

**MINUTES OF A MEETING OF HILPERTON PARISH COUNCIL HELD AT THE
VILLAGE HALL, WHADDON LANE,
at 7.45 p.m. on Tuesday, 20th July, 2021**

There was one member of the public present.

PRESENT	Cllr. E. Clark	Cllr. R. House
	Cllr. D. Swift	Cllr. T. Carbin
	Cllr. P. Fisher	Cllr. G. Boreham
	Cllr. S. Uncles	Cllr. C. Prevett
	Cllr. S. Sawyer	Cllr. P. Turner
	Cllr. D. Smokcum	

Before the meeting commenced, Tim Davies, Chairman of the Village Hall Committee, spoke about the need to upgrade the lighting in the Lounge area. The Chairman then declared the meeting open.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Hayes and Allan.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Hilperton Village Hall - request for a grant to upgrade lighting in the lounge. The Chairman and Cllrs. Sheila Sawyer and Pam Turner, all being members of the Village Hall committee.

3. MINUTES

The Minutes of the Parish Council meeting held on the 15th June, 2021, were approved and signed.

4. CLERK'S REPORT ON ACTIONS FROM THE PREVIOUS MEETING

Minute 8 – Condition of pavements in the village: The areas reported to Wiltshire Council by the Chairman had been inspected and he had been informed that they met Wiltshire Council's requirements.

5. ANNOUNCEMENTS FROM THE CHAIR

- a) The Chairman said it was good to see that Cllr. Fisher was now back 'on line'.
- b) WALPA had held a meeting recently and – hopefully – they would be meeting officers of Wiltshire Council early in September.
- c) The Chairman said that three trees at the corner of the Village Hall playing field were causing concern to a local resident, as the roots were digging up his drive. This should be discussed at the September PC meeting.
- d) Finally, the Chairman wished everyone a good summer.

6. WILTSHIRE COUNCILLOR

Cllr. Clark said that a Wiltshire Council meeting had been held earlier in the day which he was not able to attend. Cllr. Carbin had been present but had nothing of interest to report.

7. POLICE

PCSO Matthew Till had e-mailed the Clerk to say he had been informed by St. Michael's pre-school that children had been climbing their rear fence and getting in with the play equipment. He intended to make patrols of the area in the hope of identifying a child (around the age of eleven), caught on CCTV cameras.

8. ITEMS FOR REPORT AND DISCUSSION

The creation of further conservation areas within the parish – report on progress plus consideration of the need for a traffic assessment.

Cllr. Boreham said he was not present at the last meeting but he knew that Celia Beckett was getting in touch with various parish councils and landowners, and it was hoped that a flier would be ready shortly, to be distributed throughout Hilperton and Staverton. The Chairman said that when this was ready for printing, the cost could be met by the Parish Council with, perhaps, a contribution from Staverton PC.

Allotment Matters/Community Orchard

Cllr. House had nothing to report other than the growing season was well under way.

Works for the Parish Steward – 19th and 23rd August

The Chairman asked members to contact him by the 11th August to let him know what works needed to be done.

Fields in Trust – Deed of Dedication in the Whaddon Lane ‘Open Space’ and/or Allotments

The Clerk had been looking on the Fields in Trust’s website to establish details of the legal dedication process. If the Parish Council, as the owners of the Village Hall land and the allotment land, wished to proceed, the first step would be for agreement to be formally minuted, and then the next steps could be taken. Some comments were made by a few parish councillors, and it was agreed that the Chairman and Clerk should continue their investigations and this could be discussed further at the September meeting.

Her Majesty Queen Elizabeth 11 – 2022 Jubilee thoughts/suggestions

The Chairman said that Simon Brown, the head teacher of Hilperton primary school, and Sonja Kotevska of St. Michael’s pre-school, were very enthusiastic about the suggestion to provide children with commemorative mugs. He then asked members if they were interested in putting in a new piece or two of play equipment in the Village Hall playing field, and this was also thought to be a good idea. Cllr. Turner said that the Village Hall committee was already considering what events to hold over the Jubilee weekend, and new play equipment would be a good focus for the children.

It was therefore agreed that the Clerk should contact Playdale and one other provider, and arrange for their representatives to meet Cllr. Turner on site

Speed Indicator Devices - update

The Chairman confirmed that a SID would next be in Hilperton from the 12th August for one month, situated along the Trowbridge Road. He said he would ask the Parish Steward to make sure that it was plainly visible, with no vegetation obscuring it.

Road Sweeper Scheme

The Chairman said that discussions were taking place with Carl Maddox at Trowbridge Town Council, and it was hoped the first four-day street-cleaning session could take place shortly.

CPRE – Results of the Best Kept Village competition, 2021

The Chairman said that Hilperton was the only entry in the ‘large village’ category and so would automatically go into the second round. Judging of villages in round two was already taking place.

