

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 17th April, 2018**

There were two members of the public present.

PRESENT	Cllr. E. Clark	Cllr. S. Sawyer
	Cllr. T. Carbin	Cllr. P. Fisher
	Cllr. V. Packer	Cllr. S. Uncles
	Cllr. R. House	Cllr. D. Tucker
	Cllr. D. Swift	Cllr. I. Greatwood

Before the start of the meeting, a resident of St. Michael's Close spoke on the subject of Hilpertont parking restrictions. The Chairman declared the meeting open at 7.52 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Jackson, Hayes and Turner.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council held meeting on the 20th March, 2018, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING

Minute 6 – Road surface of part of Wyke Road: The Clerk had again written to the resident concerned and informed him of the steps the Parish Council had taken with regard to the road surface.

Minute 8 – St. Michael's Close: The Clerk had informed Wiltshire Council of the Parish Council's decision to decline the request to make a contribution to the scheme.

Minute 8 – Best Kept Village Competition: The Clerk had submitted Hilpertont's entry and it had been acknowledged.

Minute 8 – Carers in Wiltshire: The grant cheque had been sent and gratefully acknowledged.

Minute 8 – Parish Council Bank Account: The additional signatories (Cllrs. Carbin, House and Uncles) had now been accepted by Lloyds Bank.

Minute 8 – Representative at the April WC Western Area Planning Committee: The meeting on the 4th April had been cancelled.

5. ANNOUNCEMENTS FROM THE CHAIR

a) The Chairman congratulated Cllr. Tucker on his visit to the Chapel of Windsor on Maunday Thursday and his presentation to The Queen.

b) CCLA Deposit Fund: The Chairman said an account had now been set up with an initial deposit.

c) Goodson Lodge Care Centre, Hilpertont Road: The Chairman said there would be an Open Day on Saturday, 21st April, between 10am until 4pm

d) Additional Village Maintenance: The Chairman and Clerk had now been able to meet representatives from Id Verde and together they had visited the areas where additional grass cutting had been requested. The works to the six locations would cost a total of £2,204.80 plus VAT for the eight extra grass cuts running between the beginning of April until the end of September, which the Chairman said was in line with the original estimate received at the end of 2016.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said he had received an invitation to the Scouts St. George's Day celebrations on the 22nd April at Trowbridge Rugby Club.

7. POLICE

PCSO Melissa Glover was unable to attend the meeting, and the report she had sent had been forwarded by the Clerk to parish councillors. Cllr. Tucker was given a paper copy.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

Cllr. House said that the Allotment Association had held their AGM earlier in the day. The regular Orchard working parties would start their regular Saturday operations shortly.

St. Michael's Pre-School – update on Lease

In the absence of Cllr. Turner, the Chairman said he had nothing to report except that papers were with the legal officer dealing with the lease.

Neighbourhood Plan Update

The Chairman said that a response to the Inspector's questions was awaited from consultant David King, and there may need to be a meeting after the Parish Assembly on the 1st May.

Works for the Parish Steward

The Chairman confirmed that there would be no visit in May.

Defibrillators – update

The Chairman said Hilperton Primary School had requested a defibrillator on its premises, which would make five locations in all. He had also heard from a village resident who had suggested having a 'village defibrillator' and who would be happy to help with any fund-raising. The Chairman felt that any defibrillators purchased/rented should be placed outside buildings, heated and lit. He had not as yet made enquiries about the merits of purchasing as against renting but would report back at the meeting in May.

