

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. pm on Tuesday, 18th April, 2017**

There was one member of the public present

PRESENT	Mr. E. Clark (Chairman)	Mrs S. Sawyer
	Ms. P. Turner	Mr. T. Carbin
	Ms. P. Fisher	Mrs V. Packer
	Mr. W. Jameson	Mr.R. House
	Mr. I. Greatwood	Mr. K. Jackson

Before the meeting started, the Chairman announced the recent death of ex-Parish Councillor, Jimmy Wilson, and a minute's silence was held. A resident of Church Street then spoke on the agenda item concerning car parking issues in the Church Street area of Hilpertont. The Chairman declared the meeting open at 7.50 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr. S. Uncles and Mrs K. Hayes.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 21st March, 2017, and the Minutes of the Planning Committee meeting held on the 4th April, 2017, were approved and signed. The Minutes of the Annual Parish Assembly held on the 4th April, 2017, were noted.

4. MATTERS ARISING (from the March PC meeting)

Minute 8 – Gates along Middle Lane: The Rights of Way Warden, Paul Millard, had written to say that the ecologist had been out and walked the area and found that badgers were active and were using the badger tunnel under the road. He also said that he would be undertaking improvement works to the section of Hilpertont 33 from 32 Middle Lane, Trowbridge, up to the tarmac shared use path on Elizabeth Way. The work would include laying a new tarmac surface up to 2.5 meters wide. He expected the work to start in early May. He also planned to fill the potholes between Elizabeth Way and the Knap from planings arising from works on Hill Street, but he had no date for this as yet.

Minute 13b – The Clerk had downloaded details from the Information Commissioner's Office website in respect of data protection, and this matter was on-going.

Minute 13c – The Chairman had e-mailed the Chairman of the Village Hall Committee about the problem of rubbish left by footballers on the playing field. He said he would speak to the football hirers.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman said the Parish Council had received an invitation for a member to attend the AGM of the Trowbridge Area Community Link Scheme on the 10th May, beginning at 7 p.m. Mr. Carbin said he would be happy to attend.

Referring to the local elections in May, he said there were thirteen nominations for the Parish Council for the thirteen vacancies. All these nominations had come from existing parish councillors, and all were returned elected and unopposed.

6. WILTSHIRE COUNCILLOR

Local Elections: Mr. Clark said that the Hilperton Division seat would be contested and there were three candidates: one Conservative, one Liberal Democrat and one Independent.

7. POLICE

A report had been received from the police on crimes in the parish over the past month. It included references to areas starting with the letters 'ET', which members found confusing. The Clerk was asked to contact PCSO Ellie Porter and suggest that these areas should be specifically named.

8. ITEMS FOR REPORT AND DISCUSSION

May Local Elections

The Chairman again said that there would be no contest as far as elections for the Parish Council were concerned. For the Hilperton Division, there would be four polling stations in the area.

Allotment Matters/Community Orchard

The Clerk had recently received an e-mail from the Clerk to Heywood Parish Council, Ann Bizeray, asking for help and information on setting up allotments. Mr. House said the Clerk could give her his contact details and he would be happy to assist.

Mr. Jackson had put together an updated feasibility appraisal, copies of which were tabled. He went through the details with members and was thanked for his efforts.

Mr. Jameson said that the community orchard continued to attract sponsors, and the working group would meet on Saturday morning, 22nd April, to attend to watering the trees.

Neighbourhood Plan Update

The Chairman said a lot of work was in progress and the plan would be going out for Reg. 14 consultation beginning on the 13th May until the end of June. The Neighbourhood Plan Steering Group would have a spot at the village fete in June to 'spread the word' and enable residents to leave feedback.

St. Michael's Pre-School Plans

The Chairman said that plans had been submitted and it was hoped that the planning application for the new building could have been discussed by the Parish Council later in the meeting. However, Wiltshire Council were three weeks behind schedule with their application processing, which would further delay matters. Ms. Turner said that – at the earliest – work would begin at the end of May/beginning of June which did not give much time to complete the building in readiness for the required September opening. On a more positive note, numbers applying to join the pre-school were looking good.

Works for the Parish Steward

The Chairman asked members to contact him as soon as possible with details of work that should be done on the Parish Steward's visit early in May.

