

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. pm on Tuesday, 21st February, 2017**

There were seven members of the public present

PRESENT	Mr. E. Clark (Chairman)	Mrs S. Sawyer
	Ms. P. Turner	Mr. T. Carbin
	Ms. P. Fisher	Mr. D. Tucker
	Mrs V. Packer	Mr. W. Jameson
	Mr. S. Uncles	Mr. R. House

The Chairman informed members of the recent death of Mr. Desmond Harris, a former member of the Parish Council, and all those present stood for a minute's silence.

Before the start of the meeting, Mr. Tony Roddis (on behalf of St. Michael and All Angels Church), Mrs. Sarah Moon (on behalf of St. Michael's Pre-School), and Mr. Chris Braham (on behalf of 1st Hilperton Cubs and St. Mary's Church), spoke about their organisations' requests for grants. Mr. Barrie Lovell then addressed the meeting on the subject of car parking in the village. The Chairman declared the meeting open at 7.58 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Kendrick Jackson, Kate Hayes and Ian Greatwood.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 17th January, 2017, and the Minutes of the Planning Committee meeting held on the 14th February, 2017, were approved and signed.

4. MATTERS (from the January PC meeting)

Minute 13b - Trees along Trowbridge Road: The Clerk had asked David Wyatt at WC for an update on the TPO request but had not yet received a reply.

5. ANNOUNCEMENTS FROM THE CHAIR

- a) The Chairman said that a letter of condolence had been sent by the Clerk to Mrs Pam Harris.
- b) He announced the recent retirement of PC Mark Hough and said that his replacement would be Alex Trombetta (Alessandro.Trombetta@wiltshire.pnn.police.uk). The local PCSO's would still remain the Parish Council's first point of contact.

6. WILTSHIRE COUNCILLOR

- a) Mr. Clark had attended the Wiltshire Council budget setting meeting during the day and said that the Council had agreed to raise council tax by 1.99% and the social care levy by 3%. Despite this there was a projected shortfall in next year's budget, and savings of £13.331 million had been found to balance the books.
- b) A metro count had been carried out on Hilperton Drive, close to the junction of Helpswell Road, between the 23rd January and the 2nd February. It had recorded 56,214 vehicles with an average speed of 42.5mph. With the 85th percentile figure being 47.4mph, the police did not regard this as an area with a speeding issue. Mr. Clark said that the survey of pedestrian usage of the splitter island had not yet taken place. He also gave details of other metro counts in areas which would shortly be transferred to Trowbridge.

7. POLICE

PCSO Eleanor Porter had sent a report regarding local crimes over the past month, which had been forwarded by e-mail to all parish councillors. The Clerk gave a copy to Mr. Tucker.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

It was agreed that the rates for plot-holders from 1/4/17 to 31/3/18 would remain the same.

A few more people had come forward to sponsor fruit trees, these had been planted, and Mr. Jameson said there were plans to create an apple store. He was asked to thank all the volunteers for their hard work.

Trowbridge Community Area Parish Councils' Liaison Group

Mr. Greatwood was not present at the meeting, and the Chairman said that to his knowledge the planned meeting of the Liaison Group in January had not taken place.

Neighbourhood Plan

The Chairman said that the screening report had now come back from Wiltshire Council, and he had ascertained that it was not necessary to have an environmental assessment. Copies of the Parish Housing Needs Survey had been e-mailed to parish councillors (the Clerk gave Mr. Tucker a copy) and the Chairman said this was a document which needed to be considered carefully by the Parish Council and approved.

A discussion followed, with Mrs Packer pointing out an inconsistency in the summary (page 14, section 7) where the survey reported that 17 social homes were re-let in the parish in the past year, whereas the breakdown gave the number as 16. One or other would need to be changed so that they both agreed. It was also agreed that in the third but last paragraph of the Parish Summary (commencing 'The village hall has....' should be added 'Also located close to the village hall are the allotments and community orchard'.

With this one correction and one addendum, it was agreed that the Parish Housing Needs Survey should be approved by the Parish Council (Proposed by Mrs Packer, seconded by Mr. Jameson, all in favour).

St. Michael's Pre-School Plans and Request for a Grant for a new Building

Ms. Turner gave an update on plans, including contacting solicitors for legal advice, getting in touch with various potential builders, fund-raising ideas etc. Still no terms and conditions had been received in respect of the grant money from central government, but plans would need to go in to Wiltshire Council as soon as possible if the building was to be in place by the 1st September.

