

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. pm on Tuesday, 17<sup>th</sup> January, 2017**

There was one member of the public present

<b>PRESENT</b>	Mr. E. Clark (Chairman)	Mrs S. Sawyer
	Ms. P. Turner	Mr. T. Carbin
	Ms. P. Fisher	Mr. K. Jackson
	Mrs V. Packer	Mr. I. Greatwood
	Mrs K. Hayes	Mr. R. House

*Before the start of the meeting, the Chairman of Hilperton Village Hall gave the reasons for the decision to install an alarm and emergency lighting system. The Chairman declared the meeting open at 7.50 p.m.*

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Wolsey Jameson, Scott Uncles and David Tucker.

### **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 13<sup>th</sup> December, 2016, were approved and signed.

### **4. MATTERS ARISING**

Minute 8: Signs at the Village Hall: The PC's grant cheque for £500 had been sent to the Village Hall Treasurer and acknowledged with thanks.

Minute 8 – Additional Village Maintenance: The Clerk, on behalf of the Parish Council, had accepted the quotation from The Landscape Group id verde. With regard to the one day's work for a contractor in the churchyard, the Chairman had suggested that the PCC liaise with Chris Spencer-Smith of id verde and the work would then be paid for by the Parish Council.

Minute 8 – Gates along Middle Lane: Nothing further had been heard from Paul Millard.

Minute 13 – Road Works: The Chairman reported that the road works in Church Street, Hill Street and Marsh Road (including pavements) was on WC's proposed list for 2017/2018.

### **5. ANNOUNCEMENTS FROM THE CHAIR**

- a) The Chairman wished everyone a Happy New Year.
- b) Wiltshire Council Sports Pitches and Open Space consultation: The Chairman said that the Parish Council's observations had been sent in.
- c) The Chairman had attended the opening of a new Co-operative store in Castle Mead earlier in the day.

### **6. WILTSHIRE COUNCILLOR**

- a) Mr. Clark said that the Wiltshire Council budget setting meeting would take place on the 21<sup>st</sup> February.
- b) The Wiltshire Council traffic survey should take place during April/May.
- c) Mr. Clark gave details of the Keep Britain Tidy 'Great British Spring Clean' campaign scheduled to take place over the weekend 3<sup>rd</sup> to 5<sup>th</sup> March. He said he would contact Janet Waring, who had expressed an interest in getting a group involved.

### **7. POLICE**

PCSO Eleanor Porter had sent a report regarding local crimes over the past month, which had been forwarded by e-mail to all parish councillors.

## **8. ITEMS FOR REPORT AND DISCUSSION**

### **Approval of the Budget and Setting of the Precept for 2017/2018**

Copies of the draft Budget and Precept setting had been sent to each parish council member, and the Chairman had also sent an e-mail to everyone to explain the thought process behind the suggested increase in some figures on the expenditure side. There were three scenarios to consider in respect of the Precept: a) the charge remaining the same; b) the charge increasing by 1.1%; and c) the charge increasing by 2%. After a detailed discussion, which included a financial statement report in respect of the Allotments, prepared by Mr. Jackson, it was agreed that the Precept should remain at £14.28 per annum (per Band D property) with no increase. (Proposed by Mr. Carbin, seconded by Mr. Greatwood, all in favour). Parish Councillors who voted in favour were: Mr. T. Carbin, Mr. I. Greatwood, Mr. E. Clark, Mr. K. Jackson, Mrs S. Sawyer, Ms. P. Fisher, Mrs V. Packer, Ms. P. Turner, Mr. R. House and Mrs K. Hayes.

*(Note: The vote on the Budget was recorded in accordance with the Local Authorities (Standing Orders) (Amendment) (England) regulations 2014 (SI 165 2014) which came into effect on the 25<sup>th</sup> February, 2014. Regulation 2 provides that votes at key budget decision meetings by local authorities should be recorded).*

### **Allotment Matters/Community Orchard**

Mr. House said that the fruit trees in the Community Orchard were thriving, and the Clerk had sent out a couple of Tenancy Agreements to new tenants taking on plots that current tenants were unable to cope with.

### **Trowbridge Community Area Parish Councils' Liaison Group**

Mr. Greatwood said that although a meeting had been planned for the 26<sup>th</sup> January, he had heard nothing further. He spoke about the SIDs initiative and the fact that a volunteer was needed to take a training course and to move and store the equipment.

### **Neighbourhood Plan**

The Chairman said that a grant of £4,800 had been received from Groundwork, and Wiltshire Council's response to the screening draft report was now awaited. With the excellent progress made to date, it was hoped that the Plan could be completed by the end of the year.

