

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WHADDON LANE, HILPERTON,  
at 7.45 p.m. on Tuesday, 19<sup>th</sup> November, 2019**

<b>PRESENT</b>	Cllr. E. Clark	Cllr. S. Sawyer
	Cllr. S. Uncles	Cllr. R. House
	Cllr. T. Carbin	Cllr. P. Fisher
	Cllr. D. Swift	Cllr. P. Turner
	Cllr. G. Boreham	Cllr. K. Hayes
	Cllr. D. Smokcum	

**Also in Attendance:** Hayley Bell, Trowbridge Town Council

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Prevett and Tucker.

### **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

There were none.

### **3. MINUTES**

The Minutes of the Parish Council meeting held on the 15<sup>th</sup> October, 2019, were approved and signed.

### **4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING**

Minute 8 – Hilperton United Football Club: The Clerk had sent the grant cheque to the club, and it had been gratefully acknowledged.

Minute 8 – Doric Park: The Clerk had written to Hayley Bell at TTC, giving the Parish Council's support for the new sports facilities at Doric Park.

Minute 13a – Locked gates at Millards Close play area: The Chairman was able to ascertain that the gate had been locked due to an erratic closing mechanism, making it close faster than the recommended safety standard, which could cause injury to children. He was now waiting for a quote for a new gate.

### **5. ANNOUNCEMENTS FROM THE CHAIR**

a) The Chairman said that the Parish Council had been represented at the recent Remembrance Day service, and he thanked Cllr. Boreham for laying the wreath on behalf of the Parish Council.

b) He and the Clerk would be meeting a developer later in the week to hear his proposals for a new solar farm in Hilperton.

c) The Chairman had made no progress regarding a possible addition to the 'Hilperton' signs but, as soon as he had some information about the cost of new plaques, the matter would appear on a future agenda for discussion.

### **6. WILTSHIRE COUNCILLOR**

Cllr. Clark reported that the next Wiltshire Council meeting would take place on the 26<sup>th</sup> November.

### **7. POLICE**

PCSO Matthew Till was unable to attend the meeting, but had sent a report which the Clerk had forwarded to members. (The report is held on file).

## **7. ITEMS FOR REPORT AND DISCUSSION**

### **Doric Park Update**

Hayley Bell from Trowbridge Town Council gave a presentation on how things stood regarding the future development of Doric Park. The planning application was now in the system, and it was hoped the new facilities would be up and running by January, 2021. There followed a question and answer session, with suggestions from the Parish Council that solar panels might be used in the construction, and also the obvious problem raised by the increased number of vehicles driving along Devizes Road. Ms. Bell was thanked for coming along to address the Parish Council.

### **Allotment Matters/Community Orchard**

Cllr. House said there had not been much activity recently due to the poor autumn weather. He had recently e-mailed allotment holders about a problem with some of them driving across the playing field. The water had now been turned off, two new potential plot-holders had put their names on the waiting list, the steps to the orchard shed had been installed, and a wild beehive would be introduced to the orchard early in 2020.

### **Works for the Parish Steward**

The Chairman had received a couple of requests from parish councillors for work to be done on the Steward's next visit.

### **Defibrillators – update**

The Chairman was pleased to announce that both Hilperton Primary School and Marsh Stores were now firmly on board, and he had signed agreements for two more defibrillators. He was now going to contact the electrician who would be installing them and – if all went to plan – there would shortly be five defibrillators in the parish.

### **Devizes Road Blocking**

The results of the recent survey had been received and collated, and the Chairman thanked both Cllr. Turner and Peter Fielding for the work they had done (the Clerk to write a letter of thanks to Mr. Fielding). The survey forms had been distributed to all houses in Devizes Road and Stourton Park on the 14<sup>th</sup> October, and the houses in Hanewell Rise (Devizes Road side) had received a copy on the 18<sup>th</sup> October. A total of 130 forms were issued and there had been 65 responses.

