

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 20th June, 2017**

There were three members of the public present

PRESENT	Cllr. E. Clark	Cllr. S. Sawyer
	Cllr. P. Turner	Cllr. T. Carbin
	Cllr. P. Fisher	Cllr. W. Jameson
	Cllr. K. Hayes	Cllr. K. Jackson
	Cllr. S. Uncles	Cllr. D. Tucker

Before the meeting commenced, Hayley Bell, Leisure Services Manager, Trowbridge Town Council, gave members an update on the Devizes Road sports facilities. The Clerk to Trowbridge Town Council, Lance Allan, then spoke about Hilpertons' Neighbourhood Development Plan and issues arising from Wiltshire Council's draft Development Plan Document. The Chairman declared the meeting open at 8.02 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Packer, Greatwood and House.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 16th May, 2017, and the Minutes of the Planning Committee meeting held on the 6th June, 2017, were approved and signed.

4. MATTERS ARISING (from the May PC meeting)

Minute 10 – Stourton Park issues: The Clerk had e-mailed the resident concerned about the 'no through road' sign request and had also invited her and some of her neighbours along to the June PC meeting to give their reasons for wanting a grit bin.

Minute 10 – Removal of two Planters: The Clerk said that these had now been moved and the Hilpertons signs would also be erected behind them when Pat Whyte's team were able to get this done. All the planters would shortly be filled with summer bedding plants.

Minute 10 – Data Protection: The Clerk confirmed that the Parish Council's registration with the Information Commissioner's Office had now been effected.

Minute 15a – Kissing Gate: Paul Millard had had a look at the kissing gate in question at the junction of HILP1 and HILP4 and said its condition was fine. The field gate, however, had seen better days but that would be an issue for the farmer as it was his responsibility.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman said that a Village Green application for part of The Gap had been successfully lodged with Wiltshire Council, acknowledged and registered. He said that at the far side of The Gap signs had been erected saying 'this is not a footpath'. Someone had taken this matter up and would get in touch with the landowner as it had been in use for over twenty years.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said that there had been a cabinet meeting earlier in the day and the draft DPD would go out for consultation on the 10th July.

7. POLICE

A report had been received from the police on crimes in the parish over the past month, which the Clerk had e-mailed to members (apart from Cllr. Tucker to whom she gave a printed copy).

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

The Clerk reported that all available plots had now been taken by new tenants.

Cllr. Jameson said that a suggestion had been made to erect an orchard shed, and he gave brief details of the size, cost etc. It was agreed that this matter should be included on the July agenda and – in the meantime – Wiltshire Council should be asked if the proposed shed would require planning permission.

Neighbourhood Plan Update

The Chairman said that the Clerk's application recover the £2,800 - which had had to be returned to Groundwork - had been successful.

Cllr. Jackson reported on a PC meeting he had attended at North Bradley, and the Chairman said that at the recent village fete more than two hundred people came to have a look at the Neighbourhood Plan display and sixty of these signed an attendance sheet. He added that twenty A4 copies of the NDP document had now been published and a number distributed.

West Ashton Neighbourhood Plan – Amendment to agreed Area of Plan

The Chairman said that West Ashton was in a similar position to Hilperton in that they had also gone for an amendment to their area, and Hilperton PC had been asked for its comments. It was agreed that West Ashton should be supported and that the Parish Council should respond to say that the proposed new area was logical. (Proposed by the Chairman, seconded by Cllr. Jackson, all in favour).

St. Michael's Pre-School Plans

Cllr. Turner said that the building work had started and was on track. Fund-raising had been particularly successful, with £2,000 being raised at the village fete alone and more initiatives in the pipe-line. Work would now commence on the lease.

Works for the Parish Steward

The Chairman made a note of various work needed to be done on the Parish Steward's next visit, including overgrown footpaths and general concerns about brambles.

Summer Village Maintenance

Cllr. Turner agreed to oil the bench in the Knap and polish the plaque. The Chairman said he would attend to the Blind House door. It was pointed out that all the notice boards needed cleaning, and it was agreed that an approach should be made to Mark and Viv Packer on their return from France.

Newsletter

As both the Chairman and the Hilperton Gap Action Group would be distributing leaflets shortly in respect of the DPD and other matters, it was agreed that a PC newsletter should be deferred until early 2018.

Stourton Park – Request for a Grit Bin

As no-one from Stourton Park had come along to the meeting, this matter was not discussed further.

Draft Wiltshire Council Development Plan Document

The Chairman said that consultation would begin on the week commencing the 10th July and run for at least ten weeks. There would be local public exhibitions and - at the end of July - an exhibition, probably at County Hall. Discussion took place on the worrying amount of development put forward in the document for the Trowbridge area and its surroundings. North Bradley PC had asked Cllr. Horace Prickett to contact MP Andrew Murrison to arrange a meeting, and it was agreed that Hilperton PC should contact MP Michelle Donelan, to see if a joint meeting could be arranged. The Chairman said he would contact Cllr. Prickett on this matter.

The Parish Council's response to the DPD was then discussed. The Chairman suggested that, in order to put forward an informed response, it would be worth considering the assistance of a professional consultant, and it was agreed that this should be discussed at the July PC meeting.

War Memorial – Maintenance of Plants and Sweeping

It was unanimously agreed that an allowance of £10 a week for thirty weeks, commencing from the beginning of April, should be made for the maintenance of the plants and sweeping.