### **St. Michael's Pre-School Plans**

Ms. Turner said that just over a week ago notification had come from Wiltshire Council that six areas in Wiltshire were to be recipients of government grants. St. Michael's pre-school had been awarded a maximum amount of £170,000, but no terms and conditions had yet been received, just that the plans should be in place by the 1<sup>st</sup> September, 2017. Ms. Turner said the trustees and management of the pre-school were on board and she hoped there would be more information within the next few weeks. A discussion took place on the legalities of the proposal, and it was agreed that the Parish Council should seek and pay for legal advice in respect of a new lease which would need to be put in place, given that the Parish Council owned the land on which the proposed new 'stand-alone' building would be erected. The general feeling from parish councillors was for the Parish Council to fully support this initiative and it was resolved that: 'The Parish Council welcomes the grant from the Government and fully supports St. Michael's Pre-School's aspirations for the new facility'. Proposed by Mr. Carbin, seconded by Mr. House, all in favour.

### **Parish Council Website**

Mr. Uncles was unable to attend the meeting, and the Chairman suggested that it would be important for the Parish Council to have an updated website by the time of the local elections in May.

### **Works for the Parish Steward**

The Chairman asked members to contact him as soon as possible with details of work that should be done on the Parish Steward's visit early in February.

## **Request for a Grant from Hilperton Village Hall: Emergency Lighting and Alarm System**

*The Chairman, Ms. Turner and Mrs Sawyer confirmed their status as trustees of the village hall .*

After a short discussion, it was agreed that a Section 19 grant in the sum of £500 should be made to the Village Hall in respect of the new lighting and alarm system (Proposed by Mr. Greatwood, seconded by Mrs Packer, seven in favour with abstentions from the Chairman, Ms. Turner and Mrs Sawyer).

## **9. PLANNING MATTERS**

### **Applications**

16/11872/FUL: Mr. R. F. Jonik, 354 Horse Road

Proposed two-storey side extension

It was agreed that no objection should be made to this application

16/11798/FUL: Mrs D. Bailey, 148 Wyke Road

Extension to existing outbuilding to provide ancillary accommodation to the main dwelling

It was agreed that no objection should be made to this application

### **Decisions**

16/01633/OUT: Land at The Grange, Devizes Road

Erection of up to 26 dwellings – outline application; all matters reserved other than access

Application refused

16/11795/CLP: 16 Newhurst Park

Proposed rear conservatory – approval of Certificate of Lawfulness

16/10912/ADV: The Red Admiral, Hackett Place, Paxcroft Mead

Replacement signage – approval given

### **Notification of Planning Appeal**

16/05906/FUL: Site adjacent to 7 Stuart Close

Appeal made by Mr. A. Huxham against Wiltshire Council's refusal to grant planning permission for the erection of one one-bedroomed detached dwelling.

## **10. CORRESPONDENCE**

A letter of thanks had been received from one of the Coal Charity recipients.

## **11. PUBLICATIONS**

a) Clerks and Councils Direct: January, 2017.

b) Paxcroft Mead Community Centre Management Committee - Minutes of a meeting held on the 6<sup>th</sup> December, 2016, and Agenda for a meeting on the 10<sup>th</sup> January, 2017.

c) Paxcroft Mead Residents' Association: Minutes of a meeting held on the 9<sup>th</sup> November, 2016, and Agenda for a meeting on the 11<sup>th</sup> January, 2017.

d) The Clerk: January, 2017.

## **12. ACCOUNTS**

### **Payments authorised since the last meeting**

David King of Planning Street – Stages 6 and 8 of the Neighbourhood Plan	£4,800.00
Wolsey Jameson – Fruit trees and ties for the Community Orchard	£336.66
Hilperton Village Hall Club – Christmas refreshments	£91.30
Hilperton Village Hall – S. 19 grant towards new signage	£500.00
Townsend Design and Print – Neighbourhood Plan Questionnaires (including £24.80 VAT)	£148.80

**Payments authorised this meeting**

Clerk's Salary for January, 2017	£485.00)	
Clerk's Expenses	£196.21)	£681.21
CPRE Annual Subscription		£36.00

**13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS**

- a) Ms. Fisher referred to the state of Whaddon Lane with regard to the number of pot holes appearing. It was suggested that she should approach as many residents as possible and urge them to report this to Wiltshire Council.
- b) Mr. Jackson referred to the trees which had been planted along the Trowbridge Road by the Parish Council a few years ago, and the Clerk was asked to find out the state of affairs with regard to the TPO request.

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

- a) Grant for St. Michael's Pre-School.
- b) Details of the Great British Spring Clean campaign
- c) Details of the Budget and Precept setting
- d) Grant for the Village Hall

**15. DATE OF NEXT MEETING:** Tuesday, 21<sup>st</sup> February, 2017 (apologies given by Mr. Jackson), with a possible planning committee meeting before this date.

The meeting closed at 9.15 p.m.

Signed ..... Date .....