

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 19th February, 2019**

There were five members of the public present.

PRESENT	Cllr. E. Clark	Cllr. P. Fisher
	Cllr. S. Sawyer	Cllr. D. Swift
	Cllr. S. Uncles	Cllr. K. Hayes
	Cllr. R. House	Cllr. P. Turner
	Cllr. D. Tucker	Cllr. K. Jackson

Before the start of the meeting, Mr. Peter Fielding, a resident of Devizes Road, spoke about the impact of the recent temporary closure of the road and the possibility of its permanent closure.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Carbin, Packer and Greatwood.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 15th January, 2019, and the Minutes of the Planning Committee meeting held on the 12th February, 2019, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE JANUARY PC MEETING

Minute 8 – Traffic noise from the relief road: The Clerk had contacted Stephen Taylor of Persimmon who said he would review the relevant files and obtain any information he could to see if he could assist. He said it might take him a while to locate the historic files but he would get back to her as soon as possible.

5. ANNOUNCEMENTS FROM THE CHAIR

The Chairman said that the Village Green application at the Churchfield site would be considered by Wiltshire Council on Wednesday, 6th March. The meeting would be held in the Council Chamber at County Hall, commencing at 3pm. It was agreed that it would be beneficial for a member of the Parish Council to attend the meeting and, if possible, speak in favour of the application, and the Clerk was asked to get in touch with parish councillors a little nearer the date with further details.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said that the budget and precept for the next financial year would be discussed at the full WC meeting on the 26th February, commencing at 10am.

7. POLICE

PCSO Melissa Glover was not in attendance, but had sent a report which the Clerk had e-mailed to every parish councillor except Cllr. Tucker, to whom she gave a hard copy.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

Cllr. House reported a lot of activity in respect of re-letting various plots. At the present time one half plot was available to let.

St. Michael's Pre-School

Cllr. Turner was happy to report that the Lease had been prepared and signed, and a copy had been sent to Wiltshire Council. Now that this matter was completed, it was agreed that 'St. Michael's Pre-School' should be removed from future Agendas.

Cllr. Turner said that the MP for the Chippenham constituency, Michelle Donelan, would be visiting the pre-school on Friday, 26th April, at 11.30am.

Neighbourhood Development Plan Update – Possible Review

The Chairman had hoped that Cllr. Packer would be at the meeting, as he wanted to speak to her about the Church Farm site. It was agreed that this should be discussed at the March PC meeting.

Request for a Grant from the Hilperton Gap Action Group

A letter had been received from Toby King to say that the Action Group was planning to make submissions to the Public Inquiry in March/April against the allocation of land on the west side of Elizabeth Way for housing. Members felt it would be beneficial to enlist the services of a planning consultant and wondered if the Parish Council would give them a grant of £500 to part fund this consultancy. After a short discussion, it was agreed that a Section 137 grant of £500 should be made. (Proposed by Cllr. House, seconded by Cllr. Hayes, eight in favour with abstentions from Cllrs. Clark and Turner).

Wiltshire Housing Site Allocations Plan Examination

In view of the above agenda item, the Chairman asked members if he should continue to seek advice from the consultant he was recommended to contact a few months ago, and it was agreed that he should not make any further enquiries in this respect. He said that nothing could be added to the comments the Parish Council had submitted in writing, but a member of the Parish Council might be able to speak at the Inquiry. It was agreed that this should be discussed further at the March PC meeting.

Works for the Parish Steward

The Parish Steward would be in the village on the 25th and 26th February, and the Chairman asked members to contact him as soon as possible after the meeting with details of work that needed to be carried out by the Steward.

Defibrillators – update

The Chairman had arranged to meet the electrician who was willing to install the defibrillators, but on the day in question the electrician was unable to make the appointment. However, the Chairman had some positive news about the positioning of the defibrillators at a) the Village Hall and b) the Lion and Fiddle. He reminded members that they had agreed that all five defibrillators should be leased in one go, but it seemed unlikely that this could now be achieved. It was agreed that this should be discussed further at the March meeting, by which time the Chairman would hopefully have more news regarding the installations.

Hills Development, Centenary Close, Devizes Road – Offsite Children's Play Contribution

The Chairman had been informed by a Wiltshire Council officer that the S106 required the contribution of £4,026 to be spent on the provision of children's play facilities in the vicinity of the site. There was no official definition for 'the vicinity' but in practice it should be within 1km of the site. So this ruled out the bigger play areas discussed recently and brought back discussion of the Stourton Park and Lacock Gardens play areas. The Chairman said he would contact Wiltshire Council to see what S106 contributions were expected from The Grange development, and this matter could then be discussed further at the March PC meeting.

Speed Indicator Devices

The Chairman had learned that Wiltshire Council would only allow temporary, mobile devices, not permanent ones. Trowbridge Town Council was also investigating this option and had ascertained that a) someone would be needed to move the SIDS and b) that person would need publicity liability insurance. It was agreed that the Parish Council should see what progress Trowbridge Town Council made, and perhaps a number of temporary SIDS could be shared between the town council and other parish councils.

