

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 19th June, 2018**

There were no members of the public present.

PRESENT	Cllr. E. Clark Cllr. T. Carbin	Cllr. S. Sawyer Cllr. P. Fisher
Cllr. V. Packer Cllr. R. House	Cllr. S. Uncles Cllr. P. Turner	
	Cllr. D. Swift Cllr. I. Greatwood	Cllr. K. Jackson Cllr. K. Hayes

1. APOLOGIES FOR ABSENCE

There were none.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Annual Parish Council meeting held on the 15th May, 2018, and the Minutes of the Extraordinary Parish Council meeting held on the 7th June, 2018, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETINGS

a) The May Annual meeting:

Minute 10 – War Memorial: The Clerk had spoken to the D. of E. award student, who then decided that she would clear rubbish from the verges along Devizes Road.

Minute 10 – Grant request from the Village Hall: The grant cheque had been sent to the Chairman of the Village Hall committee and gratefully acknowledged.

b) The Extraordinary meeting:

The Parish Council's response to Wiltshire Council's revised housing sites allocation plan had been sent to Wiltshire Council, and copies had also been sent to Trowbridge Town Council and other local parish councils.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman said that twelve 20mph wheelie bin stickers had been ordered and received, and three had been sent to the resident who had requested them.

6. WILTSHIRE COUNCILLOR

Cllr. Clark had nothing of significance to report.

7. POLICE

PCSO Melissa Glover was in attendance and spoke to several councillors about various matters of concern. Her report had also been sent by the Clerk to parish councillors.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

The Clerk confirmed that all the rentals for 2018/2019 had now been received. Cllr. House said that the orchard was looking good, the trees were producing lots of fruit and a pathway had been cut through the flowers.

St. Michael's Pre-School – update on Lease

Cllr. Turner said that there had still been no response from the legal officer dealing with the lease, so both she and the Chairman of the Village Hall intended to look carefully through it and check it themselves, and then send it back as approved to the solicitor.

Neighbourhood Development Plan Update

All parish councillors had received a copy of the ‘Questions to the Qualifying Body and Local Planning Authority on Hilperton Neighbourhood Plan’ by the Independent Examiner, Rosemary Kidd, and it was now up to the Parish Council to consider and approve the submission. The proposed changes - printed in green on the document - were as follows:-

Page 6, paragraph 11 – Landscape Setting: After the sentence ‘This modification is an improvement and is accepted’ the suggestion was that a further sentence be added, to read ‘The preference of the Qualifying Body is that there be no development in this area’ .

This additional sentence was approved by the Parish Council (Proposed by Cllr. Greatwood, seconded by Cllr. Uncles, all in favour).

Page 12, paragraph 22, Question 2: It was agreed that the whole final sentence ‘It is perhaps plan review’, should be deleted. (Proposed by Cllr. Carbin, seconded by Cllr. Greatwood, all in favour).

Page 12, paragraph 22, Question 4: It was agreed that the final sentence should be amended to read ‘The Parish Council would support re-submission of the application’.

(Proposed by Cllr. Packer, seconded by Cllr. Uncles, all in favour)

The Chairman said he would now contact the Chairman of the Steering Group to say that the Parish Council, as the Qualifying Body, agreed the submission BUT ONLY WITH the above amendments. He added that – hopefully – the Neighbourhood Plan could go to referendum by the autumn.

Works for the Parish Steward

The Chairman said the Parish Steward would be in the village on the first Monday and Tuesday in July. A couple of jobs requiring attention, pointed out by Cllrs. House and Hayes, both needed to be reported to the footpath officer, Paul Millard, which the Chairman said he would do. Cllr. House also said there were a couple of dead elms at Churchfields, and Cllr. Packer said she would draw this to the attention of the landowners.

Defibrillators – update

The Chairman said that the proprietors/owners etc. of all five suggested sites had now been contacted by the Clerk and all had agreed to the installation of the defibrillators, with a couple of them needing to get the necessary permission to do so first of all. The South Western Ambulance Service did not themselves arrange for installation so the Parish Council would now need to find a contractor to install them.

Through Traffic Update

The suggestion made at the April PC meeting about possible highway alterations in the Marsh Road area had been sent to Wiltshire Council officers, but the Chairman said it would take a while to get a response from them. They were, on the other hand, aware of the problem of drivers coming off Elizabeth Way and onto the Trowbridge Road roundabout at some speed, and were looking to see how this speeding could be controlled.

Additional Trees for the Village Hall

The Secretary of the Village Hall committee had informed the Clerk that the site would be looked at to see where additional trees might be planted, and then the matter would be re-addressed at their July meeting. It was agreed that further discussion on this should take place at the July PC meeting.