Option 1 – the closure of the road at the Stourton Park roundabout on the western side – had come out as the preferred option of the five given in the survey. After a short discussion it was agreed that this information should be sent back to Wiltshire Council, and things could progress from there. The Chairman warned that there was still a long way to go – the emergency services would have to be in agreement and so far no information had been received regarding the likely cost of closing the road.

### **King's Arms Junction Redesign**

Kirsty Rose of WC had now prepared a detailed cost estimate for the proposal at Marsh Road/Hammond Way, which had come in at around £19,000, a considerable amount of which would be for traffic management during construction, as three-way signals would be required throughout the duration. There was still a general feeling that this proposal was too subtle, but it was the only one put forward by Wiltshire Council. After a short discussion it was agreed that no decision would be made until the results of the metro-count had been received.

### **Dog Litter Bins**

The Chairman was still waiting to hear when Elizabeth Way was to be adopted by Wiltshire Council, as nothing could be done until this happened. As far as the missing bin on the post in Woodhouse Gardens was concerned, he had been informed by Wiltshire Council that nothing would be done about this, as dog fouling was not considered to be a problem in this vicinity.

### **Community Governance Review**

The Parish Council's response to Trowbridge Town Council's proposals had been sent to Wiltshire Council and acknowledged. Representatives of the electoral review committee had invited representatives from parish councils concerned to a meeting on the 11<sup>th</sup> December (3.45pm to 4.15pm – a provisional date at this point) so that any additional information could be put forward. Cllr. Boreham offered to go along, and Cllr. Turner said she might be able to accompany him.

### **Grant Requests:**

**HELP Counselling Services:** For the benefit of new parish councillors, the Clerk gave details of the work of the HELP Counselling Services. During the past year 32 of their clients had come from Hilperton and 510 counselling sessions had been provided. It was agreed that a Section 137 grant of £500 should be made (proposed by Cllr. Hayes, seconded by Cllr. Uncles, all in favour).

**Carers Support Wiltshire:** Again, the Clerk gave details of the work of Carers Support and said that they currently had 18 active carers in Hilperton on their records, four of whom had had initial assessments since the beginning of 2019. The 'Time for Carers' appeal had funded breaks for six carers over the past year. It was agreed that a Section 137 grant of £1,000 should be made (proposed by Cllr. Carbin, seconded by Cllr. Sawyer, all in favour).

### **New Crossing Points along Elizabeth Way**

The Chairman said that the mystery of the 'missing' £60,000 had still not been resolved. The feeling at Wiltshire Council was that a controlled crossing point would not be able to be implemented so close to the junction, and this would likely mean that many users would continue to cross at the existing refuges anyway.

### **Traffic Noise along Elizabeth Way**

The Clerk had been informed that this matter would be discussed at the next CATG meeting on the 17<sup>th</sup> January, 2020.

### **Reduction in the Speed Limit along stretch of highway from Lacock Gardens to Devizes Road**

The official response had been received from Wiltshire Council and passed on to the person who had sent in the request. It had been decided by CATG that, as no significant frontage development had taken place along this section of road since a speed limit assessment was undertaken in 2009, no further action should be taken. The CATG group did also resolve, however, to review the junction warning signing to determine what improvements could be made. It was agreed that this should be reviewed by the Parish Council when the Doric Park development was under way.

### **Tree Fest, 2019 – St. Michael and All Angels Church**

A letter had been received from Tony Roddis about the Tree Fest held at the church in 2018, the proceeds of which had gone to the 'Crisis at Christmas' charity. He wondered if the Parish Council would like to display a tree this Christmas. It was agreed that the Clerk should go back to Mr. Roddis to say that parish councillors were busily involved in other causes, but the posters supplied would be put up on the parish council notice boards.

