

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 16th October, 2018**

There were fourteen members of the public present.

PRESENT	Cllr. E. Clark	Cllr. T. Carbin
Cllr. P. Fisher	Cllr. S. Sawyer	
	Cllr. R. House	Cllr. P. Turner
	Cllr. D. Swift	Cllr. D. Tucker
	Cllr. K. Jackson	Cllr. S. Uncles

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Hayes, Packer and Greatwood.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 18th September, 2018, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING

Minute 8 – Additional trees for the Village Hall playing field: The Clerk had contacted the Chairman of the Village Hall, who would now go ahead with the purchase of the trees.

Minute 8 - Road closure for the November Remembrance Service: The Chairman said that, for various reasons, the Parish Council was out of time for the road closure application, so Revd. Rees would be making other arrangements.

Minute 8 – Review of Wiltshire Council Electoral Divisions: The Parish Council's recommendations for Hilperton had been sent to the Boundary Commission.

Minute 8 – Village Hall Section 19 Grant request: The grant cheque had been sent off.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman said there would be a meeting on the 29th October at County Hall in connection with the housing sites allocation policy. If any parish councillor wished to attend he/she could contact the Clerk.

The Chairman had attended the Marshmead celebrations in September. Despite bad weather, everyone appeared to enjoy the occasion.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said there had been a full council meeting earlier in the day and the review of the WC electoral divisions had been discussed. It would appear that Hilperton would remain a stand-alone division.

7. POLICE

An apology had been received from PCSO Melissa Glover, who had sent her October report. The Clerk had forwarded this to all parish councillors, and she gave a copy to Cllr. Tucker.

8. ITEMS FOR REPORT AND DISCUSSION

Church Street/Devizes Road/Trowbridge Road Parking

The Chairman adjourned the meeting at 7.50 p.m. and addressed members of the public present. The Clerk had taken down the names of those wishing to speak on this agenda item and the Chairman said that each speaker would be limited to a maximum of three minutes. He reminded people that this was not a public meeting, but a meeting open to the public. Once the meeting was reconvened no-one other than parish councillors would be able to participate.

Seven members of the public spoke about the recommendations put forward in the TRO by Wiltshire Council Highways Department, and three letters which had been received from members of the public unable to attend the meeting were read out. Most were in favour of the proposals but a number of comments were made concerning pollution, the village being used as a rat-run, speeding etc. The Chairman reconvened the meeting at 8.20 p.m.

After a discussion, it was agreed that the Parish Council should endorse the recommendations put forward in the Wiltshire Council Highways Traffic Regulation Order. However, when sending the response to Wiltshire Council, the Parish Council should ask Highways if it might be possible for them to carry out monitoring of air pollution both before and after the installation of the parking bays. (Proposed by the Chairman, seconded by Cllr. Jackson, all in favour).

Allotment Matters/Community Orchard

Cllr. House had nothing to report on the allotments themselves but said he was pleased that the trees in the orchard had survived the summer drought.

St. Michael's Pre-School – update on Lease

Cllr. Turner said there had been a slight set-back on this issue. After much thought, it had been decided that a licence rather than a lease should be put in place, but now Wiltshire Council's solicitors had become involved, they did not agree with the idea of a licence, so the lease option would have to be re-addressed. The Chairman said that at some point the Parish Council might need to seek legal advice.

Neighbourhood Development Plan Update

The Chairman had brought with him a number of copies of the Hilperdon NDP (Referendum version September, 2018)

The polling cards for the referendum due to take place on the 1st November had been sent out, the count would take place at St. Mary's Church and it was hoped the results would be available soon after the 10pm deadline for voting. The Chairman said that Cllrs. Sawyer and Fisher would be in attendance and if anyone else wished to go along to the count he/she should contact the Clerk.

Wiltshire Council Housing Site Allocation Plan – Consideration of a Specialist Report on The Gap to put before the Inspector in due course

The Chairman had not yet been able to contact the consultant recommended by WALC but hoped to do so soon. This could be discussed further at the November PC meeting. He said that the schedule of proposed changes to the WHSAP were available to view and comment on until the 9th November.

Works for the Parish Steward

The Chairman asked members to contact him within the next few days with any work they felt needed to be done on the Steward's next visit, which would be on the 22nd and 23rd October.

Defibrillators – update

Nothing had as yet been received from Revd. John Rees on behalf of St. Mary's Church, and

the Clerk was asked to contact him. The Chairman had been in touch with a local electrician who might be able to install the five defibrillators.