Discussion then took place on the grant request, and it was agreed that a Section 19 Grant in the sum of £2,500 should be given to the Pre-School, specifically towards the cost of the proposed new building. (Proposed by Mr. Carbin, seconded by Mr. Jameson, all in favour).

Parish Council Website

Mr. Uncles gave an update on the position, and it was again agreed that it was important for the Parish Council to have a new-look website by the time of the local elections.

Works for the Parish Steward

The Chairman asked members to contact him as soon as possible with details of work that should be done on the Parish Steward's visit early in March.

Grant Request from St. Michael and All Angels Church re: Replacement Central Heating Boiler

After a short discussion, it was agreed that a Section 137 grant of £1,000 should be given to the Parochial Church Council, to be put towards a new boiler. (Proposed by Mr. Jameson, seconded by Mr. Tucker, nine in favour, with one abstention from the Chairman).

Grant Request for a Community Project involving 1st Hilperston Cubs and St. Mary's Church

After a short discussion, it was agreed that a Section 137 grant of £325 should be given towards the purchase of park type benches and tables for the re-vamping of the garden area to the rear of the church. (Proposed by Ms. Turner, seconded by Mr. House, all in favour).

Car Parking Issues

Discussion took place on a request from the churchwarden of St. Michael and All Angels church to lift some parking restrictions throughout the main roads in the village now that heavy and through transport used Elizabeth Way. It was felt that if this could be achieved it would help with parking at the church, as access was now becoming extremely difficult. It was agreed that the Parish Council should seek some professional advice from W.C. highways department on this issue and – in the meantime – the PCC might consider purchasing some traffic cones.

Best Kept Village Competition 2017

It was agreed that Hilperston should again be entered in this year's competition.

Gates along Middle Lane

There had still been no response from Paul Millard, and the Clerk said she would chase him up on this matter.

Parking on Verges at Newhurst Park

It was agreed that cars parking on the verges were causing a problem to residents, especially in view of recent weather conditions turning the verges into a muddy bog, and that white posts were required on a stretch of verge measuring 10 metres x 1.5 metres. This should be pursued through Wiltshire Council and CATG.

9. PLANNING MATTERS

Applications

17/00355/OUT: Mr. M. Miller, Sharkays, Whaddon Lane

Outline application for the erection of one low-level dwelling with all matters reserved

It was agreed that an objection should be made to this application, the area in question being outside Village Policy Limits. (Proposed by Mrs Packer, seconded by Ms. Fisher, five in favour, four against, with one abstention from the Chairman).

Decisions

16/11798/FUL: 148 Wyke Road - Extension of existing outbuilding to provide ancillary accommodation to the main dwelling – approval given.

16/11249/FUL: 256 Hill Street – Demolition of existing single skin rear wing and replacement with new extension to form new kitchen with bedroom and bathroom over, along with new parking facilities parallel with Hill Street – approval given.

16/09786/FUL: 25 Marsh Farm, Marsh Road - Change of use to B2, vehicle MOT station – approval given.

Other Planning Matters

It was agreed in principle that a member of the Parish Council should attend a meeting of the Western Area Planning Committee on the 15th March, when the application for land south of The Grange would be considered.

10. CORRESPONDENCE

A letter of thanks had been received from Hilperston Village Hall re. grant given for emergency lighting.

11. PUBLICATIONS

- a) Paxcroft Mead Community Centre Management Committee - Minutes of a meeting held on the 10th January, 2017, and Agenda for a meeting on the 7th February, 2017.
- b) Paxcroft Mead Residents' Association: Minutes of a meeting held on the 11th January, 2017.

12. ACCOUNTS**Payments authorised since the last meeting:**

R. Cripps – pruning workshop - community orchard	£45.00
Mrs L. House – posts and tree ties, community orchard	£21.12

Payments authorised this meeting

Clerk's Salary for February, 2017	£485.00)	
Clerk's Expenses	£131.12)	£616.12
Officeright – stationery, including £8.24 VAT		£49.44

13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

- a) Local Elections, May, 2017, to be included in the March agenda.
- b) Mr. Carbin reported an overgrown hedge along Wyke Road, which the Chairman said might be able to be pruned back by the Parish Steward.
- c) Mr. Jameson referred to Wiltshire Council's social services budget.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Due to time constraints, pre-meeting notes had been sent to the Parish News.

15. DATE OF NEXT MEETING: Tuesday, 21st March, 2017

The meeting closed at 9.00 p.m.

Signed Date