – printing of 2,500 Newsletters	£123.00
Pardoes, Solicitors – professional services re. CGR (including £475 VAT)	£2,850.00
Staverton with Hilperton Marsh PCC – Section 137 Grant	£500.00
David King – work on Neighbourhood Plan Scoping Report	£620.00

#### Payments authorised this meeting

Clerk's Salary for November, 2016)	£485.00)	
Clerk's Expenses (including office rental)	£421.11)	£906.11
Wessex Water: Allotments supply for the period 2/4/16 to 7/10/16		£301.89
Royal British Legion Poppy Appeal – Wreath for the War Memorial		£20.00
(Chairman's Allowance)		

### 13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) Mr. Jackson referred to a burnt-out vehicle along Middle Lane, saying there was a lot of debris, including an exhaust, pushed into the hedge. Mrs Sawyer said she had already reported this to Wiltshire Council but it was agreed it might be helpful if both she and Mr. Jackson reported this as 'fly tipping' in order to get it removed quickly.
- b) Ms. Turner said that 'Hilperton Presents' were putting on a Christmas play on the 22<sup>nd</sup> and 23<sup>rd</sup> December at the Village Hall (tickets £5 each). It would be a cabaret style comedy.
- c) Regarding the missing latches on the gates at HILP33 (Middle Lane), the Rights of Way Warden had informed the Parish Council that the gates were causing an obstruction and would be removed, as neither

the fact that stock getting out on to the Hilperton Relief Road or that the bridleway might be used by vehicles were sufficient reasons for authorising gates there.

d) The Chairman said that from December ‘Works for the Parish Steward’ would be an agenda item.

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

- a) Removal of gates on HILP33.
- b) Christmas and New Year wishes to all readers
- c) War Memorial and Blind House listed status
- d) Grant received from the Trowbridge Area Board
- e) Dates for 2017 PC meetings and Annual Parish Assembly meeting

**15. DATE OF NEXT MEETING:** Tuesday, 13<sup>th</sup> December, 2016 (apologies given by Mrs Hayes)

**16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE**

*Under Standing Order 68, the following item was classified as confidential.*

**Sir William Roger Brown’s (Coal) Charity**

Another name was brought forward, making three recipients for 2016. Each would receive a Christmas card and £20, making a total of £60, the majority of which would come from the interest accrued plus a small amount from the Chairman’s allowance.

The meeting closed at 9.10 p.m.

Signed ..... Date .....