

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. on Tuesday, 20<sup>th</sup> February, 2018**

There were two members of the public present plus representatives from Charlcombe Homes.

<b>PRESENT</b>	Cllr. E. Clark Cllr. T. Carbin Cllr. V. Packer Cllr. K. Jackson Cllr. R. House Cllr. K. Hayes	Cllr. S. Sawyer Cllr. P. Fisher Cllr. S. Uncles Cllr. P. Turner Cllr. D. Tucker
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*Before the start of the meeting, Alistair Gibson from Charlcombe Homes gave the history of the planning application for land at The Grange, Devizes Road, to be discussed later, and this was followed by a short question and answer session. The Chairman declared the meeting open at 7.55 p.m.*

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Greatwood.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

**3. MINUTES**

The Minutes of the sub-committee of the Parish Council held on the 13<sup>th</sup> December, 2017, and the Minutes of the Parish Council meeting held on the 16<sup>th</sup> January, 2018, were approved and signed.

**4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING**

Minute 8 – Village Green Application: The Clerk said she had contacted Wiltshire Council to give the Parish Council's support to the application.

Minute 8 – Grants: All grant cheques had been sent out.

**5. ANNOUNCEMENTS FROM THE CHAIR**

The Chairman gave details of the 'Great British Litter Pick' scheduled to take place nationally early in March.

**6. WILTSHIRE COUNCILLOR**

Cllr. Clark said that Wiltshire Council had met earlier and had set the Precept for 2018/2019. There would be an increase of 2.99% plus 3% on the social levy; but there would be no social levy next year.

**7. POLICE**

The Chairman welcomed new PCSO Melissa Glover to the meeting. She had sent a report detailing incidents in and around Hilperton over the last month, which the Clerk had e-mailed to members.

**8. ITEMS FOR REPORT AND DISCUSSION**

**Allotment Matters/Community Orchard**

The rates for 2018/2019 had already been confirmed as remaining the same. Cllr. House said there would be at least one vacancy from April but there were people on the waiting list.

Mr. Roger Pike's two daughters and son had happily approved the naming of the orchard 'The Roger Pike Community Orchard'.

*Owing to the confidential nature of the following agenda item, discussion took place in closed session.*

#### **St. Michael's Pre-School – update on Lease**

The Parish Council's sub-group of Cllrs. Jackson, House and Packer had met on the 14<sup>th</sup> February. Cllr. Jackson tabled copies of the comments/recommendations of the group and a discussion followed relating to the views expressed. It was agreed that this matter should be discussed further at the March PC meeting.

#### **Hilperton Village Hall Trust Deed – request to Trustees to review the document**

The Chairman said there were a few issues relating to the Trust Deed which needed to be addressed, and the Trustees were already looking into these. After a short discussion it was agreed that the Clerk should write a formal letter to the Chairman of the Village Hall saying that the Parish Council understood the Trustees were addressing the concerns with regard to the Trust Deed and anticipated a speedy resolution to the issues involved.

#### **Neighbourhood Plan Update – ratification of W.C. nominated Inspector, Rosemary Kidd**

The Chairman confirmed that the Parish Council had responded to the Reg. 16 consultation. Having viewed all the potential inspectors' CV's, and consulted parish councillors, he proposed that the Parish Council should endorse the Inspector suggested by Wiltshire Council. This was seconded by Cllr. Jackson with all in favour.

*Owing to the confidential nature of the following agenda item, discussion took place in closed session.*

#### **Parish Council Casual Vacancy – co-option of new Parish Councillor**

Details of candidates were tabled, ballot papers were handed out and councillors made their choice of candidate, each one signing his/her ballot paper. The successful candidate was Danny Swift.

#### **Maintenance of Open Spaces/Management Companies**

Cllr. Jackson had spent some time preparing a discussion draft, listing the potential risks in respect of the management of S106 commuted sums and associated works responsibilities, copies of which he tabled. It had become clear to him that in respect of play areas, street lighting, roads, drainage systems and landscaping/planted areas, the Parish Council had little or no experience of such things as the setting of commuted sums, their management, health and safety inspections etc. Therefore, he was of the opinion that the Parish Council should not go too far down this road at the present time. Members of the Parish Council agreed with this and thanked Cllr. Jackson for his efforts.

Meanwhile, the Clerk had written to a director of Hills Homes asking if they would be prepared to transfer the management of the open space at their Devizes Road development to the Parish Council. She had received a response stating that Hills Homes normally set up limited management companies which were then handed over to residents to administer on completion of the last property sale, thereby giving them a vested interest.

#### **Condition of Road Surface of Wyke Road between Elizabeth Way and Marsh Stores**

The Chairman had received a letter from a resident of Foxglove Drive saying that this section of road was in a sorry state. Members agreed that the surface was indeed bad and it was agreed that this should be reported to Wiltshire Council via the app. The Clerk was asked to write back to the resident and the Chairman said he would take this issue to the Community Area Transport Group team.

