

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. on Tuesday, 18<sup>th</sup> December, 2018**

There was one member of the public present.

<b>PRESENT</b>	Cllr. E. Clark	Cllr. T. Carbin
	Cllr. P. Fisher	Cllr. S. Sawyer
	Cllr. D. Swift	Cllr. I. Greatwood
	Cllr. S. Uncles	Cllr. K. Hayes
	Cllr. R. House	Cllr. V. Packer
	Cllr. K. Jackson	

*Before the meeting started, Tony Roddis spoke about the grant application from St. Michael and All Angels Church towards the repair of four of the church windows. The Chairman declared the meeting open at 7.49 p.m.*

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Turner and Tucker.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

**3. MINUTES**

The Minutes of the Parish Council meeting held on the 20<sup>th</sup> November, 2018, were approved and signed.

**4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING**

Minute 8 – Sky Lanterns and Balloon Releases: The Clerk had made contact with the Village Hall Committee and the Allotment Association, and they had been informed of the Parish Council's decision.

Minute 8 – Grant Requests: Grant cheques to Hilperton Primary School and the 1<sup>st</sup> Hilperton Scout Group had been sent and acknowledged.

Minute 8 – Parish Council Notice Boards: The Clerk had asked Michael Grant for a quote to clean the notice boards three times a year but she had not yet heard back from him.

Minute 8 – BANES Clean Air Zone: The Parish Council's comments had been sent to BANES.

Minute 16 – The Coal Charity: Christmas cards and money for this year's recipients had been delivered.

**5. ANNOUNCEMENTS FROM THE CHAIR**

The Chairman read out an e-mail from Lance Allan, giving information about a weed killer/street sweeper service that Trowbridge Town Council would like to share with other neighbouring councils. Members expressed an interest, and the Chairman said he would get back to Mr. Allan to tell him this and then wait to receive details of the likely cost.

The Chairman wished everyone a Happy Christmas and invited members to join him after the meeting for refreshments in the Village Hall lounge.

**6. WILTSHIRE COUNCILLOR**

Cllr. Clark said that he had attended a recent WC cabinet meeting where the closure of Larkrise School was discussed.

Cllr. Hayes spoke about the traffic noise along the relief road, and Wiltshire Council's apparent unhelpfulness in addressing the problem experienced by residents of Horse Road. Cllr. Clark said he would contact Persimmon and then the matter could be discussed further at the January PC meeting.

## **7. POLICE**

PCSO Melissa Glover was unable to attend the meeting but had sent a report, which the Clerk had forwarded to members.

## **8. ITEMS FOR REPORT AND DISCUSSION**

### **Allotment Matters/Community Orchard**

Cllr. House said an orchard working party had met recently and all the trees were looking OK. He knew that a few allotment holders would probably be giving up their plots at the end of the financial year but he had people on the waiting list.

Cllr. Jackson had updated the costs and income projections and - based on the allotment rentals staying the same – he reported that the 'break-even' date would be between December, 2021, and March 2022.

### **St. Michael's Pre-School – update on Lease**

Knowing that Cllr. Turner would not be able to attend the meeting, the Chairman had sent members copies of the proposed lease, which he had asked them to look through before the meeting. After a short discussion, it was agreed that the Clerk should contact the Chairman of the Village Hall Committee to say that members had no issue with the wording of the proposed lease, providing the Parish Council was a party to it and was involved in the signing of it.

### **Neighbourhood Development Plan Update**

The Chairman had invited members of the Steering Group to post-meeting refreshments in the Village Hall lounge, and intended to speak to the Chairman about the matter of allocating a small amount of land for housing (other than windfall sites) within the plan. This could be discussed further at the January meeting.

### **Works for the Parish Steward**

The Parish Steward had been working in the village over the last couple of days, and the Chairman therefore asked members to contact him with details of work that needed to be done in January.

### **Defibrillators – update**

The Chairman had found an electrician who was willing to take on the job of installing the five defibrillators, but as the Parish Council wished to hire them all at the same time work could not be expected to commence until early in the new year.

### **Hills Development, Centenary Close, Devizes Road – Offsite Children's Play Contribution**

At the last PC meeting the Chairman had asked members of the parish council to look at the Stourton Park and Lacock Gardens play areas. It appeared that both play areas were looking somewhat unused, and it was generally agreed that there was not a lot of point in having these small play areas, as it was the larger ones that had more equipment that attracted the local children. After a discussion it was agreed that the Chairman should approach the case officer to ask if the contribution of £4,026 could be used somewhere else and if the Parish Council might be able to 'donate' it to the bigger Paxcroft Mead play area, even though it was no longer within the parish.