Possible Formal Procedure for Requests/Actions from Members of the Public

The Chairman said he had put this item on the agenda for discussion, as the Parish Council sometimes received requests from residents which should, strictly speaking, be addressed at the annual Parish Assembly. Also some of these requests or suggestions, rather than coming from a number of residents, were sent to the Parish Council from 'one-only' persons. After a short discussion it was agreed that things should be left unchanged.

Attendance at WAPC meeting: 37 Newhurst Park (Planning application 17/01935/FUL)

The Chairman said that this application would be determined at the Western Area Planning Committee meeting on the 28th June, commencing at 3 p.m. Unfortunately no-one from the Parish Council would be able to attend.

Devizes Road Sports Facilities Update

Hayley Bell from TTC had given a report before the meeting started.

Additional Grass Cutting/Road Sweeping

The Chairman and Clerk had recently met a representative from Id Verde in connection with the agreed additional grass sweeping, which had for some internal reasons not yet taken place. They had confirmed the areas agreed last year and the extra grass cutting would commence in July.

Discussion took place on possible additional road sweeping, but the general feeling was that there was more of a problem with weeds on the edges of the pavements throughout the village. It was agreed that the Chairman should make some enquiries to see if he could get a contractor to quote for weed killing.

Training Courses for Parish Councillors

The Clerk had been in touch with Katie Fielding from WALC, who had said she did not have any bookable councillor training events set up at the present time. She could, however, come to the Parish Council one evening, on a date and venue to be agreed, and provide a training course for the whole/part of the Council. With between one and ten in attendance the cost would be £250 plus travel from Devizes and back at 45p per mile, plus VAT. It was agreed that this would be a good idea and the Clerk was asked to get back to Katie Fielding to arrange a suitable date.

Traffic Survey Results/Car Parking

The Chairman said that no figures had been received as yet in respect of the traffic survey so there was nothing to report. He had also not heard back from the WC officer in respect of the car parking matter, but would speak to her when he attended the next CATG meeting.

9. PLANNING MATTERS

Applications

17/04354/FUL: Trowbridge Rugby Football Club, Paxcroft

Construction of a 440m long, 3m wide path/training track around the perimeter of floodlit pitch, consisting of geotechnical membrane covered with 125mm deep type 1 stone, topped with 25mm deep 'Redgra' type cinder finish dressing contained by wooden edging

It was agreed that this application should be strongly supported.

17/04704/FUL: Mr. A. Wylie, Stamford House, Devizes Road

Replacement of existing rear extension with a single storey rear extension and associated decking area

It was agreed that no objection should be made to this application.

17/04707/FUL: Mr. and Mrs Yalland, Willowbrook Barn, Whaddon Lane

Siting of a temporary rural worker's dwelling and access track

It was reported that no 'green notice' had been displayed on Whaddon Lane for this application – or, if it was displayed, it had been removed. Therefore, until the Parish Council agenda was published, no local people were aware of this application. The Chairman said he would contact the WC case officer and ask him to arrange for a new green notice to be displayed and the consultation period extended. He had also requested sight of the accounts but to date had received nothing.

Discussion took place on the application itself and the concerns expressed by worried neighbours. It was agreed that an objection should be made as the land in question was outside Village Policy limits. The insufficient information on the application made it difficult for the Parish Council to make a reasoned judgement but it was not at all convinced that there was any justification for the proposal nor any necessity for this dwelling. (Proposed by Cllr. Fisher, seconded by Cllr. Hayes, nine in favour with one abstention from the Chairman).

17/05534/TPO: Mrs S. Short, 4 Oriel Close: T1 – Fell one Austrian pine tree

17/05537/TCA: Mrs S. Short, 4 Oriel Close: T2 – 20% thin and deadwood two Ash Trees

It was agreed that no objection would be made as long as the proposals met with the agreement of the landscape officer.

Decisions

There were none.

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

a) Paxcroft Mead Community Centre Management Committee - Minutes of a meeting held on the 2nd May, 2017.

b) Local Council Review – summer, 2017

12. ACCOUNTS

Payments authorised:-

Since the last meeting

Townsend Design and Print – NDP: Printing of pre-submission

consultation draft, scoping report and publicity flyers		£444.00
Officeright – Stationery (including £9.13 VAT)		£54.76
Hilperton Village Hall – use of hall for NDP meetings, December, 2016, to May, 2017		£40.50
RA Book-Keeping – compilation of Income and Expenditure Account, Cash Statement and Balance Sheet for financial year ended 31/3/17		£85.00
Townsend Design and Print – NDP: Printing of A4 booklets		£168.00
Mark Newbery – Name plates for Community Orchard trees		£130.00
B. G. Butcher – NDP: lemonade for Cubs delivering NDP flyers		£8.59
Tony Short – NDP: Laminating pouches		£9.99
<i>This meeting</i>		
Clerk’s Salary for June, 2017	£490.00)	
Clerk’s Expenses	£135.35)	£625.35

13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

For the July agenda: a) Community Orchard shed and b) Decision regarding a consultant in respect of the DPD response from the Parish Council.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

In view of time constraints, pre-meet notes had been sent to Michael Gamble for the July magazine.

15. DATE OF THE NEXT MEETING

Tuesday, 18th July, 2017. Cllr. Turner gave her apologies

The meeting closed at 9.33 p.m.

Signed Date