Through Traffic – How to Reduce the Problem

Cllr. Swift had prepared a paper concerning the problem of through traffic in the village, his proposal being for Marsh Road to be blocked at the junction with Horse Road in addition to Devizes Road being blocked. Traffic would not be able to access Horse Road or Hill Street via Marsh Road and vice versa. His paper had been circulated to all parish councillors, with the exception of Cllr. Tucker, who was given a copy. Cllr. Swift then proposed that 'Hilperton Parish Council should contact Wiltshire Council to request their assistance in blocking Marsh Road at its junction with Horse Road and Hill Street'. This proposal was seconded by Cllr. Carbin and a discussion followed. The general feeling was that this would be a huge change, which would have to be canvassed widely, and concern was expressed at the inconvenience to businesses in Marsh Road, such as Marsh Road Stores and garage, and the garden centre. The Clerk read out a letter received from Cllr. Hayes, who was opposed to closing any roads, and who did not feel that re-routing the bus service through narrow estate roads would be feasible. It was, however, pointed out that, on entering Hilperton over the canal bridge at Staverton, there was perhaps no clear indication that traffic had approached Hilperton, and a suggestion was made that the roundabout there might be changed to a bend off the B3105 with an offset road junction for access to Marsh Road - in other words a road junction rather than roundabout. This suggestion was met with some agreement.

In order to try to move matters forward, Cllr. Carbin recommended that the Parish Council, in the first instance, should approach Wiltshire Council to ask them what effect Elizabeth Way was having in terms of how traffic was responding to the opening of the relief road, and asking what suggestions

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they might have for future traffic management in Hilperton. Cllr. Swift was happy with this course of action, which was then agreed unanimously.

Newleaze: Request for a Contribution from the Parish Council towards the provision of Dropped Kerbs outside Primary School

The Chairman said that CATG had discussed the provision of a pair of dropped kerbs on Newleaze outside the primary school, and had agreed it was feasible. The estimated cost of construction was £1,000 and the Parish Council was being asked to contribute £333 towards this. After a short discussion it was agreed that a contribution of £333 should be made (Proposed by Cllr. Carbin, seconded by the Chairman, seven in favour, three against).

New Data Protection Laws- Update

These new laws would come into being on the 25th May, and the Clerk said she was following closely the correspondence sent by NALC via WALC in respect of how the laws would affect smaller local authorities. It was agreed that the Clerk should report back at the May PC meeting.

Grant Requests: a) Marshmead's 60th Anniversary Celebrations

A letter had been received from a resident of Marshmead who was planning to celebrate the 60th anniversary of Marshmead being built by forty local men who were the first in the country to pioneer the association of self-builders. This would take place on the 2nd September. The Clerk had spoken to her and had found that a lot of help with the celebrations was being given 'in kind' by local businesses etc. and - whilst she was asking for help from the Parish Council - she could not at this stage indicate either how much was needed or for what purpose. After a short discussion it was agreed that the Clerk should get in touch again to say that the Parish Council fully supported her initiative but required specific costings and an idea of how many people would be invited to the celebrations. Then a decision could be made on what sort of grant to give.

b) The Wiltshire Bobby Van Trust

A request had been made for help so that the charity could raise public awareness of their home security and online safety services. Over the past twelve months the Trust had visited seven homes in Hilperton. Of these, two were to victims of house crime, one a domestic violence victim and four to homes of older people who did not feel they had adequate security in their home to feel safe. It was agreed that a Section 137 grant of £500 should be made (Proposed by Cllr. Packer, seconded by Cllr. House, all in favour).

20mph Stickers – Consideration of Purchase

The Chairman had brought along details of 20mph stickers for bikes, car bumpers, windows and wheelie bins, with details of costs. Devizes Road currently had a 20mph limit as had the 'estate roads' on Paxcroft Mead. It was agreed that details should be sent to the Parish News to see if anyone living in these areas was interested in purchasing stickers.

Additional Trees for the Village Hall Playing Field

Discussion took place on the possibility of planting more trees, especially as some had been taken down to make way for the new pre-school building. It was agreed that the Clerk should contact the Secretary of the Village Hall to say that the Parish Council was minded to fund the planting of a number of semi-mature trees and asking if the Village Hall committee would consider this proposal. Cllr. Carbin was also asked to get in touch with the Woodland Trust about their tree-planting plans to commemorate the ending of the First World War.

