

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. on Tuesday, 15<sup>th</sup> January, 2019**

There was one member of the public present.

<b>PRESENT</b>	Cllr. E. Clark	Cllr. T. Carbin
	Cllr. P. Fisher	Cllr. S. Sawyer
	Cllr. D. Swift	Cllr. I. Greatwood
	Cllr. S. Uncles	Cllr. K. Hayes
	Cllr. R. House	Cllr. V. Packer
	Cllr. P. Turner	

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Jackson and Tucker.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were none.

**3. MINUTES**

The Minutes of the Parish Council meeting held on the 18<sup>th</sup> December, 2018, were approved and signed.

**4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING**

Minute 5 – Weed Killer/Street Sweeper service: The Chairman had contacted Lance Allan who said he would keep him informed of the likely cost.

Minute 8 – Grant Request: The grant cheque for the Hilperton PCC had been given to Tony Roddis.

Minute 8 – WC Flood Plan updates: The Clerk had responded to the e-mail from the flood resilience officer, as agreed.

Minute 8 – Temporary closure of Devizes Road: The Chairman had gone back to Allan Cready at WC but he still felt it was unnecessary to undertake a new traffic count.

**5. ANNOUNCEMENTS FROM THE CHAIR**

The Chairman wished everyone a very Happy New Year.

**6. WILTSHIRE COUNCILLOR**

Cllr. Clark said that the precept would be discussed at the full WC meeting on the 26<sup>th</sup> February.

**7. POLICE**

PCSO Melissa Glover was in attendance and gave details of local crimes over the past month.

**8. ITEMS FOR REPORT AND DISCUSSION**

**Approval of the Budget and Setting of the Precept for 2019/2020**

Copies of the draft Budget and Precept setting had been sent to each parish council member. There were three scenarios to consider in respect of the precept: a) the charge remaining the same; b) the charge increasing by 1.1%; and c) the charge increasing by 2%. After a short discussion, and one minor amendment to the draft budget, it was agreed that the Precept should remain at £14.28 per annum (per Band D property), with no increase. (Proposed by Cllr. Carbin, seconded by Cllr. House, all in favour). Those who voted were:- Cllr. T. Cabin, Cllr. E. Clark, Cllr. I. Greatwood, Cllr. S. Sawyer, Cllr. P. Fisher, Cllr. V. Packer, Cllr. P. Turner, Cllr. S. Uncles, Cllr. K. Hayes, Cllr. D.

Swift, Cllr. R. House. *(Note: The vote on the Budget was recorded in accordance with the Local Authorities (Standing Orders) (Amendment) (England) regulations 2014 (SUI 165 2014) which came into effect on the 25<sup>th</sup> February, 2014. Regulation 2 provides that votes at key budget decision meetings by local authorities should be recorded).*

### **Allotment Matters/Community Orchard**

Cllr. House reported on a number of matters, including a request from a plot holder to bring along a group of adults with learning difficulties to see her plot with a view, perhaps, to having a small plot of their own at some point. It was agreed that this would be a good thing to do. There were also a number of new requests for plots, and a few people who had their houses on the market would be giving up their plots when they moved.

### **St. Michael's Pre-School**

Cllr. Turner said that at last the Lease had been prepared, everything had been covered and it was ready to be signed. Copies had been sent to parish councillors who were in agreement with the wording. Two signatories from the Parish Council would be required, and it was agreed that these should be Cllr. Clark and Cllr. Sawyer. It was also agreed that the signing and witnessing of the Lease should take place as soon as possible.

### **Neighbourhood Development Plan Update**

The Chairman had spoken to the Chairman of the Steering Group about the possibility of allocating a small amount of land for housing (other than windfall sites) within the plan. In this respect the Church Farm site was a possibility. The Chairman added that Charlcombe Homes had received planning permission for their new development along the Devizes Road.

### **Works for the Parish Steward**

A new schedule had been received which would see the Parish Steward in the village on the following dates: 28<sup>th</sup> and 29<sup>th</sup> January, 25<sup>th</sup> and 26<sup>th</sup> February, 25<sup>th</sup> and 26<sup>th</sup> March and the 23<sup>rd</sup> and 24<sup>th</sup> April. The Chairman asked members to contact him with details of work that needed to be done in January.

### **Defibrillators – update**

Due to the Christmas break, the Chairman had not contacted the electrician who was willing to take on the job of installing the five defibrillators, but he said he would get in touch shortly.

