

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 19th March, 2019**

There were no members of the public present.

PRESENT	Cllr. E. Clark	Cllr. P. Fisher
	Cllr. S. Sawyer	Cllr. D. Swift
	Cllr. S. Uncles	Cllr. R. House
	Cllr. I. Greatwood	Cllr. K. Jackson
	Cllr. T. Carbin	

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Hayes, Packer, Turner and Tucker.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 19th February, 2019, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS PC MEETING

Minute 5 – Village Green planning application: The Clerk had attended the Western Area planning committee meeting on the 6th March, on behalf of the Parish Council. She had said that, whilst the Parish Council supported the application, it was felt that the solicitors of Mr. Roger Pike decd. should have their concerns properly heard. With this in mind the Parish Council would support the case officer's recommendation that the application should be referred to an independent Inspector to hold a non-statutory Public Inquiry to provide an advisory report to the planning committee. This course of action was then agreed by the committee.

Minute 8 – Grant for the Hilpertown Gap Action Group: The Clerk had informed Toby King that the grant request had been approved. He had thanked her and said that when they found a suitable professional consultant they would contact the Parish Council for release of the payment.

Minute 8 – Notice Boards: The Clerk had informed Michael Grant that his quote had been accepted.

Minute 8 – Parish Map: The Clerk had contacted David Huggins about this but had not as yet received a reply.

5. ANNOUNCEMENTS FROM THE CHAIR

Wiltshire Council – Car Parking in Church Street: The Chairman said that a formal decision was due later in the week.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said that the budget and precept for the next financial year was decided at the full council meeting on the 26th February. A 'climate emergency' was voted on with an acknowledgement that WC should look at ways to cut emissions across Wiltshire as a whole by a certain date.

Cllr. Fisher asked what progress had been made in respect of the canal bridge along Whaddon Lane. Cllr. Clark said that the Canal Trust was satisfied that the bridge itself was safe. In their view it was the approach ramps that were suffering.

7. POLICE

PCSO Melissa Glover had given her apologies and had sent a report which the Clerk had e-mailed to every parish councillor except Cllr. Tucker.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

The Clerk reported that all invoices had been sent out and – where necessary – new Tenancy Agreements.

Neighbourhood Development Plan Update – Possible Review

The Chairman had not been able to speak to Cllr. Packer about the Church Farm site but would talk to the Chairman of the NDP group.

Hilperton Gap Action Group

The Chairman said that the Hilperton Gap Action Group had been given permission to participate at the Wiltshire Housing Site Allocations Examination on the 2nd April (Matter 2 – consistency with Wiltshire Core Strategy – scale of provision/delivery), and on the 3rd April (consistency with Wiltshire Core Strategy Issues 3 and 4 – distribution and spatial strategy and overall site selection process – H2.3 Elizabeth Way).

Wiltshire Housing Site Allocations Plan Examination

Both the Neighbourhood Plan Steering Group and the Parish Council had been given permission to participate at the Examination on the 3rd April (consistency with Wiltshire Core Strategy Issues 3 and 4 – distribution and spatial strategy and overall site selection – H2.3 Elizabeth Way). The Chairman would shortly inform members of the proposed content of the PC's contribution.

Works for the Parish Steward

The Parish Steward would be in the village on the 25th and 26th February, and the Chairman asked members to contact him as soon as possible after the meeting with details of work that needed to be carried out by the Steward.

Defibrillators – update

The Chairman had now received a quote from an electrical contractor in the amount of £220 (plus VAT) to supply, wire and fit a single switched metal clad socket outlet to the store cupboard adjacent to the main entrance of the Village Hall. He would then test and issue NICEIC certification for the new work. He would also fix the defibrillator at the manufacturer's specified height and connect the mains lead and power adaptor to socket in store.

The Chairman had also heard from Julia Doel of the South Western Ambulance Service that the defibrillators could be provided at the costs quoted previously, i.e. £1,800 (plus VAT) for the initial defibrillator for a 4-year term, plus £1,000 (plus VAT) per additional defibrillator. With the expectation that St. Mary's Church and Hilperton Primary School would shortly be ready to receive defibrillators, that would leave the Lion and Fiddle and Marsh Stores to contact.

As it would take around eight weeks from ordering before any machine was delivered by the ambulance service, it was agreed that the Clerk should contact Julia Doel as soon as possible to order the first defibrillator for the Village Hall (delivery to the Chairman's house).