In the meantime, Cllr. Carbin had found out from the Woodland Trust that it should be relatively straightforward to get some commemorative trees for the village hall field. These would, however, come as whips.

Road Closure for the November Remembrance Service

The Chairman reminded members that late last year the Police had said they would not be able to deal with any future road closure application, due to lack of resources. It had therefore been agreed at the November PC meeting that the Parish Council would in future make the necessary road closure application to Wiltshire Council, and the PCC should ensure that they had enough people out on the day to stop traffic. After a short discussion, Cllr. Packer Kindly volunteered to look at Wiltshire Council's website to see what steps needed to be taken by the Parish Council to effect, say, a half-hour road closure, and this could be discussed further at the July PC meeting.

Grant Requests:

- a) **From Hilperton Rainbows:** The Clerk read out a letter she had received from the leader of Hilperton Rainbows, requesting help in replacing their old storage shed which was no longer fit for purpose. An Area Board grant had been applied for, and other help expected from the Guides and from their own Unit funds and District funds. With this in mind, a shortfall was expected in the amount of £430.47. After a short discussion, it was agreed that a Section 137 grant for this amount, should be given. (Proposed by Cllr. Jackson, seconded by Cllr. Fisher, all in favour).
- b) **Marshmead's 60th Anniversary Celebrations**
Although this project appeared to be coming along well, the Parish Council had yet to receive anything concrete from the organiser, Mrs. Sloper, regarding costs etc. After discussing this, it was agreed that Mrs Sloper should be informed that in principle the Parish Council would be happy to fund up to £200 towards the celebrations, but would need to have something specific to donate this money to, together with receipts. It was also agreed that Mrs Sloper should be invited to the July meeting to discuss the event.

9. PLANNING MATTERS

Applications

18/03240/FUL: Mr. and Mrs J. Dobson, 66 St. Mary's Gardens

First floor bedroom, porch and rear extensions

It was agreed that no objection should be made to this application

18/04398/FUL: Mr. Cradock, New Barn Farm, Whaddon Lane

Erection of hardstanding

It was agreed that an objection should be made to this application unless a condition was imposed by the planning authority stating that the bund referred to in the plans should be completed before the hardstanding was put into use. (Proposed by Cllr. Jackson, seconded by Cllr. Greatwood, nine in favour, none against, and three abstentions, including that of the Chairman).

18/04674/FUL: Mr. D. Croft, 207 Devizes Road

Removal of existing garage attached to 208 Devizes Road and addition of new, detached garage

It was agreed that an objection should be made, unless the proposed materials were changed to those more in keeping within the conservation area. (Proposed by Cllr. Jackson, seconded by Cllr. Clark, six in favour, two against and four abstentions).

18/04799/TCA: Mrs J. Cooper, The Chase, Church Street

Dismantle and remove one Beech tree

It was agreed that the Parish Council should support the decision made by the landscape officer

18/04988/FUL: Ms. J. Jeary, 221 Church Street
New roof and small extension to existing structure
It was agreed that no objection should be made to this application

Decisions

18/01799/FUL: 5 Saxon Drive
Erection of shed in rear garden – approval given

18/03313/FUL: Pear Cottage, 12 Horse Road
Extend single storey extension including all other associated works – approval given

17/04707/FUL: Land at Whaddon Lane
Siting of temporary rural workers' dwelling and access track – approval given

18/02539/LBC and 18/02404/FUL: Woodcote House, 1123 Church Street
New double garage and store – application refused

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) CPRE – Details of 2018 AGM
- b) Paxcroft Mead Community Centre Management Committee – Agenda for a meeting on the 5th June, 2018, and Minutes of a meeting held on the 1st May, 2018
- c) WALC Newsletter – June, 2018

12. ACCOUNTS

Payments authorised since the last meeting

Townsend Design and Print – A5 leaflets for Village fete (Chairman's Allowance)		£69.00
Lesley House – maintenance of plants and sweeping at War Memorial		£360.00
Came and Company – annual insurance premium		£989.66
Hilperton Village Hall – Section 19 grant for new tables		£982.00
20's Plenty for Us – wheelie bin stickers		£21.50
Id Verde – planting/maintenance of planters for May, 2018 (including £20.27 VAT)		£121.60
Payments authorised this meeting		
Clerk's Salary for June, 2018	£503.00)	
Clerk's Expenses	£168.26)	£671.26

13. ITEMS FOR FUTURE AGENDAS

There were none.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Due to time constraints, pre-meeting notes had been sent to Michael Gamble.

15. DATE OF NEXT MEETING

Tuesday, 17th July, 2018.

The meeting closed at 8.55 p.m.

Signed Date