Works to Play Areas at Lacock Gardens, Millards Close and Stourton Park

The Chairman had recently met with an officer from Wiltshire Council and a representative from Id Verde, visiting all three play area sites. They were in agreement with the work needed to be carried out, and it had been hoped that a quote would have been received in time to consider at this PC meeting. The Chairman said there was in the region of £8,000 of Section 106 money that could be used for repairs, and it was agreed that when the quotes came in, he should contact parish councillors for their thoughts.

Westbury Incinerator – to consider a letter received from Westbury Town Council

All parish councillors had been sent a copy of this letter, asking support from local parish councils and Westbury residents in their attempts to overturn the planning approval decision made by Wiltshire Council in June. A short discussion followed, and it was agreed that the Clerk should write to the Secretary of State for Housing, Communities and Local Government – Robert Jenrick MP – to say that Hilperton Parish Council supported Westbury Town Council’s request for him to call in the planning approval. A copy of this letter should be sent to Andrew Murrison, MP, and Westbury Town Council.

Village Hall Playing field – emergency repairs to fencing

The Chairman informed members why these emergency repairs needed to be done. The invoice from Perrett Fencing had been made out to the Parish Council and this had been paid (with the VAT able to be refunded). The Chairman suggested this could come from CIL receipts.

Hilperton Village Hall – Grant request to upgrade lighting in the Lounge

Following the presentation by the Chairman of the Village Hall committee earlier, and a discussion about the benefits of attracting more people to use the lounge for weddings, small parties etc., it was agreed that a Section 19 grant of £1,300 (i.e. the total cost of the upgrade) should be made. (Proposed by Cllr., Uncles, seconded by Cllr. Smokcum, eight in favour with three abstentions - from Cllrs. Turner, Sawyer, and the Chairman).

9. PLANNING MATTERS

Applications

20/09701/FUL: Land at Elizabeth Way

Construction of up to 187 dwellings, means of access, landscaping, drainage, public open space and all other associated infrastructure- amended plans

It was agreed that an objection should be made to this revised application. Despite the amendments for part of Elizabeth Way, there was still no sign of a masterplan for Wiltshire housing site allocation plan area H2.3. This was contrary to the Inspector’s direction, and no development should be permitted in area H2.3 until a masterplan was agreed. The objections made by the Parish Council and submitted to Wiltshire Council in December, 2020, would, of course, remain the same.

PL/2021/04942: 52 Princess Gardens – porch and side extensions

It was agreed that a ‘no comment’ response should be sent.

PL/2021/04951: 16 Newhurst Park – demolition of existing rear conservatory, proposed two storey rear and side extensions with associated internal alterations and landscaping of the rear garden. Existing front boundary fence to be adapted locally adjacent to the existing drop kerb to create an additional off-street parking space.

It was agreed that the Parish Council should object to this application as such. However, assurance should be sought from the planning authority that the parking proposals met with the requirements of Wiltshire Council’s parking provision.

PL/2021/05031: 42 St. Mary's Gardens – conversion and extension of garage by two metres to create a suitable space for a home office.

It was agreed that a 'no comment' response should be sent.

PL/2021/06366 – 47 St. Mary's Gardens – proposed front porch extension

It was agreed that a 'no comment' response should be sent.

PL/2021/07106 – 222 Church Street

Works to trees in a conservation area – removal of Cedar

It was agreed that no objection should be made as long as the work met with the approval of the tree officer.

Decisions

PL/2021/03380: 57 Lacock Gardens

Proposed garage and driveway extension- approval given.

PL/2021/04553: 15 Marshmead – demolition of existing single storey side extension and erection of a two storey side extension – approval given

PL/2021/05364: 225 Church Street – works to Horse Chestnut and Norway Spruce trees in a conservation area – no objection

PL/2021/03647: Maxcroft Farm, 5 Maxcroft Lane

Three-bedroomed house, parking and associated amenities in the garden of 5 Maxcroft Lane – approval given

10. CORRESPONDENCE

Letter from a Marsh Road resident re. Millards Close play area.

11. PUBLICATIONS

a) Clerks and Councils Direct – July, 2021

b) WALC Newsletter – July, 2021

12. ACCOUNTS

Payments authorised since the last meeting:-

Id Verde, Planters and maintenance for May, 2021 (including £20.26 VAT)	£121.59
Water2Business – Allotments supply 28/4/21 to 3/6/21	£67.01
Id Verde, Planters and maintenance for June, 2021 (including £20.26 VAT)	£121.59
Open Spaces Society - Annual membership	£45.00
Perrett Fencing – Installation of emergency mesh fencing at the Village Hall play area (including £51.80 VAT)	£310.80

Payments authorised this meeting:-

Clerk's Salary for July, 2021	£520.00	
Clerk's Expenses	£188.34)	£708.34

13. ITEMS FOR FUTURE AGENDAS

There were none.

14. DATE OF NEXT MEETING

Tuesday, 21st September, 2021, with probable planning committee meetings before that date.

The meeting ended at 8.38 p.m.

Signed **Date**