

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 17th October, 2017**

There were no members of the public present

PRESENT	Cllr. E. Clark	Cllr. S. Sawyer
	Cllr. T. Carbin	Cllr. P. Fisher
	Cllr. V. Packer	Cllr. S. Uncles
	Cllr. R. House	Cllr. I. Greatwood
	Cllr. K. Jackson	Cllr. D. Tucker
	Cllr. P. Turner	

Before the start of the meeting, a presentation was made to Wolsey Jameson, following his resignation from the Parish Council due to a move to Hertfordshire. The Chairman thanked him for the contribution he had made over the years and members wished him and his wife all the best for the future. The meeting commenced at 7.49 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Hayes.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 19th September, 2017, had been circulated. Cllr. Fisher pointed out that under minute 13a she had made no reference to her own name not being included in the list of parish councillors on the website, but had said that Cllr. Packer's name was not shown. The Minutes were approved and signed.

4. MATTERS ARISING

Minute 8 – Draft Wiltshire Council DPD: The Chairman confirmed that the Parish Council's response had been sent to Wiltshire Council.

Minute 8 – St. Michael's Close and Carisbrooke Crescent – Surface of Pavements: The Chairman said that the pavement in St. Michael's Close was not in a good state of repair and the Parish Steward might be able to do some patching here and there. In Carisbrooke Crescent the road surface needed attention and some pot holes needed repairing.

Minute 8 – Additional Grass Cutting/Weed Killing: It was agreed that Id Verde should be contacted in January/February, 2018.

Minute 13a: The Clerk confirmed that she had given David Huggins Cllr. Packer's particulars to add to the website.

Minute 13b: The Clerk said she had put new 'Members of the Council' notices on the notice boards, including Cllr. Carbin's new address.

5. ANNOUNCEMENTS FROM THE CHAIR

- a) The Chairman officially confirmed the resignation of Cllr. Jameson.
- b) He had recently attended the opening of a new care home, Goodson House, (where The Paddocks used to be). He had also been present at the official opening of the new community garden at St. Mary's Church where the contribution made by the Parish Council had been recognised.
- c) The Chairman spoke about the application made by Charlcombe Homes on land south of The Grange and their request to address the Parish Council on a possible alternative proposal, taking on

board concerns expressed. It was agreed that this should take the form of a special meeting from 6pm to 8pm on Tuesday, 7th November, at the Village Hall (ground floor lounge area).

6. WILTSHIRE COUNCILLOR

- a) Cllr. Clark had had another meeting with WC Highways officers concerning parking in Church Street, and they had told him it might be possible to remove more double yellow lines. They would consider this and come up with a scheme shortly.
- b) He said that the government's consultation on new boundaries had begun.

7. POLICE

The Clerk had learned that Alessandro Trombetta had now left the police force. She had contacted the new PCSO, Nina Marsh, to ask if she could attend the meeting or send a report. She had replied to say she was not in work at present so would be unable to attend, neither did she have access to prepare a report. The Clerk had then contacted PC Amy Hardman, who had taken over from PC Trombetta, but had not received a reply. It was agreed that someone at the police authority should be contacted about this unsatisfactory state of affairs.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

It was reported that three new fruit trees had been sponsored and that all the trees were flourishing.

St. Michael's Pre-School update

Cllr. Turner said the building work was not entirely complete but the problems were not huge. The pre-school was up and running and fund raising had been very successful, with all targets met. She had agreed to act as Chairman for one year and there would be an Ofsted examination shortly. There would be an official opening ceremony at some time in the near future.

It was agreed that this should remain an agenda item until the new lease had been negotiated.

Neighbourhood Plan Update

All parish councillors other than Cllr. Tucker had been e-mailed the 115-page draft document.

During the discussion that followed, Cllr. Jackson expressed his concern regarding the apparent failure of Wiltshire Council to include in the housing site allocations plan the potential housing numbers that could be gained from the development of brown field sites in the Trowbridge area (this report is attached to the Minutes). It was resolved that the consultant, David King, should be approached and his opinion sought about the inclusion of brown field sites in the NDP. Bearing in mind the length of the draft document, the consultant should also be asked if it might be possible to 'precis' the final document and perhaps include an executive summary at the beginning.

Works for the Parish Steward

The Chairman reminded members that there would be a visit at the beginning of November and he asked them to contact him with recommendations for work to be done.

Speed Indicator Devices

The Chairman had now received quotes for both fixed signs and portable signs. It was suggested that Trowbridge Road/Devizes Road was the only part of the village where they might be needed at the present time, and it was agreed to put this matter on hold for the time-being and discuss it again around September, 2018. At that time it might be worth looking at the other end of the village. The Chairman said he would contact the company that had provided the quotes.

Wiltshire Council: Possible Change of Housing Market Areas (HMAs)

The Chairman said this had been discussed by cabinet recently. At the present time Hilperton was in the north and western area but the suggestion was that it should now fall into the Trowbridge area, going right down to the A303 at Mere. This issue was now out for consultation, and the Chairman suggested that councillors should go to the WC website to look for more details.

