

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,
at 7.45 p.m. on Tuesday, 15th October, 2019**

There were no members of the public present.

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| PRESENT | Cllr. E. Clark | Cllr. S. Sawyer |
| | Cllr. S. Uncles | Cllr. R. House |
| | Cllr. T. Carbin | Cllr. P. Fisher |
| | Cllr. D. Swift | Cllr. P. Turner |
| | Cllr. G. Boreham | Cllr. C. Prevett |
| | Cllr. D. Smokcum | |

Before the meeting commenced, the Chairman welcomed the three newly co-opted members to the Parish Council.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Hayes and Tucker.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

There were none.

3. MINUTES

The Minutes of the Parish Council meeting held on the 17th September, 2019, were approved and signed. There was one small typing error, which the Clerk said she would correct before sending the approved Minutes to David Huggins for the website.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING

Minute 5- Patchy tarmac of pavements in Horse Road: The Chairman had been in touch with Wiltshire Council on this matter, and had forwarded the reply to all parish councillors.

Minute 8 – Request for a speed limit reduction along the stretch of highway from Lacock Gardens to Devizes Road: This had been logged with Wiltshire Council and had been considered at the CATG meeting on the 10th October.

Minute 8 – Grant for St. Mary's Church to help towards the purchase of new gas heaters: The Clerk confirmed that the grant cheque had been sent and gratefully acknowledged.

Minute 8 – Grant for the Village Hall to help towards the repair/replacement of play area seats and tables: The Clerk had learned that the initial estimate for the work was around £700, inclusive of timber. She should shortly receive an invoice.

Minute 8 – Grant to help towards purchasing and installing white posts on the green by the tree in Marshmead: the Clerk was awaiting an invoice from Ringway which would need to be paid before the work could commence.

Minute 8 – Grant for Wiltshire Search and Rescue: The Clerk said that the grant cheque had been sent and gratefully acknowledged.

Minute 8 – Traffic noise along Elizabeth Way: The Clerk was waiting to hear from Cllr. Hayes who was going to try to get some more background on what had been agreed when planning permission had been given years ago.

Minute 8 – New Crossing Points on Elizabeth Way: The Chairman had been in touch with an officer at Wiltshire Council, who was trying to find out what had happened to the money which had been ring-fenced and held by them. The general feeling, however, was that crossings were not needed. .

5. ANNOUNCEMENTS FROM THE CHAIR

There were none.

6. WILTSHIRE COUNCILLOR

Cllr. Clark reported that Wiltshire Council would shortly have a new logo.

7. POLICE

PCSO Matthew Till was unable to attend the meeting, but had sent a report which the Clerk had forwarded to members. (The report is held on file).

8. ITEMS FOR REPORT AND DISCUSSION

Allotment Matters/Community Orchard

The Clerk had sent out new tenancy agreements to a couple of people who had taken on plots recently given up by current tenants. Cllr. House said there would be no apple pressing this year, due mainly to a not-so-good crop after a hot summer and (so far) damp autumn.

Works for the Parish Steward

The Chairman made a note of a couple of jobs which needed to be carried out on the Parish Steward's next visit in early November.

Defibrillators – update

The Chairman said that that he would be meeting the business manager of Hilperton Primary School on the 17th October, to discuss the placement of the fourth defibrillator. He was hoping the electrician would be able to come along, too. The Clerk said she would make contact with the manager of Marsh Stores to try and get things going on the fifth – and final – defibrillator for the village.

Devizes Road Blocking

The Chairman said that the letters of consultation had been printed and were already in the course of being delivered to residents along Devizes Road and Stourton Park. A request had been received to include those people in Hanewell Rise living in houses backing onto Devizes Road, and it was agreed that they should be included in the consultation. The Chairman said there was no actual closing date by which replies should be received, but they would be logged by the people who had volunteered to deliver them. Cllr. Turner offered her help with this.

King's Arms Junction Redesign

The Chairman had been in touch with Kirsty Rose following the PC meeting in September, and was waiting to hear if a somewhat more dramatic change could be made to the junction.

Newly Co-opted Parish Councillors

Co-opted Parish Councillors Chris Prett, Gary Boreham and Derek Smokcum spoke a little about themselves and the reasons they had wanted to join the Parish Council. The Clerk asked them to sign their Declarations of Acceptance of Office at the end of the meeting. She had also been in touch with WALC about training courses for new councillors, and had learned from Katie Fielding that they would be putting on an event, most probably early in 2020. She would keep the Clerk informed.

Dog Litter Bins

The Chairman had been in touch with Wiltshire Council about the two bins in close proximity to each other in the village, one of which could, perhaps, be moved to another position somewhere along the relief road. He was waiting to hear back from them but did not think they would do anything until the adoption of Elizabeth Way. Cllr. Smokcum said that there was a post at the end of Woodhouse Gardens which had at some time had a litter bin attached, but this had been removed. He asked Cllr. Smokcum to send him some photos of the post and he would get in touch with Wiltshire Council and ask them to replace it.