### **Hills Development, Centenary Close, Devizes Road – Offsite Children's Play Contribution**

The Chairman had not yet heard back from the case officer at Wiltshire Council who he had e-mailed to ask if the contribution of £4,026 could be used somewhere else and if the Parish Council might be able to 'donate' it to the bigger Paxcroft Mead play area. It was agreed to discuss this at the February meeting.

### **Speed Indicator Devices – deferred from October, 2017**

The Chairman had not yet received details from companies supplying the systems and it was agreed that discussion should be deferred to the February meeting.

### **Parish Council-owned Bus Shelters and Notice Boards**

The Clerk had heard from Michael Grant, who said he was happy to take on the maintenance of the notice boards as well as the bus shelters. She said she hoped to meet him shortly, to show him where the notice boards were, and then he would get back with a quote.

### **Waiting and Parking Restrictions**

The Chairman said he had included this on the agenda because the deadline date for requests was the 31<sup>st</sup> January. There were no further suggestions put forward by members, and the Chairman added

that nothing had been heard from the cabinet member at Wiltshire Council responsible for this matter since the end of the consultation period.

### **Wiltshire Council – Polling District and Polling Place Review**

The Chairman said that this was a process which legally had to be carried out by Wiltshire Council. Details were in the WC Councillor Briefing note No. 375 and – though there were unlikely to be any changes in the Hilperton area - the Parish Council would be included in the consultation.

### **Traffic Noise from the Relief Road**

Cllr. Hayes had contacted Pat Whyte at WC Highways who had no advice to give her other than to try to get some compensation from the developers. It was agreed that noise coming from vehicles along Elizabeth Way was causing a nuisance and if there had been more trees planted and some more banking the problem would have been lessened. The Chairman said he would contact the police about vehicles speeding along the road, and the Clerk was asked to get in touch with someone from Persimmon to talk to about this issue.

## **9. PLANNING MATTERS**

**Applications** - There were none.

### **Decisions**

18/10673/FUL: 31 Newleaze

Erection of single storey extension – approval given

18/11098/FUL: 22 Marshmead

Erection two storey extension, new front porch and associated works - approval given

### **Planning Appeal**

18/07199/FUL: Land east of Rectory Barn, Whaddon. Planning appeal by Ms. Sally Evans against Wiltshire Council's refusal to grant planning permission for the erection of a holiday cabin. It was agreed that no further comments should be made by the Parish Council, as the original response would go forward to the Inspector.

## **10. CORRESPONDENCE**

None received.

## **11. PUBLICATIONS**

a) WALC Newsletter – January, 2019

b) WALC – Details of a finance seminar for councillors in February, 2019

c) The Clerk – January, 2019

d) Clerks and Councils Direct – January, 2019

## **12. ACCOUNTS**

### **Payments authorised since the last meeting**

Chew Valley Trees – trees for the Village Hall (including £77.51 VAT)	£465.04
E. Clark – Refreshments post December meeting (Chairman's Allowance)	£81.20
Hilperton PCC – Section 137 Grant	£1,000.00

### **Payments authorised this meeting**

Clerk's Salary for January, 2019	£503.00	
Clerk's Expenses	£171.33	£674.33
Trowbridge Town Council – provision of grit for the Parish Council (including £10.00 VAT)		£60.00
Officeright – office supplies (including £18.51 VAT)		£111.05

IdVerde – planting/maintenance of planters December, 2018 (including £20.27 VAT)	£121.60
IdVerde – extra village maintenance November, 2018 (including £36.75 VAT)	£220.48

*(Note: The Chairman abstained from voting when the payments were authorised)*

**13. ITEMS FOR FUTURE AGENDAS**

Cllr. Carbin wondered if there was any update on the suggestion of changes which might be made in the Marsh Road entrance to the village. The Chairman said he would get in touch with Kirsty Rose at Wiltshire Council to see if some section 106 money could be used.

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

- a) Setting of the Budget and agreement of the Precept.
- b) Completion of the lease for St. Michael’s Pre-School.
- c) New maintenance for the bus shelters and notice boards.

**15. DATE OF NEXT MEETING**

Tuesday, 19<sup>th</sup> February, 2019, with the certainty of a Planning Meeting in a few weeks’ time.

The meeting closed at 8.40 p.m.

Signed ..... Date .....