39/2018

Annual Review and Adoption of the Parish Council's Risk Assessment

Copies had been sent to each parish councillor and it was agreed that the current risk assessment should be adopted for another year.

Request for a Grant from HELP Counselling Services

The Clerk informed members that HELP was a counselling charity which provided a professional one-to-one service for individuals or couples with personal or family problems. It also had a therapy group which had been running successfully for the past six years and which provided support for older sufferers of mental health issues. During the past year eighteen HELP clients had come from Hilperton.

After a short discussion, it was agreed that a Section 137 Grant of £500 should be made. (Proposed by Cllr. House, seconded by Cllr. Swift, all in favour).

Request from 'Hilperton Presents' for Sponsorship of the Programme for 'Lovely War'

The Chairman and Cllr. Turner said they would not vote on this agenda item, both being involved in the production.

A request had been received for sponsorship in the amount of £50 for the programmes for 'Lovely War, 100 years on', to be staged on the 10th and 11th November, at 7.30p.m. in the Village Hall. The programmes would include a full PC advert page. It was agreed that £50 should be given. (Proposed by Cllr. Carbin, seconded by Cllr. Uncles, eight in favour with two abstentions from the Chairman and Cllr. Turner).

Condition of Parish Council-Owned Bus Shelter at Newleaze

A nearby resident had telephoned the Clerk about the state of the Newleaze bus shelter. After speaking to Cllr. Sawyer, the Clerk had contacted Michael Grant, who had said he would be happy to take on (again) the cleaning of the five shelters (three in Hill Street, one in Horse Road, one in Trowbridge Road). It was agreed that he should officially be asked to clean the five shelters every four months, making three visits a year. The maintenance should be to sweep the floors, clean the windows, remove cobwebs and dust, clean seats as and when necessary, and report any potential risk issues to the Parish Council. This should be done at a cost to the Parish Council of £375 a year. (Proposed by Cllr. Carbin, seconded by the Chairman, all in favour).

It was agreed that the cleaning of the Parish Council notice boards should be discussed at the November meeting.

9. PLANNING MATTERS

Applications

18/09534/FUL: Mr. A. Stainer, 2a Horse Road

Proposed first floor extension

It was agreed no objection should be made to the application.

Decisions

18/06742/FUL: 364 Horse Road

Double height side extension with single storey rear extension to detached house – approval given.

18/06952/LBS: Rookery Farm, 73 Hill Street

Removal of existing roof and replacement with new members and anchoring solution to stabilise the walls and stop the spread – listed building consent given.

**18/07199/FUL: Land east of Rectory Barn, Whaddon
Erection of a holiday cabin – application refused.**

40/2018

**18/08223/TCA: Wesley House, Thirdacre, Church Street
Works to trees in a conservation area: fell one Yew tree and two Damson trees – no objection.**

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) WALC October Newsletter, 2018
- b) Wiltshire Council – ‘Focusing on the Future’ events

12. ACCOUNTS

Payments authorised since the last meeting	
Hilperton Village Hall – Section 19 Grant	£2,655.70
Id Verde – extra village maintenance April through July, 2018 (including £146.99 VAT)	£881.92
Indigo Landscape Architects – production of map for WC (Neighbourhood Development Plan)	£150.00
Townsend Design and Print – Printing of NDP booklets	£256.00
Id Verde – planting/maintenance of planters for September, 2018 (including £20.27 VAT)	£121.60
Id Verde – extra village maintenance for September, 2018 (including £36.75 VAT)	£220.48
Payments authorised this meeting	
Clerk’s Salary for October, 2018	£503.00
Clerk’s Expenses	£193.41
Id Verde – extra village maintenance for August, 2018 (including £36.75 VAT)	£220.48

13. ITEMS FOR FUTURE AGENDAS

- a) Parking in Hilperton and comments received from residents.
- b) The state of the canal bridge in Whaddon Lane (the Clerk to report to the Canal authority that the bridge has a crack in it).

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Parking in Church Street/Devizes Road/Trowbridge Road
- b) Neighbourhood Development Plan referendum
- c) Grants given
- d) Bus shelters

15. DATE OF NEXT MEETING

Tuesday, 20th November, 2018 (apologies given by Cllrs. Turner and House).

16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE

Sir William Roger Brown’s (Coal) Charity

The Clerk said there had been four recipients in 2017, who had each received £20. One of these had since died but the name of another possible recipient had been put forward. Members were asked to bring the names of any other recipients to the November meeting.

The meeting closed at 9.04 p.m.

Signed **Date**