Governance Review – response to Trowbridge Town Council’s proposals

After a detailed discussion, it was agreed that the Parish Council should strongly object to the suggestion from Trowbridge Town Council that the western part of the Hilperton Gap should be transferred from Hilperton Parish Council to the Town Council. Suggested wording was agreed unanimously by members, and the Clerk asked to send the response to Wiltshire Council by the 21st October, with the request that yet another CGR for this area of land should NOT be accepted by Wiltshire Council. (Proposed by Cllr. Turner, seconded by Cllr. House, all in favour).

Local Government Boundary Commission

The final recommendations from the Boundary Commission had been received, with no changes to be made for the new electoral arrangements as far as Hilperton was concerned.

Annual Review and Adoption of the Parish Council’s Risk Assessment

All members had received a copy of the Risk Assessment, and it was unanimously agreed that this should be adopted for another year without any changes.

Request for a Grant from Hilperton United Football Club

The Clerk referred to a letter received from Jason Rose of the Hilperton United Football Club, requesting a grant of £133.26 to cover the cost of the hire of a turf cutter and topsoil. The idea was to bring the goal areas of the playing field back up to standard by removing turf from an unused area on the field and re-lay this in the goal area after the top soil. After a short discussion it was agreed that a Section 137 grant should be made in the amount of £133.26.

Possible addition to ‘Hilperton’ Signs – a Domesday Village

After a short discussion on where these could be placed, the Chairman said he would find out how much new plaques would cost.

Doric Park

An e-mail had been received from Hayley Bell of Trowbridge Town Council, saying that they were progressing well with the development at Doric Park, ensuring the Town Council had all the required documents for funding submissions, and she was now asking for support from key partners for the development. After a short discussion it was agreed that the Parish Council should support new sports facilities at Doric Park, despite being outside the village, but that the Town Council should do their very best to encourage drivers to use Hilperton Drive and not Devizes Road.

9. PLANNING MATTERS

Applications

Cllr. Sawyer said that, although the applicant was her next-door neighbour, she derived no pecuniary interest.

19/08250/LBC: Mr. A. Hunt Rookery Farm, 73 Hill Street

Replacement of existing kitchen door with handmade bespoke stable door and replacement of existing kitchen beam with weight bearing beam

It was agreed that this application should be supported.

19/09426/FUL and 19/09674/LBC: The King’s Arms, Wyke Road

Extension of existing rear single storey extension, full internal refurbishment and alterations to first floor.

It was agreed that this application should be supported in the hope the refurbishments would bring the public house back to popular use.

Decisions

19/07508/FUL: 65 Newhurst Park, Paxcroft Mead

Single storey extension – approval given

10. CORRESPONDENCE

None received.

11. PUBLICATIONS

- a) WALC Newsletter – October, 2019
- b) Wiltshire Voice – October, 2019

12. ACCOUNTS**a) Completion of the Audit for the Year ended 31st March, 2019**

The Clerk reported that the audit had now been completed to the satisfaction of the external auditors, and notices informing the public of the completion had been placed on the village notice boards and the Parish Council's website.

Payments authorised since the last meeting:

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|---|-----------|
| Mark Newbery – materials for a step at the orchard shed | £158.49 |
| Wiltshire Search and Rescue – Section 137 grant | £250.00 |
| St. Mary Magdalen PCC – section 19 grant | £1,500.00 |
| PKF Littlejohn – Audit fee (including £40 VAT) | £240.00 |

Payments authorised this meeting:

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| Clerk's Salary for October, 2019 | £512.00 |
| Clerk's Expenses | £158.95 |
| Id Verde – planting/maintenance of planters, September, 2019 (including £20.27 VAT) | £121.60 |
| Id Verde – extra grass cutting, September, 2019 (including £36.75 VAT) | £220.48 |
| Townsend Design and Print – Leaflets re. Devizes Road blocking | £123.00 |

13. ITEMS FOR FUTURE AGENDAS

- a) Cllr. Prevett asked why the entrance gate at the Millards Close play area had been padlocked. The Chairman said there was another entrance gate which should be unlocked, and Cllr. Prevett said he would check and let the Chairman know the position.
- b) Cllr. Prevett also referred to the roundabout at the end of Horse Road, and his worry that there could be an accident there; this to be discussed at the November PC meeting.
- c) Cllr. Sawyer said that clothes bags at the recycling area of Marsh Stores were not being taken away since the charity involved was no longer involved with their recycling. Former parish councillor Janet Waring had reported this, and it was suggested that she should be given Tim Davies' contact details, as he might be able to assist.

14. ITEMS FOR PARISH NEWS/LOCAL PRESS

- a) Grant given to the Hilperton United Football Club
- b) Introduction to the three new members of the Parish Council
- c) Consultation with Devizes Road/Stourton Park/Hanewell Rise residents re. possible Devizes Road blocking
- d) Community Governance Review – response to TTC's proposals.
- e) Local Government Boundary Commission's final proposals

15. DATE OF NEXT MEETING

Tuesday, 19th November, 2019.

16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE**Sir William Roger Brown's (Coal Charity)**

The Clerk said that there had been four recipients in 2018, who had each received £20. Members were asked to bring the names of any other recipients to the November meeting.

The meeting closed at 9.02pm.

Signed Date