It was also agreed that the Member of Parliament, Michelle Donelan, should be informed of the positive action taken by the Parish Council to provide defibrillators for the village.

Hills Development, Centenary Close, Devizes Road – Offsite Children’s Play Contribution

The Chairman had been in touch with Wiltshire Council and had been informed that Charlcombe Homes (Devizes Road site) would need to contribute £5,168 (index linked) towards play facilities at the play area at Lacock Gardens prior to the occupation of the first residential unit. It would therefore seem to make sense to try to use the money from Hills in the amount of £4,026 (plus perhaps a PC contribution) at the same site.

This was agreed and the Clerk was asked to contact the Wiltshire Council officer involved to try and put the two contributions together.

20mph Speed Limit for part of Whaddon Lane

Following the last meeting, the Chairman had logged this as a community issue with CATG, and this would be discussed at their April meeting.

Cllr. Greatwood mentioned the sign at the entrance to the Village Hall which he felt obscured visibility when driving out of the car park. The Clerk was asked to contact the Chairman of the Village Hall about this concern.

Devizes Road and its possible permanent Closure

This had also been logged as a community concern by the Chairman, and CATG would discuss this at their April meeting.

Boundary Review

The Chairman said that Wiltshire Draft Recommendations report proposed that Hilperton should stay as per the boundary review, and the Parish Council was acknowledged as agreeing with this.

CPRE – Best Kept Village Competition 2019

It was agreed that Hilperton should again be entered in the large village category, the closing date for entries to the competition being on Monday, 22nd April.

Annual Parish Assembly – Tuesday, 7th May, 2019

The Chairman confirmed that the Village Hall had been booked for the Assembly.

Noise from Traffic along Elizabeth Way

Despite a reminder, the Clerk had still not heard back from Stephen Taylor of Persimmon, and she said she would contact him again.

Village Hall Play Area – Provision of new Seating and Picnic Benches

Following receipt of the annual inspection report by Playdale, whilst not flagged as a health and safety issue, the seating and eating facilities at the village hall play area seemed to be well past their sell-by date and could perhaps do with replacing. After a short discussion, it was agreed that the Clerk should contact the Chairman of the Village Hall and ask for the committee to get quotes for the provision of two new picnic tables and two benches, and come back to the Parish Council when these had been received so that the PC could consider funding the replacements.

9. PLANNING MATTERS

Applications

19/00239/FUL: Mr. S. Collins, 5 Hammond Way

Creation of vehicular access.

It was agreed that a ‘no comment’ response should be sent, as long as Wiltshire Council Highways were happy with the proposal.

19/01285/PNCOU: Orchard Cottage, 129 Devizes Road

Notification for prior approval for a proposed change of use of a building from office use (class B1a) to a dwelling house (class C3).

It was agreed that no objection should be made to this application.

Decisions

19/00928/TCA: Mr. C. Morris, 1 St. Michael's Close

Works to trees in a conservation area – Gingko Bilabo (prune by 40%) – no objection

18/10533/FUL and 18/11015/LBC: Dr. P. Meats, Woodcote House, 112 Church Street

Construction of garage and store)re-submission of 18/02404/FUL and 18/02539/LBC)

Planning permission and listed building consent given

18/11904/FUL: Mr. L. Diment, land adjacent to 131 Devizes Road

Proposed new dwelling – permission given

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

a) Clerks and Councils Direct – March, 2019

b) The Clerk – March, 2019

c) WALC Newsletter – March, 2019

12. ACCOUNTS

Payments authorised:

Clerk's Salary for March, 2019	£503.00	
Clerk's Expenses	£140.82	£643.82
IdVerde – planting/maintenance of planters, February, 2019 (including £20.27 VAT)		£121.60
IdVerde – extra village maintenance, February, 2019 (including £36.75 VAT)		£220.48
Hilperton Home and Garden Maintenance – quarterly cleaning of bus shelters and notice boards		£118.75
Clerks and Councils Direct – Annual subscription		£12.00

13. ITEMS FOR FUTURE AGENDAS

a) Additional Village Maintenance.

b) War Memorial – maintenance of plants and sweeping

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

Notes to be prepared by 23rd March.

15. DATE OF NEXT MEETING

Tuesday, 16th April, 2019.

Annual Parish Assembly – Tuesday, 7th May, 2019.

The meeting closed at 8.25 p.m.

Signed Date