### **Trowbridge Area Board – 'Spotlight on Hilperton'**

A letter had been received from Edward Kirk, Chairman of the Trowbridge Area Board. He was keen to engage with all parishes of the community area and was considering whether, at some stage, Hilperton might be interested in having an item on a future meeting agenda being a 'Spotlight on Hilperton'. Events and general developments within the parish, future plans etc. could be talked about in more detail than a simple partner update. Parish councillors felt that the Area Board should consider holding some of their future meetings in places other than Trowbridge, and the Parish Council might think it appropriate to pay for a room at Hilperton Village Hall for some future Area Board meeting meeting/s. Cllr. Turner gave her permission for the Clerk to give Mr. Kirk her e-mail address, so that they could get in touch about this matter

**Roundabout at the end of Horse Road – Possible accident ‘Black Spot’**

In the absence of Cllr. Prevett, it was agreed to discuss this at the December PC meeting.

**9. PLANNING MATTERS****Applications**

19/10118/FUL: Mr. J. Beck, Land west of 4a Marshmead

Resurrection of a detached garage at the rear of the property, accessible from an existing driveway with existing dropped kerb.

It was agreed that no objection should be made to this application.

19/10141/FUL: 57 Newleaze

Erection of a two-storey side extension

It was agreed that no objection should be made to this application.

**Decisions**

19/08250/LBC: Rookery Farm, 73 Hill Street

Replacement of existing kitchen door with handmade bespoke stable door and replacement of existing kitchen beam with weight-bearing beam – approval given.

**Planning Appeal**

19/00874/FUL: Appeal by Lawes Steel Fabrication Ltd. against Wiltshire Council’s decision not to grant planning permission – Appeal dismissed.

**10. CORRESPONDENCE**

None received.

**11. PUBLICATIONS**

- a) Bulletin: War Memorials Trust – November 2019
- b) Clerks and Councils Direct – November, 2019
- c) Local Council Review – Autumn, 2019

**12. ACCOUNTS****Payments authorised since the last meeting:**

Hilperton United Football Club – S. 137 grant	£133.26
Ringway Infrastructure Services – white posts for Marshmead Green (including £465.76 VAT)	£2,794.58
Water2Business – Allotments supply 9/4/19 to 14/10/19	£408.08

**Payments authorised this meeting:**

Clerk’s Salary for November, 2019	£512.00)	
Clerk’s Expenses (including office rental)	£674.91)	£1,186.91
Royal British Legion Poppy Appeal – three wreaths for Remembrance Day		£75.00
Id Verde – planting/maintenance of planters, October, 2019 (including £20.27 VAT)		£121.60
Id Verde – extra grass cutting, October, 2019 (including £36.75 VAT)		£220.48

**13. ITEMS FOR FUTURE AGENDAS**

- a) Cllr. Boreham referred to the problem of the new parking area in Church Street, around the bend from the War Memorial – this to be discussed at the December meeting.
- b) Cllr. Boreham referred to road cleaning in The Knap, as it was full of mud – this to be discussed at the December meeting.

c) Cllr. Boreham referred to the roll of honour read out at the Remembrance Day service as he felt that Christmas names rather than initials should be included in future – this to be discussed at the December meeting, when the matter could be referred to the PCC.

**14. ITEMS FOR PARISH NEWS/LOCAL PRESS**

- a) Grants given to HELP Counselling Services and Carers Support Wiltshire
- b) Results of the Devizes Road blocking survey
- c) Defibrillators update.
- d) ‘Spotlight on Hilperton’

**15. DATE OF NEXT MEETING**

Tuesday, 17<sup>th</sup> December, 2019 (apologies given by Cllr. Turner).

**16. MATTERS OF A POSSIBLE CONFIDENTIAL NATURE**

*Under Standing Order 68, the following item was classified as confidential.*

**Sir William Roger Brown’s (Coal Charity)**

After a short discussion, it was agreed that the same four 2018 recipients should each receive £20, £60 of which would come from the charity and £20 from the Chairman’s Allowance.

The meeting closed at 9.15pm.

Signed ..... Date .....