Wiltshire Council: Possible Sharing of Street Cleaning with Trowbridge Town Council

The Chairman said that TTC was keen to take over the whole of the street cleaning for the Trowbridge area from Wiltshire Council. He had spoken to the Clerk, Lance Allan, about the possibility of sharing the street cleaning equipment for, say, once or twice a month. It was agreed in principle that this might work out and the Chairman said he would get a quote from Mr. Allan.

Wiltshire Council: Waiting and Parking Restrictions Requests deadline date

The Chairman said that if the Parish Council wished to make any suggestions other than those it had already put forward, the deadline date for the receipt of waiting and parking restrictions requests was the 1st January, 2018. It was agreed that this should be brought to the November PC meeting.

War Memorial: State of the Wall

The resident whose garden the wall of the War Memorial is situated had written to point out that it appeared to be in a bad state of repair. It was agreed that James Long should be asked to make an inspection and report back to the Parish Council.

Parish Councillors' Training Course. Thursday, 26th October, 2017

The Clerk reminded councillors about the forthcoming training course, which would take place in the Village Hall, commencing at 7.15 p.m.

Devizes Road Development: Street Names

Hills Homes had approached the Parish Council for an idea for a street name for its new Devizes Road development. It was agreed that details should be included in the Parish News and suggestions requested from parishioners. This could then be discussed again at the November meeting.

Village/Town Green application

The Chairman said that only three objections to the recent application had been received, the grounds for which had not yet been established. He commented that the applicants might approach the Parish Council at some time for a contribution towards their solicitors' fees.

Annual Review and Adoption of the Parish Council's Risk Assessment

All Parish Councillors had received a copy of the current Risk Assessment. It was agreed that the paragraph relating to the Paxcroft Mead Community Centre should be deleted. Under 'Village Benches' the wording should read: 'Inspected, maintained and repaired by volunteers, parish councillors and contractors as and when necessary'. All other parts of the Risk Assessment were agreed and adopted for another year.

9. PLANNING MATTERS**Applications**

17/06784/VAR: Land opposite Outmarsh Farm Semington Road, Melksham

Variation of condition 2 – approved plans, condition 4 – landscaping and condition 15 – waste strategy of approved planning application 16/09699/FUL: new home for Wiltshire Air Ambulance
It was agreed that a 'no comment' response should be made.

17/08367/FUL: Mr and Mrs A King, 165 Devizes Road

Proposed single storey side garage and utility room extension

It was agreed that no objection would be made to this application.

17/08587/FUL: Miss D. Saunders, 258 Hill Street
Change of use of Shed to A2 use (nail salon)
It was agreed that a 'no comment' response should be made.

17/08900/TCA: Tim Hipkin, Coopers Chase, Church Street
Works to trees in a conservation area: T1 Copper Beech – crown raise to 4m; T2 Yew – fell; T3 – Yew – fell; T4 Holly – fell; T5 Ash – fell
It was agreed that no objection would be made to the proposed works as long as they met with the approval of the assigned officer.

17/09660/FUL: 160 Wyke Road
Timber frame and timber clad garden room for domestic use
It was agreed that a 'no comment' response should be made. However, in the event of this proposal receiving planning permission, the Parish Council would wish there to be a condition imposed limiting the use of the garden room to domestic use only.

Decisions

17/06881/FUL: Waterside Barn, Maxcroft Lane
Insertion of two velux windows in existing roof space – approval given.

17/08157/CLP: 58 Lacock Gardens
Certificate of lawfulness for proposed single storey extension – lawful permitted development

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) Paxcroft Mead Community Centre Management Committee: Minutes of a meeting held on the 12/9/17 and Agenda for a meeting on the 3/10/17.
- b) Local Council Review – Autumn, 2017

12. ACCOUNTS

Payments authorised:

Clerk's Salary for October, 2017	£490.00	
Clerk's Expenses	£212.50	£702.50
Mrs S. Walden: Pre-meet, taking Minutes of the September, 2017, PC meeting, transcribing and making notes – 7 hours @ £11 per hour		£77.00
David King – Neighbourhood Plan: Completion of tasks from the Original stage 8		£1,950.00
Id Verde – maintenance of planters for October, 2017 (including £20.27 VAT)		£121.60

13. ANY OTHER BUSINESS/ITEMS FOR FUTURE AGENDAS

There was no other business. Members were asked to contact the Clerk if they had any items for the November PC meeting.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Vacancy on the Parish Council.
- b) Details of the Sir William Roger Brown's (Coal) Charity
- c) Suggestions for the street name for the new Devizes Road development

15. DATE OF THE NEXT MEETING

Tuesday, 21st November, 2017, with a Special Meeting to be held on Tuesday, 7th November, 2017.

16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE

Sir William Roger Brown's (Coal) Charity

The Clerk said there had been three recipients in 2016, who had each received £20. Members were asked to bring the names of any further recipients to the November meeting.

The meeting closed at 9.00 p.m.

Signed Date