#### **St. Michael's Close – Resurfacing of pavement**

The Chairman informed members that this had been discussed at a recent CATG meeting and that the scheme would cost in the region of £13,700. As it was usual for parish councils to contribute one third costs of CATG schemes in their areas, they wondered if Hilperton Parish Council would be

willing to contribute £4,488 to the scheme (under the Highways Act 1980, Section 43). After a short discussion it was agreed that the Parish Council should decline the request to make a contribution to this scheme. (Proposed by Cllr. House, seconded by Cllr. Turner, all in favour). The Chairman said he would contact CATG with the Parish Council's decision.

### **Works for the Parish Steward**

Some of the suggested works put forward for the Parish Steward's February visit had not been carried out as he had been busy with road gritting. The list would be carried over to March and the Chairman asked members to contact him with details of any other work that needed to be done.

### **Defibrillators – update**

Both the Village Hall committee and the proprietor of the Lion and Fiddle had agreed in principle to host a defibrillator on their premises, but the Clerk had still not heard back from Revd. Rees with regard to one being kept at St. Mary's Church. It was agreed that she should send another letter to Revd. Rees and also approach Marsh Stores to see if they would be happy to keep a defibrillator there. This matter would be discussed further at the March PC meeting.

### **CCLA – Agreement of Directors/Signatories**

It was agreed that the Chairman and Cllrs. Jackson, Carbin and House should be on the list of Directors/Signatories to the new public sector deposit fund account.

Discussion on this matter brought into focus the need for extra signatories to the Lloyds Bank PC account. Currently there were only two – the Chairman and Cllr. Sawyer. Cllrs. Carbin, House and Uncles volunteered to become signatories and it was agreed that this should be formally ratified at the March PC meeting.

## **9. PLANNING MATTERS**

### **Applications**

18/00277/FUL: Mr. F. Hinks, The Coach House, 112a Church Street  
Erection of conservatory to north elevation. It was agreed that no objection would be made.

18/00412/LBC: Mr. K. Hannah, Oriol House, 74 Hill Street  
Refurbishment of two adjoining bathrooms including permanent removal of floorboards  
It was agreed that the Parish Council should defer to the opinion of the conservation officer.

18/00418/FUL: Miss L. Willmore, 9 Apsley Close  
Moving of boundary fence. A 'no comment' response was agreed.

18/00509/FUL: Mr. R. Riley, 142 Wyke Road  
First floor extension over existing to rear. It was agreed that no objection would be made.

18/00759/TCA: Mr. Hughes, The Chase, Church Street  
Removal of Beech tree  
It was agreed that the Parish Council should defer to the decision of the landscape officer.

18/00802/FUL: Mr and Mrs L. Payne, 259 Little Ashton, Hill Street  
Erection of detached car port. It was agreed that no objection would be made.

18/00895/TPO: Mr. P. Meats, Woodcote, 112 Church Street  
Works to Beech tree: 20/25% reduction and reshaping; 20/25% reduction of overhanging limbs and overall 20% thin

18/00896/TCA: Mr. P. Meats, Woodcote, 112 Church Street

Works to trees – It was agreed that the Parish Council should defer to the decision of the landscape officer in respect of both these applications.

18/00985/FUL: Charlcombe Homes Ltd., Land at The Grange, Devizes Road  
Erection of 20 dwellings

A discussion took place on the pros and cons of this application, at the end of which it was generally felt that – despite being outside Village Policy Limits – the scheme had its merits. It was agreed that, whilst the Parish Council recognised that the proposal was outside the extant Village Policy Limit, it wished to support the application, with the proviso that consideration should be given to the Civic Society's concern regarding the lack of chimneys on the proposed development. (Proposed by Cllr. Uncles, seconded by Cllr. Jackson, eight in favour, two against and one abstention from the Chairman).

### **Decisions**

117/11191/FUL: 7 Maxcroft Lane

Conversion of dwelling into ancillary accommodation – approval given

10837/FUL: 364 Horse Road

Two storey side and rear extensions with loggia and Juliet-style balconies – application withdrawn

### **10. CORRESPONDENCE**

Letters of thanks from recipients of grants from the January meeting.

### **11. PUBLICATIONS**

a) WALC Newsletter – January, 2018

### **12. ACCOUNTS**

#### **Payments authorised since the last meeting:**

1 <sup>st</sup> Hilperton Scout Group – Section 137 grant	£617.50
Hilperton Village Hall – Section 19 grant	£2,614.17
Hilpereton PCC – Grant under Section 2 of the Parish Councils' Act 1957	£1,919.00

#### **Payments authorised this meeting:**

Clerk's Salary for February, 2018	£490.00)	
Clerk's Expenses	£123.65)	£613.65
Id Verde – planting/maintenance of planters for January, 2018 (including £20.27 VAT)		£121.60

### **13. ITEMS FOR FUTURE AGENDAS**

There were none.

### **14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

Owing to time constraints, pre-meeting notes had been sent to Michael Gamble.

### **15. DATE OF THE NEXT MEETING**

Tuesday, 20<sup>th</sup> March, 2018.

The meeting closed at 9.30 p.m.

Signed ..... Date .....

