

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. on Tuesday, 17<sup>th</sup> July, 2018**

There were five members of the public present.

<b>PRESENT</b>	Cllr. E. Clark	Cllr. T. Carbin
Cllr. P. Fisher	Cllr. S. Uncles	
Cllr. R. House	Cllr. P. Turner	
	Cllr. D. Swift	Cllr. K. Jackson
	Cllr. I. Greatwood	Cllr. D. Tucker

Before the start of the meeting, Mrs S. Sloper spoke about the arrangements for Marshmead's 60<sup>th</sup> anniversary celebrations in September. Mrs D. Croft spoke in favour of planning application 18/04674/FUL. The Chairman declared the meeting open at 7.54 p.m.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Packer, Hayes and Sawyer.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

**3. MINUTES**

The Minutes of the Parish Council meeting held on the 19<sup>th</sup> June, 2018, were approved and signed.

**4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETINGS**

**Minute 8 – Grant request from Hilperton Rainbows: The Clerk had sent off the grant cheque and it had been gratefully acknowledged.**

**Minute 8 – Works for the Parish Steward: The Chairman had contacted Paul Millard about overgrown footpaths where HILP6 and HILP 7 merge and also HILP1 (where it passes between the cemetery and the gardens of Hilperton House and a couple of properties in St. Michael's Close) – again very overgrown.**

**5. ANNOUNCEMENTS FROM THE CHAIR**

The Chairman wished everyone a good summer break, although a few planning committee meetings would most probably be called during August.

**6. WILTSHIRE COUNCILLOR**

Cllr. Clark reported on matters of interest following the full meeting of Wiltshire Council on the 10<sup>th</sup> July.

**7. POLICE**

PCSO Melissa Glover had given her apologies and sent a report, copies of which had been forwarded to members (a hard copy was given to Cllr. Tucker).

**8. ITEMS FOR REPORT AND DISCUSSION**

**Allotment Matters/Community Orchard**

There was nothing of significance to report other than the fact that the next water bill would probably be higher than average due to the heatwave.

#### **St. Michael's Pre-School – update on Lease**

**Cllr. Turner said a little progress had been made as she had been in contact with Sandra Carleton and the Chairman of the Village Hall. The intention was to create a seven-year lease dated back to the opening of the pre-school in September, 2017, with most probably a right to renew after the seven-year term. She was confident that everything would be completed before the September PC meeting. Cllr. Turner had also agreed to carry on as Chairman for one more year.**

#### **Neighbourhood Development Plan Update**

**The Chairman said that the Examiner's comments were now being awaited and there would be a referendum, probably in October.**

#### **Wiltshire Council Housing Site Allocation Plan – Consideration of a Specialist Report on The Gap to put before the Inspector in due course**

**The Chairman said that Trowbridge Town Council's proposed amendments to the schedule of changes had been summarily dismissed by Wiltshire Council, resulting in a recommendation by the Town Clerk that the Town Council should not be represented at Wiltshire Council's council or cabinet meetings. It was felt it would be more beneficial for the Town Council to discuss the amendments in front of the Inspector when the Public Inquiry took place. This was why the Chairman was suggesting that the Parish Council should consider using the services of a researcher to provide a specialist report on The Gap to put before the Inspector.**

**After a detailed discussion it was unanimously agreed that the Clerk should contact WALC to seek its assistance with the appointment of a professional who could prepare a report and represent the Parish Council at the Public Inquiry. The Chairman said he would also contact Mr. George Bunting, a respected researcher, and ascertain how much such a report and representation might cost.**

#### **Works for the Parish Steward**

**The Chairman gave a report on the works completed by the Parish Steward on his visit in July, and said that there would not be a visit in August.**

#### **Defibrillators – update**

**The Clerk was still waiting to hear officially from Revd. John Rees and the manager of Marsh Stores that they had been given the required permission to have a defibrillator installed on the outside of their respective buildings. After a short conversation, it was generally agreed that the Parish Council should wait until confirmation had been received from all five people before a contract was taken out with the South Western Ambulance Service.**

#### **Additional Trees for the Village Hall Playing Field**

**Cllr. Turner said that things were moving forward, with a suggestion that three or four trees might be planted along the side of the car park. Once this was agreed, the Village Hall committee would come back to the Parish Council with costs.**

#### **Road Closure for the November Remembrance Service**

**Cllr. Packer had sent an e-mail with links to Wiltshire Council's website concerning road closures. The Clerk had looked at the details and it appeared that WC would not normally charge for events organised by a charitable or local community organisation. As Armistice Day this year actually fell on Sunday, 11<sup>th</sup> November, and a minimum of eight weeks' notice was required prior to any event, the application should go in ideally early in September and certainly no later than the 16<sup>th</sup>. The Clerk volunteered to apply on behalf of the Parish Council, with the assistance of the Chairman and Cllr. Packer.**

### **CPRE Best Kept Village Competition**

Once again Hilperton had come fourth out of four in the Large Village category. Many positive comments had been given by the judges and both the allotments and the War Memorial were given glowing write-ups.

### **Delegation to Officer – Permission in Principle**

The Chairman spoke about the introduction of Permission in Principle (PIP) planning applications. Wiltshire Council would have only three weeks to respond to applications such as these and the deadline dates could be outside the schedule of regular PC meetings. After a short discussion it was agreed that a) where possible any PIP applications should be included either on the Agendas of PC meetings or Planning Committee meetings and b) where this was not possible, the fall-back position would be for the Clerk to be delegated responsibility for responding to Wiltshire Council with the PC's comments following consultation with members of the Parish Council. (Proposed by Cllr. Jackson, seconded by Cllr. Uncles, all in favour).