Hilperton Parking Restrictions – Response sent on behalf of the Parish Council

The Chairman said that the consultation period had ended on the 16th April, and before that date the Parish Council had sent to Wiltshire Council extracts of PC Minutes when this matter had been discussed. He also referred to the report received from the resident who had spoken on this issue before the commencement of the meeting. Any decision would, of course, be made by Wiltshire

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Council, who would consider the Parish Council's responses alongside those of members of the public.

Wiltshire Council Planning Committee meetings: To agree a Procedure for the appointment of a PC representative

The Chairman suggested that it would be advantageous to have a volunteer/s to attend those planning meetings where objections to applications had been made by the Parish Council. To have someone in attendance would add weight to those objections made in writing. Most meetings took place on Wednesday afternoons from 3 p.m., which would prohibit a number of parish councillors being able to attend. After a short discussion, it was agreed that the Chairman of the Planning Committee should be authorised to contact parish councillors when applications were listed with the Western Area Planning Committee, in an endeavour to find a volunteer to represent the Parish Council.

Annual Parish Assembly – Tuesday, 1st May

As the Chairman was unable to attend the Parish Assembly, he asked parish councillors if they could arrive promptly at 7 pm to set up tables and chairs, as the Clerk would be preparing and serving refreshments. Also, a Chairman would need to be proposed before the start of the meeting. As this was likely to be Cllr. Jackson, the Clerk had prepared a report for him, and the Chairman said he would send his Wiltshire Councillor's report.

9. PLANNING MATTERS

Applications

18/02668/FUL: Southfield, Devizes Road

Minor revision to already approved application 15/12327/FUL

It was agreed that no objection should be made.

18/02539/LBC and 18/02404/FUL: Woodcote House, 112 Church Street

New double garage and store

It was agreed that no objection should be made, but a request should come from the Parish Council asking for the extension to the wall to be done in a style sympathetic to the existing materials.

18/02432/FUL: 30 King's Gardens

Demolition of extension to south-west and construction of new extension to provide accommodation

It was agreed that no objection should be made

18/01672/FUL: 108 Wyke Road

First floor extension and single storey extension, and replacement detached garage

It was agreed that no objection should be made.

Decisions

18/00277/FUL: The Coach House, 112a Church Street

Erection of conservatory to north elevation – approval given

18/00802/FUL: Little Ashton, 259 Hill Street

Erection of detached car port – approval given

18/00418/FUL: 9 Apsley Close
Moving of boundary fence – approval given

18/00509/FUL: 142 Wyke Road
First floor extension over existing to rear – approval given

18/00895/TPO: Woodcote, 112 Church Street

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Works to Beech tree – approval given

18/01569/TCA: Oriel House, 74 Hill Street
Works to mulberry, damson and cherry trees – no objection

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) CPRE: Field Work – Spring, 2018; and Countryside Voice - Spring, 2018
- b) LCR – Spring, 2018
- c) WALC Newsletter – Spring, 2018

12. ACCOUNTS

Payments authorised since the last meeting

Mr. E. Clark – Chairman’s Allowance £31.80

(The Chairman abstained from voting when this payment was authorised)

Carers Support, Wiltshire – Section 137 Grant £1,000.00

Payments authorised this meeting

Clerk’s Salary for April £503.00

Clerk’s Expenses £235.51 £738.51

Id Verde – planting/maintenance of planters for March, 2018
(including £20.27 VAT) £121.60

13. ITEMS FOR FUTURE AGENDAS

There were none.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Through traffic in Hilperton
- b) 20mph stickers
- c) Grant for the Wiltshire Bobby Van Trust
- d) Defibrillators update
- e) Dates of future meetings

15. DATE OF THE NEXT MEETING

Tuesday, 15th May, 2018.

The meeting closed at 9.35 p.m.

Signed Date

