

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 18th June, 2019**

There were three members of the public present.

PRESENT	Cllr. E. Clark	Cllr. P. Fisher
	Cllr. S. Sawyer	Cllr. S. Uncles
	Cllr. R. House	Cllr. T. Carbin
	Cllr. K. Hayes	Cllr. P. Turner
	Cllr. D. Tucker	Cllr. D. Swift
	Cllr. K. Jackson	

Before the start of the meeting, Shirley Sloper spoke about last year's anniversary celebrations of Marshmead's 60th Anniversary, and the amount of money that had been raised. Residents wanted this to go towards new posts around the tree at Marshmead, and she was asked to get in touch with the Clerk. The Chairman declared the meeting open at 7.48 p.m.

**At the start of the meeting the Chairman announced the recent sad death of
Cllr. Viv Packer. A minutes' silence was held.**

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. I. Greatwood.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Planning application 19/04892/FUL: The Chairman and Cllr. House – non pecuniary interest, the applicant being known to them.

3. MINUTES

The Minutes of the Annual meeting of the Parish Council, held on the 21st May, 2019, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING

Minute 8 – Elizabeth Way: The Chairman had discussed this matter recently with MP Michelle Donelan, and he also suggested that the noise element should be raised as a community issue with the Area Board.

Minute 8 – Doug Fouling along Elizabeth Way: The Chairman had not yet found out how many WC bins there were in the village, but he would do so shortly. The Clerk had been in touch with Staverton PC about the possibility – should both councils wish to provide new bins – of working together to employ a contractor to a) install any new bins and b) empty them regularly. She had not yet had a response. It was agreed this should be discussed further at the July PC meeting.

5. ANNOUNCEMENTS FROM THE CHAIR

a) The Chairman of the Village Hall Committee had been in touch with the Chairman regarding a request to have a hot air balloon (tethered) for children to go up in at an end of school leavers' party in July. The Chairman had said that as long as the balloon company was fully insured and the area fenced off then he, as the PC rep. on the committee, didn't see this as an issue.

b) The Chairman said he had signed a new set of accounts for the 2018/2019 audit in respect of changes required by the new external auditors in respect of the way VAT was shown.

c) In conclusion, the Chairman said he would not be present at the July PC meeting, and that the Vice-Chairman, Cllr. Turner, would chair that meeting.

6. WILTSHIRE COUNCILLOR

Cllr. Clark had attended a recent CATG meeting where the following had been discussed:-

- a) Whaddon Lane 30mph signs – Wiltshire Council said it would erect two new signs at a cost of £240 but was asking for a contribution from the Parish Council of £80. This to be discussed at the July PC meeting.
- b) Devizes Road – Wiltshire Council would need the Parish Council to conduct a survey before they would do anything. This also to be discussed at the July PC meeting.
- c) Cllr. Clark had asked for a temporary warning sign on the approach to the new parking spaces when coming from Staverton.
- d) He said there was a new form for people to complete for Community Issues, and any issue had to be given the green light by the Parish Council before Wiltshire Council would look at it.

In addition, Cllr. Clark and MP Michelle Donelan had agreed to meet every few months to discuss local issues.

7. POLICE

PCSO Matthew Till was unable to attend the meeting, and had said that there had been no ‘incidences’ of note in Hilperton over the past month.

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

Cllr. House said that he had just let the last available plot and the Clerk would send out a tenancy agreement to the new tenants. He had not yet received a quote for the timber ramp.

Following Cllr. Jackson’s projection that ‘break-even’ would be achieved by the end of the April, 2021/March 2022 financial year, he said that as long as a surplus of around £2,400 annually was achieved between plot rental income and running costs, he saw no reason to produce any more estimates.

Works for the Parish Steward

The Parish Steward was due in the village on the 1st and 2nd July, and the Chairman asked members to contact him by the end of the week with details of work that needed doing.

Defibrillators – update

The Chairman said that the second defibrillator at St. Mary’s Church had now been installed, so there were only three more to go. He said that the South Western Ambulance Service would be hosting an awareness session at the Village Hall on the 30th July.