### **Electoral Boundary Review**

The Chairman informed members that the Boundary Commission for England was recommending 99 members for Wiltshire Council. When a decision was made on member numbers, the boundaries themselves would be set.

### **Contribution from the Parish Council for additional road marking on the A361 at the Rugby Club**

Discussion took place on a request from Wiltshire Council for a contribution of £100 from the Parish Council towards a grant of £350 for additional road markings. Discussion took place as to whether the Parish Council should be asked to contribute anything on what was, after all, an 'A' road, but the question of safety was brought up and it was finally agreed that a contribution of £100 should be made by the Parish Council, as if no contribution was made the work would not go ahead. (Proposed by Cllr. Jackson, seconded by the Chairman, eight in favour and two against).

### **Parking at Ashton Road/Devizes Road Junction and Church Street**

An e-mail had been sent to the Clerk by Mr. Geoff Richards, in connection with consultation regarding parking at the Ashton Road/Devizes Road junction. This was read out by the Chairman and - after a short discussion - it was agreed that no further action could be taken by the Parish Council.

As far as parking in Church Street was concerned, the Chairman said that the original proposal for the length between St. Michael's Close and The Knapp was going to be amended and a new consultation started. Instead of the originally proposed two bays on opposite sides of the road, there would be just one (long enough for five/six cars) on the Hilperton House side of the road. The proposed area could be seen between the two yellow right-angles painted in the carriageway (between the entrance to Church Farm and the village pump). The consultation would probably take place during the Parish Council's summer 'break' and the Chairman said it might be necessary to hold an extraordinary meeting sometime in August. A discussion followed and it was agreed that once the consultation period had started, an extraordinary meeting should be called.

### **Grant Request – Marshmead's 60<sup>th</sup> Anniversary Celebrations in September**

Mrs Sloper had addressed the Parish Council before the start of the meeting and had brought with her more details regarding the proposed celebrations. It was unanimously agreed that a Section 137 Grant of £120 should be given by the Parish Council to assist with the provision of bunting, balloons, balloon sticks and cups, and help towards the brass plaque.

## **New Wiltshire Council Recycling Services from 30<sup>th</sup> July, 2018**

Details of Wiltshire Council's new recycling services had been received. From the 30<sup>th</sup> July WC would be able to accept more plastic materials for recycling, and information about these was being distributed via events, roadshows and presentations. A number of posters had been received, which the Clerk said she would put on the PC notice boards.

## **9. PLANNING MATTERS**

### **Applications**

**18/05258/FUL: Mr and Mrs R. Edwards, 45 Woodhouse Gardens**

**Two-storey rear extension and single storey extension to side and rear**

**It was agreed that no objection should be made to this application**

**18/06201/TPO: Mr. R. Murphy, land at rear of and adjacent to 18 – 34 Foxglove Drive**

**Works to TPO trees: T1 and T2 Horse Chestnuts**

**It was agreed that the Parish Council should support the decision made by the landscape officer**

**18/04674/FUL: Mr. D. Croft, 207 Devizes Road**

**Removal of existing garage attached to 208 Devizes Road and addition of new detached garage – amended plans**

**It was agreed that no objection should be made to this application**

### **Decisions**

**18/03547/FUL: 296a Marsh Road**

**Replacement dwelling – approval given**

**18/00412/LBC: Oriol House, 74 Hill Street**

**Refurbishment of two adjoining bathrooms, including permanent removal of floorboards – approval given**

**18/04779/TCA: The Chase, Church Street**

**Dismantle and remove one Beech tree – no objection**

## **10. CORRESPONDENCE**

**None received.**

## **11. PUBLICATIONS**

**a) Clerks and Councils Direct – July, 2018**

**b) Paxcroft Mead Community Centre Management Committee – Minutes of a meeting held on the 5<sup>th</sup> June, 2018, and Agenda for the AGM on the 3<sup>rd</sup> July, 2018**

**c) CPRE – Private tour of Great Chalfield Manor, Holt on the 5<sup>th</sup> September, 2018**

**d) The Clerk – July, 2018**

## **12. ACCOUNTS**

**Payments authorised since the last meeting**

**1<sup>st</sup> Hilperton Rainbows – Section 137 grant** **£430.47**

**Payments authorised this meeting**

**Clerk's Salary for July, 2018** **£503.00)**

**Clerk's Expenses** **£204.81)** **£707.81**

**IdVerde – planting/maintenance of planters for June, 2018** **£121.60**  
**(including £20.27 VAT)**

## **13. ITEMS FOR FUTURE AGENDAS**

**There were none.**

**32/2018**

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

- a) Contribution to Marshmead's anniversary celebrations.**
- b) Results of the CPRE Best Kept Village competition**
- c) Wiltshire Council's new recycling facilities**

**15. DATE OF NEXT MEETING**

**Tuesday, 18<sup>th</sup> September, 2018, with probable planning committee meetings before that date and an extraordinary meeting to be held sometime in August.**

**(Apologies were received from Cllrs. Jackson and Greatwood for the September meeting)**

**The meeting closed at 9.50 p.m.**

**Signed ..... Date .....**