### **Grant Application from St. Michael and All Angels' Church**

Referring to the pre-meeting address by Mr. Roddis, it was agreed that a Section 137 grant of £1,000 should be made to help towards the repair of the church windows (Proposed by Cllr. Fisher, seconded by Cllr. Hayes, ten in favour with one abstention by the Chairman).

### **Speed Indicator Devices – deferred from October, 2017**

The Chairman reminded members of the discussions which took place the previous year, and there was general agreement that there would be benefits in having a few permanent devices along roads where there were issues with speeding (i.e. Marsh Road, Trowbridge Road and possibly Horse Road). It was agreed that the Chairman and the Clerk should get more details from the companies supplying these systems and the matter could be discussed further at the January meeting.

### **Wiltshire Council - Flood Plan Updates**

The Clerk had forwarded to members an e-mail from Wiltshire Council's flood resilience officer asking for an update regarding parishes' flood or emergency plans, contact names etc. After a short discussion, it was agreed that the Clerk should write back to say that the Parish Council had a flood warden (Cllr. Fisher) for the Whaddon area, and if there were any issues with flooded gulleys etc. Highways were always contacted.

### **Temporary Closure of Devizes Road**

The Chairman had received a response from Allan Cready at Wiltshire Council, and he had stated that the counts WC had already undertaken post the relief road opening showed that Devizes Road had low traffic flows. However, these counts only applied to LGVs and HGVs, so it was agreed that the Chairman should reply to Mr. Cready stating that the issue was not about HGV/LGV use but rather the fact that people were still using it as a short cut if travelling in the Staverton-Semington direction and reverse. The Parish Council was therefore convinced that there was an opportunity to measure changes at this opportune time (i.e. the temporary closure of Devizes Road).

### **Wiltshire Council – Service Devolution and Asset Transfer to Towns and Parishes**

The Chairman had forwarded a Briefing Note (no. 373) concerning the above to PC members. It was agreed that the contents should be noted and kept on file.

## **9. PLANNING MATTERS**

### **Applications**

18/11098/FUL: Matt Little and Ella Powell, 22 Marshmead  
Erection of two storey extension and new front porch, and associated works  
It was agreed that a 'no comment' response should be made.

18/10533/FUL and 18/11015/LBC: Dr. Philip Meats, Woodcote House, 112 Church Street  
New double garage (re-submission of 18/02404/FUL and 18/02539/LBC)  
It was agreed that the Parish Council should defer to the opinion of the conservation officer.

18/10673/FUL: Ms. Charmain Coller, 31 Newleaze  
Erection of a single storey extension (revised application)  
It was agreed that a 'no comment' response should be made.

18/11373/FUL: Mr and Mrs J. Coles, 136 Ashton Road  
Horizontal and vertical extension to existing garage to create a habitable space and storage  
It was agreed that a 'no comment' response should be made.

18/11416/LBC: Mr. A. Hunt, Rookery Farm, 73 Hill Street  
Replacement of current barn doors and windows with like-for-like replacements and change of additional window to traditional Georgian style to match other windows  
It was agreed that the Parish Council should support this application as the proposals would make this historic building weatherproof.

**Decisions**

18/09534/FUL: 2a Horse Road

Proposed first floor side extension – approval given

18/00985/FUL: Land at The Grange, Devizes Road

Erection of 20 dwellings – approval given

**10. CORRESPONDENCE**

None received.

**11. PUBLICATIONS**

a) WALC Newsletter – December, 2018

**12. ACCOUNTS****Payments authorised since the last meeting**1<sup>st</sup> Hilperton Scout Group – Section 137 grant £39.98

Hilperton Primary School – section 137 grant £1,000.00

**Payments authorised this meeting**

Clerk's Salary for December, 2018 £503.00)

Clerk's Expenses £137.17) £640.17

IdVerde – planting/maintenance of planters for November, 2018  
(including £20.27 VAT) £121.60IdVerde – extra village maintenance November, 2018  
(including £36.75 VAT) £220.48

Officeright – stationery (including £14.34 VAT) £86.05

CPRE – Annual Membership £36.00

**13. ITEMS FOR FUTURE AGENDAS**

There were none.

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

'Seasons Greetings' had already been sent to Michael Gamble for the Parish News December and January editions.

**15. DATE OF NEXT MEETING**Tuesday, 15<sup>th</sup> January, 2019.

The meeting closed at 8.49 p.m.

Signed ..... Date .....