

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 20th November, 2018**

There was one member of the public present.

PRESENT	Cllr. E. Clark	Cllr. T. Carbin
	Cllr. P. Fisher	Cllr. S. Sawyer
	Cllr. D. Swift	Cllr. D. Tucker
	Cllr. S. Uncles	Cllr. K. Hayes

Before the meeting started, Helena King, Chair of the Hilperton Primary School Parents and Friends Association, spoke about their request for a grant towards the replacement of the school's all-weather pitch. The Chairman declared the meeting open at 7.51 p.m.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Turner, House, Greatwood and Packer.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 16th October, 2018, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING

Minute 8 – Grant for HELP Counselling Services: The Clerk had sent the grant cheque and this had been gratefully acknowledged by the charity.

Minute 8 – Hilperton Presents: The Clerk had sent the grant cheque to Cllr. Turner.

Minute 13 – Canal bridge in Whaddon Lane: The Clerk had reported the crack in the bridge to the Kennet and Avon Canal Trust.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman reported on a meeting he had recently attended concerning the Wiltshire Council Housing Site Allocation Plan.

6. WILTSHIRE COUNCILLOR

Cllr. Clark had reported the Whaddon canal bridge problem to Wiltshire Council's Highways Department. He had also spoken to a Highways officer about parking in The Knapp, and had been told that marked parking bays would actually reduce the space available for parking.

Details of the proposed closure of Devizes Road from the 7th January to the 18th February, 2019, were given to members. Scottish and Southern Energy would be putting in new high voltage cabling during this six-week period. Cllr. Clark had approached Allan Creedy at WC to say that this would be an ideal opportunity to monitor traffic flow along Church Street, Trowbridge Road, Devizes Road, Elizabeth Way and the western section of Hilperton Drive, to ascertain how many vehicles used Devizes Road as a 'rat-run', and to find out during the closure of Devizes Road if drivers still came through the village or used Elizabeth Way.

7. POLICE

No apology had been received and no report sent. The Clerk was asked to contact PCSO Melissa Glover to find out what had happened.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

In the absence of Cllr. House, Cllr. Carbin said a request had been received from some allotment holders to keep chickens on their plot. As it clearly stated in the Allotment Tenancy Agreement (section 5.15) that no animals or livestock of any kind could be kept on allotment plots, it was agreed that the answer must be 'no'.

There had been some changes to a few plots, where some had divided into half plots, and Cllr. Jackson had incorporated these changes in his latest financial figures. He had also recommended that the allotment rentals should stay the same for another year.

St. Michael's Pre-School – update on Lease

In the absence of Cllr. Turner, the Chairman said he understood that the lease option was still on-going, with discussions taking place with WC on the length of the lease.

A few parish councillors had attended the open day of the pre-school and they were all impressed with the facilities there.

Neighbourhood Development Plan Update

Following the referendum on the 1st November, which had produced a sound 'yes' vote (with a 32% turn-out and 90% in favour of the plan), the Chairman said that Wiltshire Council had now 'made' the Hilperton Neighbourhood Development Plan and it would form part of the Wiltshire Council Development Plan. A six-week period, during which legal challenges could be made, had now commenced.

Given Wiltshire Council's insistence that Hilperton should provide space for Trowbridge housing, it was agreed that the Chairman should get in touch with the Chairman of the Steering Group to see if a small amount of land for housing (other than windfall sites) could perhaps be allocated within the NDP.

Wiltshire Council Housing Site Allocation Plan – Consideration of a Specialist Report on The Gap to put before the Inspector in due course

The Chairman said he had now spoken to the consultant recommended by WALC and had learned from her that she might be able to assist the Parish Council. The Examination was expected to take place in mid-February/mid-March, 2019.

Works for the Parish Steward

The Chairman said that the Parish Steward's timetable had changed and his next visit to Hilperton would be on the 17th and 18th December. As usual, he asked members to contact him with details of work that needed to be done.

Defibrillators – update

Although the Parish Council now had the 'go-ahead' from all five premises, the Chairman said he was finding it difficult to locate an electrician prepared to take on the job of installing the defibrillators. Cllrs. Sawyer and Carbin said they would make some enquiries.

Cleaning of Parish Council Notice Boards

After a short discussion, it was agreed that all six should be thoroughly cleaned three times a year, and the Clerk was asked to contact Michael Grant for a quote.