Car Parking Issues in the Church Street Area

Although the results of the recent WC traffic survey had not yet been made available, members decided to discuss the possibility of creating car parking in some areas of the village which currently had double yellow lines. It was generally agreed that if The Knap was marked out with formal parking/waiting bays, it would lose capacity and perhaps should be left as it was; but other possible places for potential parking were discussed. It was agreed that Highways should be contacted and asked to provide maps and an indication from them where they would advise possible parking areas to be created. A scheme could then be discussed and agreed by the Parish Council before going out for public consultation.

Parish and Town Council Highway Evenings

The Chairman said these evenings were for people to come along and find out more about Wiltshire Council's Highway and Streetscene Services. There would be an evening in Trowbridge, at County Hall, on Monday, 15th May, from 7 p.m. until 9 p.m. Mr. Greatwood said he would be happy to represent the Parish Council.

Request for a Grant – Carer Support, Wiltshire

A request for a grant had been received from Carer Support, Wiltshire, an organisation working with carers aged 18 to 80 plus to help them access support services, education and training, organising breaks from their caring role. Currently there were 125 carers registered with Carer Support in the parish of Hilperton. After a short discussion it was unanimously agreed that a Section 137 grant of £1,000 should be made.

Village Hall Play Equipment

Discussion took place resulting from the fact that no inspection had been made by Playdale in 2016. Playdale had since informed the Parish Council that its last inspection package had concluded in 2015, and had sent details of possible new inspection packages.

Note: On the 19th April the Clerk looked back at the PC Minutes and found out that a new 5-year package had been agreed and paid for at the end of 2015. She then contacted Playdale, who apologised profusely for their mistake. They said they would restart the five-year Annual Inspection Package from 2017 which would then run through 2021 for the play area.

9. PLANNING MATTERS

Applications

17/02219/LBC: Miss T. Slack, The Poplars, 166 Wyke Road

Repairs and restoration works

It was agreed that no objection would be made to this application.

17/03490/TCA: Mr. N. Drysdale, 4 Dymott Square

Felling of Two Rowan trees

It was agreed that no objection would be made by the Parish Council as long as the landscape officer approved the works.

Decisions

17/01129/FUL: 58 Newhurst Park, Paxcroft Mead

Demolition of garage and erection of a two-storey side extension, extension of existing drop kerb and creation of parking space to side of drive – approval given.

17/00355/OUT: Sharkays, Whaddon Lane

Outline application for erection of a single storey dwelling with all matters reserved – application refused.

17/01042/FUL: The Mead Community Primary School, Hackett Place

Single storey timber nursery building – approval given.

Withdrawal of Planning Application

16/12506/OUT: Land at The Grange, Devizes Road

Outline application relating to access for the erection of up to 26 dwelling (re-submission of 16/01633/OUT) – application withdrawn.

Notification of Planning Appeal

16/01633/OUT: Charlcombe Homes Limited, land at The Grange, Devizes Road

Erection of up to 26 dwellings – outline application: all matters reserved other than access. Appeal against a refusal by Wiltshire Council in respect of this site. Hearing 10am on 6th June, 2017, Suite 1, St. John's Parish Centre, 2 Wingfield Road, Trowbridge.

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) Paxcroft Mead Community Centre Management Committee - Minutes of a meeting held on the 7th March, 2017, and Agenda for a meeting on the 4th April, 2017.
- b) Local Council Review – Spring, 2017
- c) Countryside Voice – Spring, 2017
- d) Field Work – Spring, 2017

12. ACCOUNTS**Payments authorised:-*****Since the last meeting***

Goughs, Solicitors, professional services re. St. Michael's Pre-School (including £160.00 VAT)	£960.00
Mr. E. Clark – Chairman's Allowance <i>(The Chairman refrained from voting when members authorised this payment)</i>	£234.00
David King – Neighbourhood Plan: extra work in respect of Parish Boundary review	£240.00

This meeting

Clerk's Salary for April, 2017	£490.00)	
Clerk's Expenses	£163.14)	£653.14
Clerks and Councils Direct – Annual Subscription		£12.00

13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

There were none

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Annual Assembly
- b) Parking issues in the Church Street/Hill Street areas.
- c) Local Elections
- d) St. Michael's Pre-School plans
- e) Grant for Carer Support

15. DATE OF THE ANNUAL PARISH COUNCIL MEETING: Tuesday, 16th May, 2017.
(Apologies given in advance by Mrs V. Packer and Mr. K. Jackson).

The meeting closed at 8.57 p.m.

Signed Date