Parish Council Notice Boards

The Clerk had received a quote from Hilperton Home and Garden Maintenance for yearly maintenance of the six notice boards (including the one located at Budgens, Paxcroft Mead). The quote for this was £100 and it was unanimously agreed that this should be accepted.

Additional Grit Bins for the Parish Council

The resident who had spoken recently with the Chairman about the possibility of grit bins to be provided for The Knapp and Stourton Park had not contacted the Clerk to ask for this to be included on the agenda. Therefore the matter could not be discussed at the present time.

Draft Boundary Review Recommendations

The Chairman said that the recommendation put forward for Hilperton was 'no change', and the Clerk was asked to contact the Commission to say that the Parish Council was satisfied with this recommendation.

20mph Speed Limit for part of Whaddon Lane

The Chairman said that Whaddon Lane had no speed limit, and concern had been expressed about road safety due in part to the ever-increasing numbers of vehicles coming in and out of the Village Hall car park. A discussion took place on this problem and it was agreed that a request for a 20mph speed limit along a short section of Whaddon Lane (in the Village Hall area) should be put forward as a community concern with CATG. It was also agreed that it would be helpful for Wiltshire Council to erect signs indicating that traffic coming from Whaddon Lane would soon enter a 30mph speed limit zone.

Impact of the temporary Closure of Devizes Road and its possible permanent Closure

The Chairman reminded members that the road had been closed recently for SSE to do electrical work, but Wiltshire Council had been unwilling to carry out a survey to measure its impact. Parish councillors discussed the differences the closure had made in various parts of the village, and the possibility of access to through traffic being stopped by, perhaps, closing the road off in the area of Stourton Park. It was agreed that the Parish Council should start investigations into this, in the first instance by logging it on the system for the next CATG meeting. In that way it could be seen what Wiltshire Councillors thought about the proposal. The Chairman said it would take some time, as not only residents of Devizes Road would have to be canvassed, but others living in Stourton Park, Church Street, Hill Street etc.

Parish Map

The Clerk had received an e-mail from a 'solutions manager' from Suffolk who had noticed that the Parish Council did not have an illustrated parish map on the website, and he offered to provide one at a cost of £500. It was agreed that the sample map he had provided was not very good and, in any event, was too expensive. The Neighbourhood Development Plan included a number of maps, and the Clerk was asked to contact David Huggins to see he was able to use one of these maps for the website.

9. PLANNING MATTERS

Applications

19/00394/LBC: Mr and Mrs M. Swanson, 232 Church Street

Replacement of six windows at the rear of 231 and 232 (four at 232 and two at 231 Church Street)

It was agreed that no objection should be made to this application.

19/00874/FUL: Lawes Steel Fabrications Limited, Home Farm, Whaddon Lane

Change of use of agricultural building to uses under Class B8 storage and B2 general industrial in association with site-based fabrication business (re-submission of 18/06726/FUL)

It was agreed that the same objections the Parish Council made in respect of 18/06726/FUL should be made for this application. In addition, the alternative access to and from the site suggested by the applicant was considered to be substandard and its suitability should be questioned, as this was not a public highway and had ceased to be used years ago.

18/10533/FUL and 18/11015/LBC: Dr. P. Meats, Woodcote House, 112 Church Street

New double garage (re-submission of 18/02404/FUL and 18/02539/LBC)

It was agreed that no objection should be made to this application.

Decisions

18/11416/LBC: Mr. A. Hunt, Rookery Farm, 73 Hill Street

Replacement of current barn doors and windows with like-for-like replacements, and change of additional window to traditional Georgian style to match other windows.

Listed building consent given.

10. CORRESPONDENCE

a) Letter from Wiltshire Council re. Community Led Housing Project

b) Letter of thanks from the pupils, staff and governors of Hilperton C of E School for the donation towards their all-weather games pitch.

c) Letter of thanks from the Trustees of Hilperton Village Hall for the parish-council funding of three new trees.

11. PUBLICATIONS

a) Local Council Review – Winter, 2019

b) WALC February, 2019, Newsletter

12. ACCOUNTS

Payments authorised since the last meeting

Metro Signs 2000 – new set of keys for Notice Boards (including £1.60 VAT)	£9.60
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Trowbridge Town Council – ticket for the Chairman to the Civic Dinner (Chairman's Allowance)	£35.00
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Payments authorised this meeting

Clerk's Salary for February, 2019	£503.00)	
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Clerk's Expenses	£122.21)	£625.21
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IdVerde – planting/maintenance of planters, January, 2019 (including £20.67 VAT)		£124.00
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IdVerde – extra village maintenance, January, 2019 (including £36.75 VAT)		£220.48
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(Note: The Chairman abstained from voting when the payments were authorised)

13. ITEMS FOR FUTURE AGENDAS

There were none.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Pre-meet notes to tie in with production of the March Parish News were unable to be sent this month.

15. DATE OF NEXT MEETING

Tuesday, 19th March, 2019. (Apologies given by Cllr. Hayes).

The meeting closed at 8.59 p.m.

Signed Date