Sky Lantern and Balloon Releases – to consider the banning of releases of balloons and sky lanterns from PC-owned land (to include biodegradable balloons and lanterns)

The Chairman said that, at its last meeting, Wiltshire Council had resolved to ban the above from WC-owned land, and the Trowbridge Area Board would be contacting parish councils to see if they would also follow suit when it came to their own land. As far as Hilperton was concerned, this would incorporate the Village Hall playing field and the Allotments/Orchard land. After a short discussion it was agreed that this ban should be put in force, the Village Hall committee should be asked to include the ban in their hire agreement, and the Allotment Association should also be told.

B.A.N.E.S. Clean Air Zone

The Chairman said that B.A.N.E.S. was intending to produce a clean air plan in the hope that the air quality in Bath could be improved. The Chairman had e-mailed parish councillors details of Trowbridge Town Council's response, and 'the effects on the surrounding routes' produced by Cllr. Horace Prickett. A discussion followed, in which concerns were expressed, among other things, about future access to the RUH. The junction of Brougham Hayes to the Lower Bristol Road was the most suitable route for vehicles travelling from the south of Bath to access the hospital, and it was felt this junction should be excluded from the zone. It was also felt that the short section of the A4/A36 by the Cleveland Bridge should not be included in the boundary. It was thought that HGV traffic, wishing to avoid Bradford-on-Avon, might in future come through Staverton and Hilperton on the B3105, which could cause problems.

Grant Request from Hilperton Primary School Parents and Friends Association

After a short discussion, it was agreed that a Section 137 grant of £1,000 should be made towards the replacement of the old all-weather pitch at the school. It was also agreed that the school should be encouraged to use the new pitch for community events and activities. (Proposed by Cllr. Carbin, seconded by Cllr. Uncles, all in favour).

Grant Request from the 1st Hilperton Scout Group

The scout group had arranged for two Remembrance Sunday Parade 'temporary delay' banners to be made, which could now be stored and used each November, and it was agreed that a Section 137 grant of £39.98 should be made, which would cover the total cost. (Proposed by the Chairman, seconded by Cllr. Sawyer, all in favour).

Hills Development, Centenary Close, Devizes Road – Offsite Children's Play Contribution

The Chairman had learned that Wiltshire Council was holding an amount of £4,026, paid by Hills Group to be used for the provision of children's play facilities in the vicinity of the site. However, Wiltshire Council would expect the Parish Council to suggest and manage any project as it did not have the resources to do this. The nearest play areas to the site being Stourton Park and Lacock Gardens, the Chairman asked members of the parish council if they could take a look at both play areas to see what might be required in terms of play equipment, and the matter could then be discussed further at the December PC meeting.

9. PLANNING MATTERS

Applications

There were none.

Decisions

18/06726/FUL: Home Farm, Whaddon Lane

Change of use of agricultural building to uses under Class B8 storage and B2 general industrial in association with site fabrication business (retrospective) – application refused.

18/07993/FUL: 123 Devizes Road

Conversion/extension of garage for additional accommodation – application approved.

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) Clerks and Councils Direct – November, 2018
- b) WALC Newsletter – November, 2018
- c) War Memorials Trust – November, 2018
- d) Local Council Review – Autumn, 2018
- e) CPRE – Field Work, Winter, 2018, and Countryside Voice, Winter, 2018
- f) The Clerk – November, 2018

12. ACCOUNTS**Payments authorised since the last meeting**

Mrs L. House – Plants and compost	£87.06
Townsend Design and Print – NDP leaflets	£75.00
HELP Counselling Services – Section 137 grant	£500.00
Hilperton Presents – Programme for 'It's a Lovely War' (Chairman's Allowance)	£50.00
Id Verde – extra village maintenance October, 2018 (including £36.75 VAT)	£220.48
Id Verde – planting/maintenance of planters for October, 2018 (including £20.27 VAT)	£121.60
Water2Business – Water supply for allotments 19/4/18 to 18/10/18	£529.06
British Legion Poppy Appeal – wreaths for War Memorial etc.	£100.00

Payments authorised this meeting

Clerk's Salary for November, 2018	£503.00)	
Clerk's Expenses (including office rental)	£637.14)	£1,140.14
Wiltshire Council – CATG contribution by the PC towards a dropped kerb in Newleaze		£333.00
Wiltshire Council – CATG contribution by the PC towards Trowbridge Rugby Club markings		£150.00

13. ITEMS FOR FUTURE AGENDAS

There were none.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Pre-meet notes and 'Seasons Greetings' had been sent to Michael Gamble for the Parish News December and January editions.

15. DATE OF NEXT MEETING

Tuesday, 18th December, 2018.

16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE

Under Standing Order 68, the following item was classified as confidential

Sir William Roger Brown's (Coal) Charity

Four recipients were agreed, each receiving £20, with £50 coming from the charity and a further £30 from the Chairman's allowance.

The meeting closed at 8.55 p.m.

Signed Date