Local Wiltshire Council Highways Town and Parish Meetings

Cllr. Greatwood was unable to attend the meeting, and the Chairman said that if, for any reason, he could not be present at the July meeting he would ask him to prepare a written report.

Annual Parish Assembly/Annual Parish Council Meeting in May, 2020

The Chairman said that quite a few parish councils held these meeting on the same evening and – after a short discussion – it was agreed that next year the Annual Parish Assembly and the Annual Parish Council meeting should both take place on the 3rd Tuesday in May (the Parish Assembly to be followed by the Annual meeting).

Request from Trowbridge Town Council for a financial contribution towards the cost of expanding Trowbridge Museum

The Clerk read out a letter received from Lance Allan regarding the expansion of the museum and the funding received so far towards the alterations. She had written back asking a few questions about the total cost involved and some information regarding the objects at the museum which

related to Hilperton, all of which Mr. Allan had answered in his second letter, which she also read out. After a discussion it was agreed that a 'one-off' section 137 grant of £2,500 should be made by the Parish Council (proposed by Cllr. Jackson, seconded by Cllr. House, ten in favour and one against). The Clerk was asked to contact Mr. Allan to find out who the beneficiary should be.

Id Verde – Extra Grass Cutting

As there was a little uncertainty about whether or not the extra cuts were being carried out, the Clerk said she would e-mail parish councillors with a list of the areas concerned so that they could make regular checks on progress.

CPRE – Best Kept Village Competition- First Round Results

The Clerk said that Hilperton had come third out of six in the first round. No comments had yet been received from the judges, but these were expected shortly.

9. PLANNING MATTERS

Applications

19/04892/FUL: 1 Cherry Gardens

Removal of UPVC porch and erection of a larger replacement porch

It was agreed that no objection should be made to this application

19/04953/FUL: 22 Marshmead

Erection of first floor extension, new front porch and associated works (revision to approved scheme 18/11098/FUL)

It was agreed that a 'no comment' response should be made

Decisions

19/03233/FUL: 18 Princess Gardens

Construction of new garage to side to replace existing prefabricated concrete sectional garage

Approval given

19/02369/FUL: 1a Horse Road

Demolition of existing double garage and construction of side extension with integral garage

Approval given

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

a) WALC Newsletter – May, 2019

12. ACCOUNTS

Payments authorised since the last meeting:

Mrs L. House – Bedding plants	£37.50
Bernie White Ltd. – installation of defibrillator at the Village Hall (including £44.00 VAT)	£264.00
Id Verde – planting/maintenance of planters, April, 2019 (including £20.27 VAT)	£121.60
Id Verde – extra grass cutting, April, 2019 (including £36.75 VAT)	£220.48
Townsend Design and Print – fliers for the Village Fete (Chairman's Allowance)	£69.00
Revision 4 – Web hosting etc.	£159.87

Payments authorised this meeting:

Clerk's Salary for June, 2019	£512.00)	
Clerk's Expenses	£157.45)	£669.45
Id Verde – planting/maintenance of planters, May, 2019 (including £20.27 VAT)		£121.60
IdVerde – extra grass cutting, May, 2019 (including £36.75 VAT)		3220.48
R. A. Book Keeping – meeting with Clerk re. Annual Return		£26.25
Bernie White Ltd., - installation of defibrillator at St. Mary's Church (including £48.00 VAT)		£288.00

13. ITEMS FOR FUTURE AGENDAS

- a) Cllr. Jackson informed members that he would shortly be moving to Bradford-on-Avon and, when he knew the date of the move, would be resigning from the Parish Council. He was warmly thanked for his contribution as a parish councillor over the years.
- b) A wooden bollard had been removed at the Marsh Road end of Horse Road – the Clerk to contact Pat Whyte.
- c) Cllr. House reported that his wife had re-bedded the plants at the War Memorial and had recycled the old plants, the proceeds of which had gone into the Orchard fund.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Grant for Trowbridge Museum
- b) Information for readers about the work of the Parish Stewards.
- c) CPRE Results of the Best Kept Village competition – first round.

15. DATE OF NEXT MEETING

Tuesday, 16th July, 2019

The meeting closed at 8.37 p.m.

Signed Date